

Government of India
Ministry of Environment, Forest and Climate Change
Indira Paryavaran Bhawan, Jor Bagh road
New Delhi- 110003
Advertisement No. 6-28/2024-ROHQ

Applications are invited from Indian citizens for filling up of one post of Deputy Legal Adviser and one post of Assistant Legal Adviser on deputation basis in Regional Office Headquarters Division of the Ministry of Environment, Forest and Climate Change as per details given below:

- (1) **One (1) post of Deputy Legal Adviser, General Central Service, Group 'A' Gazetted, Non-Ministerial in Level 12, Rs. 78800-209200 of Pay Matrix of the 7th CPC**

Essential Qualification

Officers of the Central Government or State Government or Union territories or Autonomous or Statutory Organization or Public Sector Undertakings or University or Recognised Research Institution: -

- (i) holding analogous post on regular basis; or
- (ii) with five years' regular service in level -11 in pay matrix or equivalent, and Possessing following qualification and experience: -

- (i) Degree in law from a recognised University/Institute; and
- (ii) ten years' experience in legal matters in Central or State Government or Union territories or Public Sector Undertakings or Statutory or Autonomous Bodies or Universities or Recognised Research Institutions.

Note -1. Period of deputation (including short-term contract), including period of deputation (including short- term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/Department of the Central Government shall ordinarily not to exceed four years.

Note -2. The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding 56 years as on the closing date of receipt of applications.

- (2) **One (1) post of Assistant Legal Adviser General Central Service, Group 'A' Gazetted, Non-Ministerial in Level 11, Rs. 67700-208700 of Pay Matrix of the 7th CPC**

Essential Qualification

Officers of the Central Government or State Government or Union territories or Autonomous or Statutory Organization or Public Sector Undertakings or University or Recognised Research Institution: -

- (i) holding analogous post on regular basis; or
- (ii) with five years' regular service in level -10 in pay matrix or equivalent, or
- (iii) with seven years' regular service in level-7 in pay matrix or equivalent; and Possessing following qualification and experience: -

- (i) Degree in law from a recognised university/Institute; and

- (ii) five years' experience in legal matters in Central or State Government or Union territories or Public Sector Undertakings or Statutory or autonomous Bodies or Universities or Recognised research Institutions.

Note -1. Period of deputation (including short-term contract), including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/Department of the Central Government shall ordinarily not to exceed four years.

Note -2. The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding 56 years as on the closing date of receipt of applications.

CLOSING DATE FOR RECEIPT OF APPLICATIONS

Applications of officials who are eligible and are willing to be considered for appointment on deputation basis and who can be relieved immediately after selection may be forwarded through proper channel along with copies of their ACRs/APARs for the preceding five years and Vigilance Clearance Certificate so as to reach Under Secretary to Government of India, Regional Office Headquarters, MOEF&CC, Prithvi Wing, 6th Floor, Indira Paryavaran Bhawan, New Delhi.

Applications without the recommendation of parent office/Department or incomplete applications or applications received after the prescribed date or without ACR/APAR/PAR/dossiers/Vigilance Clearance will not be considered.

The last date of receipt of applications is 45 days from the date of publication of this Advertisement in the Employment News/ Rozgar Samachar and is 60 days for those in Andaman & Nicobar Islands, Lakshadweep, States in the North Eastern Region, Ladakh Division of Jammu and Kashmir State, Panji Sub-division of Chamba, Lahaul & Spiti Districts of Himachal Pradesh.

For the application format and details of other general conditions and requirements visit our website <https://moef.gov.in/moef/>


(Pradip Kumar)

Under Secretary to the Govt. of India

E-mail: pradip.kumar@nic.in

PROFORMA

1. Name and Address in Block letters:

2. Email, Mobile, Fax:

3. Date of Birth (in Christian era):

4. Date of retirement under Central/State Government Rules:

5. Educational Qualifications:

S. No.	Exam Passed/Degree obtained	Division/ Grade and % of marks	Year of passing Degree/Diploma	Duration of degree/Diploma course etc.	University/ Board	Subjects

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post: YES/NO

7. Details of employment in chronological order. Enclose a separate sheet, duly signed, if the space below is insufficient.

Name of the post	Employer/Or ganisation	From	To	Scale of Pay and its classification	Nature of appointment	whether appointment made through UPSC, State PSC or otherwise	Nature of duties performed (in Brief)

8. Nature of present employment i.e. ad hoc or temporary or quasi permanent or permanent:

9. In case the present employment is held on deputation/contract basis, please state:

a) The date of initial appointment:

b) Period of appointment on deputation/contract:

Certificate to be furnished by the Employer/Head of the Office/Forwarding Authority

Certified that the particulars furnished by Shri/Smt./Kum. _____ are correct and he/she possess the required educational qualifications and experience as given in the advertisement.

Also certified that:

- a) There is no vigilance case pending/contemplated against him/her.
- b) His/her complete ACR dossier/ACRs of the last 5 year duly attested (on each page by an officer not below the rank of Under Secretary to the Government of India) are enclosed.
- c) His/her integrity is beyond doubt.
- d) No minor/major penalties have been imposed on him/her during the last 10 years.

OR

A statement of minor/major penalties imposed during the last 10 years is enclosed.

Date:

Place:

Signature.....

Name & Designation.....

With seal.....

1024148/2023/ROHQ

File No. 6-4/2019-ROHQ(E-File) (Computer No. 152871) D.O.P.T

F.No.2/04/2022-CS.I (U)
 Government of India
 Ministry of Personnel, P.G. and Pensions
 Department of Personnel and Training

Lok Nayak Bhawan, New Delhi.
 Dated the 3rd February, 2023

OFFICE MEMORANDUM

Subject: Instructions for submitting online application for proceeding on deputation in e-HRMS 2.0-reg.

The undersigned is directed to inform that the CS Division has enabled the eHRMS 2.0 portal to facilitate end to end online service delivery to the officers of all grades of CSS, CSSS and CSCS.

2. One such facility relates to the Module on Deputation. The entire process of Deputation starting from publication of Advertisement, submission of the application by employee, Vigilance Clearance, clearance and forwarding of the application by the Nodal Officer, cadre clearance by the Cadre Controlling Authority and status of selection for deputation and the relieving of employee etc., as per extant rules, shall now be made online only.

3. However, the officer will be able to apply for deputation on the portal only if the vacancy circular is published on the portal.

4. It has been brought to the notice of this Department that many applicants are unable to apply for deputation through the portal as the borrowing organisations have not been authorised by the Nodal Officers and some of the borrowing organisations are not under the administrative control of any cadre unit and Nodal Officers are not clear whether they can publish Advertisement of any Organisation which is not under administrative control of any cadre/ sub cadre e.g. Organisations under State Government, NDMC, MCD etc.

5. Based on above requirement, the portal has been enabled to facilitate the Nodal Officer (i) to add Sub Nodal Officer (in charge in the Attached, Subordinate, autonomous / statutory bodies under their administrative control, who then can publish advertisement for deputation on the portal. or (ii) Publish the Advertisement (relating to their department or on behalf of their attached/subordinate/autonomous organisation under their control (Click on "Publish Deputation" and Click on "Add Deputation", opt "Borrowing Organisation" to publish by himself or opt "Other Organisation" and type the name of Organisation to publish the Advt for deputation on behalf of Organisation which is either under their control or the Organisation where the employee of the department intends to apply for deputation but the same is not under the administrative control of any Ministry/ Department).

6. Accordingly, all the Nodal Officers of all the cadre units are requested to take necessary action to process the deputation applications of the officers of CSS/CSSS for their eligibility and recommend their cases for grant of cadre clearance as per the decision of its competent authority only through e-HRMS portal. Any recommendation of deputation applications on physical form shall not be entertained.

(Sunil Kumar)
 Under Secretary to the Government of India
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To,
 All the Ministries/Department

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