

File No: 27-4/25/2022-IT

Government of India

(भारत सरकार)

Ministry of Environment, Forest and Climate Change

(पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय)

IT Division

Indira Paryavaran Bhawan,
Jor Bagh Road, New Delhi – 110003

Dated: August 13, 2025

OFFICE MEMORANDUM

Subject: Re-constitution of Committee to formulate archiving policy for e-files in e-Office in DARPG.

The undersigned is directed refer the OM No. 30011/01/2024-O&M (Vol.) (e-3062) dated 09-07-2025 seeking nomination of Member for the Committee constituted for formulating an archiving policy for e-files in e-Office from the Ministry of Environment, Forest and Climate Change. The details of the member nominated from the Ministry of Environment, Forest and Climate Change are as under.

Name and Designation: Shri Ved Prakash Mishra, Joint Secretary,

Address: Room No. A232, 2nd Floor, Agni Wing,
Indira Paryavaran Bhawan,
Jorbagh Road,
New Delhi – 110003.
Tel: +91-11-20819359
Email: mishra.vp@gov.in

2. This is issued with the approval of Competent Authority.



(Surendra Singh Meena)
Under Secretary (IT)

To

Shri Satish Kumar,
Under Secretary,
Department of Administrative Reforms & Public Grievances,
Ministry of Personnel, Public Grievances & Pensions,
6th Floor, STC Building, Tolstoy Marg,
New Delhi