

F.No.17-97/2021-WL
Government of India
Ministry of Environment, Forest and Climate Change
(Wildlife Division)

6th Floor, Vayu Wing,
Indira Paryavaran Bhawan,
JorBagh road, Aliganj,
New Delhi-110003
Date: 11th March, 2025

To,
The Chief Secretaries/Forest Secretaries
(All States/UT Governments).

Sub: Application for appointment to the post of Director, Wildlife Institute of India, Dehradun - reg.

Sir/Madam,

The Ministry of Environment, Forest and Climate Change invites applications from eligible and willing candidates for appointment to the post of Director, Wildlife Institute of India, Dehradun. The particulars of the post are indicated below:

i)	Scale of Pay	Level- 16 (Rs. 205400-224400)
ii)	Method of Recruitment	By direct recruitment or by deputation.
iii)	Eligibility	Person holding analogous post in the Government or Research Institutes or Statutory Bodies. OR Person of regular service in the grade of Level- 15 (Rs.182200-224100) in the pay matrix (Pre revised HAG scale) under Central Government or State or Public Sector Undertaking or Autonomous Bodies or Universities. OR Person with 05-year service in Level- 14 (Rs. 144200-218200) in the pay matrix (pre-revised PB-4 with GP 10,000) under Central Government or State Government or Public Sector Undertaking or Autonomous Bodies or Universities.
iv)	Essential Qualifications	(i) For Scientists/Academician Master's degree in Biological Sciences or Wildlife Sciences from a recognized University or Institution with 30 years of working experience as scientist with reference to the date of appointment as Group-'A' Scientists in the field of wildlife (research, teaching, management and administration). OR Doctor of Philosophy in Biological Sciences or Wildlife Sciences from a recognized University or Institution with 25 years of working experience as scientist with reference to the date of appointment as Group-A Scientist in the field of wildlife (research, teaching, management and administration).

		<p>(ii) For Indian Forest Service Officers: 30 years regular service with reference to the year of allotment and with 10 years' experience in Wildlife Management or Research or Training, Wildlife Management will include experience as wildlife wardens (as Deputy Conservator of Forests, Chief Conservator of Forests, Additional, Principal Chief Conservator of Forests, and Principal Chief Conservator of Forests).</p> <p>OR</p> <p>Doctor of Philosophy in Biological Sciences or Wildlife Sciences from a recognized University with 25 years regular service with reference to the year of allotment and with 10 years' experience in Wildlife Management or Research or Training, Wildlife Management will include experience as wildlife wardens (as Deputy Conservator of Forests, Chief Conservator of Forests, Additional Principal Chief Conservator of Forests and Principal- Chief Conservator of Forests).</p>
v)	Age Limit	The applicant must have minimum 03 years of service on last date for receipt of application.
vi)	Place of posting	Dehradun, but liable to be posted anywhere in India.
vii)	Job requirement	<p>To act as Head of the Institute and exercise administrative, financial and academic powers vested in him and such other work as may be assigned by the Government/Wildlife Institute of India Society.</p> <p>To design, plan and execute various training courses on various aspects of Wildlife, Biology, Management, Extension, etc.</p> <p>To guide research on various aspects of Wildlife Biology/Management.</p> <p>Subject to the rules; regulations & bye laws and to any orders of the Governing Body, the Director shall be responsible for the administration and management of the Institute under the direction and guidance of the Governing Body.</p>
viii)	Terms and conditions	<ol style="list-style-type: none"> i. The applicant must have minimum 03 years of service on last date for receipt of application. ii. Appointment shall be for a period of three years and same may be extended up to five years. iii. The pay admissible while on deputation will be regulated in accordance with the Department of Personnel and Training Office Memorandum Number AB-14017/2/07-Estt.(RR) dated the 29th February 2008 as amended from time to time. iv. Age of superannuation is 60 years.

Applications in triplicate in the enclosed proforma along with the list of publications, copies of certificates of the educational qualifications, Annual Performance Appraisal Reports (APAR) for 10 years duly attested by an officer not below the rank of Under Secretary, of the eligible and willing officers may be sent through proper channel to the Joint Director (Wildlife), Ministry of Environment, Forest and Climate Change, 6th Floor, Vayu Block, Indira Paryavaran Bhawan, Jor Bagh Road, New Delhi-110003 should be sent on email jd-wl@nic.in, latest by 25th April 2025.

The clearance from vigilance angle of the officer to be submitted in the prescribed proforma (**Annexure-I**) while forwarding the application. Applications which are received after the due date, those applications which are unsigned or incomplete and those which are not in the prescribed proforma will not be considered.

Note:

1. Checklist of documents to be submitted has been given at **Annexure-II**
2. Application shall be forwarded through proper channel, in prescribed format along with updated executive record sheet (for Indian Forest Service officers), vigilance clearance and duly attested APARs.


Sunil Sharma
Joint Director (WL)
Email: jd-wl@nic.in
Tel .No 011-20819268

Copy to:

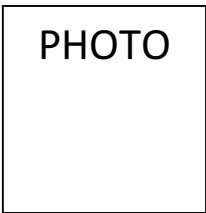
1. All Principal Chief Conservator of Forests (HoFF) of States/UTs.
2. The Director, Wildlife Institute of India, Dehradun-with a request to upload the above in the official website of WII.
3. All the Sub-Ordinate Offices/Autonomous organizations under the Ministry of Environment, Forest and Climate Change.
4. All the Officers of the rank of Director and above in the Ministry of Environment, Forest and Climate Change.
5. Director, IFS Division MoEFCC with a request to upload the above in the website of IFS.
6. The Chairman, UGC, Indraprastha Estate, New Delhi.
7. The Director General, CSIR, Ruffi Marg, New Delhi.
8. The Director General, ICAR, Krishi Bhawan, New Delhi.
9. The Director, NIC, MoEF&CC- with a request to upload the above in the official website of MoEF&CC
10. All the Ministries/Departments of the Govt. of India.


(Sunil Sharma)
Joint Director (WL)

Check List

1. Duly filled in and signed application
2. Attested APARs
3. Vigilance clearance in given format
4. Updated Executive record sheet (for Indian Forest Service officers)

**APPLICATION FORM FOR THE POSITION OF DIRECTOR, WILDLIFE
INSTITUTE OF INDIA**



(1) Personal information

1)	Post Applied for	Director, Wildlife Institute of India
2)	Name of the Applicant	
3)	Current designation	
4)	Current Pay scale and Grade Pay	
5)	Year of allotment and cadre(in case of Indian Forest Service Officer)	
6)	Date of entry in Group A Service (in case of Scientist)	
7)	Father's/Husband's Name	
8)	Date of Birth	
9)	Date of superannuation under Centre/State	
10)	Contact Details	Address:
		Phone:
		Mobile:
		e-mail:
		Fax:

(2) Educational qualifications (from Bachelors Degree onwards):

Degree/ Diploma	Name of the Institution/ University	Passing year	Grade/Division	% of marks	Main Subjects

** Please provide grade equivalence to percentage of marks, if any.

**title of Ph.D. degree in Biological/ Wildlife Sciences may be indicated.*

(3) Positions held during last 25/ 30 years after joining Group-A position

S.NO.	Designation	Name of Organization	Scale-of pay	From	To	Nature of Job

(4) Details of experience in relevant fields:

S.NO.	Area	Name of Organization/Institute	Period	Significant Achievements
1)	Administration			
2)	Research			
3)	Teaching/ Training			
4)	International Working/ Consultancy Experience (if any)			
5)	Other			

**Total 15 years or more experience in Wildlife Management Research/ Training may be mentioned separately*

(5) Details of Publications (please attach list as Annexure):

Category	Number
(1) Peer-reviewed Papers	
(2) Technical/Research Reports	
(3) Books/Manuals	
(4) Protected Area Management Plans	
(5) Others	

(6) Membership of National/ International Professional Association/ Bodies:

S.NO.	Name of National/ International Professional Association/ Body	Position held Chairman/ Member/Other
1)		
2)		
3)		
4)		
5)		

(7) Any other relevant information

Declaration by the Applicant

I hereby declare that all the particulars slated in the application and enclosures are true to the best of my knowledge and belief

(Signature of the Applicant)

Place:

Date:

List of Annexures:

- 1)
- 2)
- 3)
- 4)

(to be filled in by the concerned State/UT Government/Concerned Administrative ministries where the officer is on deputation to the Govt. of India)

-1-

PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE COMMENTS / CLEARANCE IS BEING SOUGHT

[To be furnished and signed by the CVO or HOD]

1. Name of the Officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into Service :
6. Service to which the officer belongs :
Including batch / year cadre – etc.
wherever applicable
7. Positions held **including whether the officer has functioned as a CVO in part time or additional change capacity**
(During the ten preceding years) :

S.No	Organization (Name in full)	Designation & Place of posting	Administrative / nodal Ministry / Deptt. concerned (in case of officers of PSUs etc.)	From	To

DATE:

(NAME AND SIGNATURE)

**VIGILANCE PROFILE OF OFFICERS FOR WHOM VIGILANCE COMMENTS /
CLEARANCE BEING SOUGHT**

(To be furnished and signed by the CVO or HOD)

8. Where the officer has been placed on :
the "Agreed List" or "List of Officers of
Doubtful Integrity"
[If yes, details to be given]
9. Whether any allegation of misconduct :
Involving vigilance angle was examined
Against the officer during the last 10
years and if so with what result (*)
10. Whether any punishment was awarded :
to the officer during the last 10 years
And if so the date of imposition and
Details of the penalty (*)
11. Is any disciplinary / criminal proceedings :

of charge sheet pending against the
officer as on date. [If so, details to be
Furnished- including reference no. If any
the Commission]
12. Is any action contemplated against the :
officer as on date. [If so, details to be
Furnished] (*)
13. Whether any complaint **with vigilance** :
angle is pending against officers
[If so, details to be furnished].

DATE:

(NAME AND SIGNATURE)

(*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.