

REMINDER III

No. ADMIN-32011/2/2024-P-I
Government of India
Ministry of Environment Forest and Climate Change

Prithvi Wing, 1st Floor,
Indira Paryavaran Bhawan
Jorbagh Road, New Delhi- 110003

Dated the 5th March, 2025

OFFICE MEMORANDUM

Subject: Completion of deficient APAR of Scientists to be considered for promotion under revised Flexible Complementing Scheme (FCS) due as on 01.01.2025 -reg.

The undersigned is directed to refer to this Section's OM dated 22.01.2025 and Reminder OM dated 31.01.2025 and 11.02.2025 on the above mentioned subject and to say that those scientists who are due to be considered for FCS as on 01.01.2025 were requested to complete their deficient APARs and submit willingness form to be submitted for relaxation in promotion. However, despite reminders, APAR in respect of following Scientist are still pending/incomplete:

S. No.	Name (Shri/Smt/Ms./Dr.)	Designation	Deficient APAR / Remarks
1.	Dr. C. Palpandi	Scientist 'D'	01.08.2023 to 14.12.2023
2.	Shri Suresh Babu Pasupuleti	Scientist 'D'	18.08.2021 to 31.03.2022 2022-23 2023-24
3.	Dr. S. Prabhu	Scientist 'D'	2023-24
4.	Dr. Pasupala Ravi	Scientist 'D'	09.11.2023 - 31.03.2024
5.	Dr. M. Rajeshwar Prasad	Scientist 'C'	2021-22 2022-23 2023-24

Contd... (2)

(2)

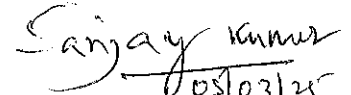
2. Further, the following 07 Scientists have submitted willingness form to the Administration, till date:

S. No.	Name (Shri/Smt/Ms./Dr.)	Designation	Date of joining the present post
1.	Dr. (Ms.) Susan George Karumanchery	Scientist 'E'	08.09.2020
2.	Dr. M. Thalamadai Karuppiah	Scientist 'E'	08.09.2020
3.	Dr. C. Palpandi	Scientist 'D'	18.08.2021
4.	Dr. Priti Singh	Scientist 'D'	18.08.2021
5.	Dr. S. Prabhu	Scientist 'D'	17.11.2021
6.	Dr. M. Rajeshwar Prasad	Scientist 'C'	18.08.2021
7.	Dr. Pradeep Kumar Sugumar	Scientist 'B'	19.07.2022

3. For consideration of promotion of the eligible Scientists under the FCS/RFCs, completed APARs for the residency period will be required. Scientists, whose APAR are not completed in all respects are requested to get their deficient APARs completed **by 07.03.2025**.

4. Further, Scientists who are willing to be considered for promotion under relaxation clause of revised FCS as on 01.01.2025, are requested to provide their willingness/undertaking in the prescribed format (**Annexure-I**) **by 07.03.2025 positively**.

5. This may be accorded **highest priority**.


05/03/25
(Sanjay Kumar)

Under Secretary (Admin P-I)

Distribution:-

1. The Scientists concerned as per list
2. Consultant (IT)/SO(APAR) is requested to intimate the latest status of deficient APAR as mentioned in Annexure-I.

Annexure-I

WILLINGNESS/UNDERTAKING

1. I have read the relevant provisions of Ministry of Environment, Forest and Climate Change, Scientific Group 'A' Posts Recruitment Rules, 2015 on Flexible Complementing Scheme (FCS) and DoPT O.M. No.AB-14017/41/2013-PP(RR) dated 13.03.2024 titled Revised Flexible Complementing Scheme (FCS) for Scientists.
2. In light of the aforesaid rule/guidelines, I wish to avail the relaxation in residency period for one year for promotion from the post of **(Designation)** to the post of **(Designation)**.
3. In this regard, it is submitted that so far I have **(one time or two times or never)** opted relaxation of one year in residency period under Flexible Complementing Scheme (FCS) for in-situ promotion in the Year(s). The details of the relaxation opted so far is given as under (if applicable):

From the post of	To the post of	Opted relaxation for the (First/Second) time	Got Promotion under the relaxation clause (Yes/No)

4. I have joined the post of **(Present Designation)** w.e.f. **(Date)** and I certify that my APAR for all the period from the date of joining the post to FY 2023-24 under the relaxation clause are completed in all respects with outstanding ratings.
5. It is therefore requested to consider my case for in-situ promotion from the post of **(Designation)** to the post of **(Designation)** under the relaxation clause of Flexible Complementing Scheme (FCS).
6. I hereby declare that all the above given information/facts are genuine and correct to the best of my knowledge. I do understand that in case any information given above is found incorrect, my candidature for promotion liable to be cancelled.

(Name)
(Designation)
Email id:
Mobile Number:
Intercom Number: