

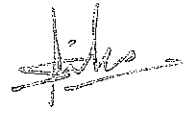
OFFICE MEMORANDUM

Subject: Reply for the File pending for more than 90 Days in eOffice with JS(SM) - Regarding.

The undersigned is directed to forward the point-wise reply from IT Division for the queries raised by the Secretary(EF&CC) regarding pendency for more than 90 Days in office. the point-wise reply for the observations of Secretary(EF&CC) are as under.

Sl. No.	Queries	Solutions
1.	How is it visible to DARPG and not to us?	<p>The DARPG is the Nodal Ministry responsible for implementation of e-office in all the Ministries and they have unrestricted access to status of files. Therefore DARPG can access the pendency status of all the Ministries through e-office PMU.</p> <p>However, Officers of MoEFCC can search the pendency status of their Divisions using MIS under other service after login to e-office system. The Global Search (all organisations and Divisions) facility is enabled for Secretary (EF&CC), DGF&SS, all AS(NPG), AS(AG), AS(VVY) and ADGF(RKP).</p>
2.	What Action was pending in respect of those files?	—
3.	What Action is being taken to prevent recurrence of such incidents?	The IT Division has already issued several OMs to sensitize the officers. A fresh OM to all Divisional Heads with pendency status is being issued again

2. This is issued with the approval of Competent Authority.



(Surendra Singh Meena)
Under Secretary (IT)

To

JS(Administration)

Handwritten signature
9/7/2025