

No. ADMIN-11011/2/2024-P-II/(E-239992)  
Government of India  
Ministry of Environment, Forest & Climate Change  
(P.II Section)

Indira Paryavaran Bhawan,  
Jor Bagh Road, Aliganj,  
New Delhi – 110003


Dated 06<sup>th</sup> June, 2025

**OFFICE ORDER**

With the approval of the Competent Authority, following officer is hereby appointed in the personal staff of Hon'ble Minister (EF&CC) (Shri Bhupender Yadav), with effect from 11.02.2025, on co-terminus basis or till she ceases to function on her post or until further orders, whichever event occurs at the earliest:

Sl. No.	Name of the official	Designation	Date of Appointment	Pay level as per 7 CPC	Basic pay
1.	Ms. Mehak Yadav	1 <sup>st</sup> PA	11.02.2025	Level 8	Rs. 47,600/-

2. The above appointment is subject to terms and conditions mentioned in the DoPT OM no.8/5/2013-CS-II (C) dated 26.05.2014 and OM no. DOPT-1669640865781 dated 07.11.2022.

  
06.06.2025

(Chiranjib Mridha)  
Under Secretary to the Govt. of India  
Tel. No. 011 20819373  
email: chiranjibmridha-cwc@nic.in

**Distribution:**

- i. Concerned Officer
- ii. PS to Hon'ble Minister EF&CC
- iii. PS to Hon'ble Minister of State for EF&CC
- iv. PSO to Secretary (EF&CC)/ PSO to DGF&SS
- v. PPS to Addl. Secretaries/PSO to AS&FA/PPS to Joint Secretaries/PPS to Sr. EA/EA/PPS to DDG(Stats.)/PPS to CCA, MoEF&CC.
- vi. Pay and Accounts Officer, MoEF&CC, New Delhi;
- vii. DDO (Cash), MoEF&CC, New Delhi;
- viii. Under Secretary (IT)/ Consultant (IT) - for updation on website
- ix. Hindi Section, MoEF&CC – for Hindi version.
- x. GA/ GC/ P.I/ APAR Cell/ Parliament/ NAEB/ NRCD/ Protocol/ IWSU /RTI Cell/ Vigilance Cell / IFC/ Reception Officer;
- xi. Service Book/Guard Folder/Spare Copies/Personal File.