

No. 19011/04/2019-AVU [E-131297]  
Government of India  
Ministry of Environment, Forest and Climate Change  
(Vigilance Division)

Indira Paryavaran Bhavan,  
Aliganj, Jorbagh Road, New Delhi - 3

Dated : 16 December, 2025

To

The Chief Secretaries of all State Governments/UTs

The Principal Chief Conservator of Forests of All State Governments/UTs

**Subject: Online filing of Immovable Property Return (IPR) – 2025 by  
Indian Forest Service (IFoS) Officers by 31.01.2026 – reg.**

Sir,

I am directed to state that in terms of Rule 16(2) of All India Services (Conduct) Rules, 1968, every member of the service shall submit his/her Immovable Property Return (IPR) in the prescribed form giving full particulars including address of the property by 31<sup>st</sup> January of every year in respect of the previous year ending 31<sup>st</sup> December.

2. It may be mentioned that filing of Immovable Property Returns under Rule 16 of the All India Services (Conduct) Rule, 1968 by all Indian Forest Service (IFoS) officers is mandatory. In case, the officer concerned fails to submit the Annual Immovable Property Return (IPR) online within the stipulated time limit, his/her vigilance clearance will be denied in terms of DoPT OM No. 104/76/2022-AVD.IA dated 28.09.2022 and OM No. 104/33/2024-AVD.IA dated 09.10.2024 ( *copies enclosed*). Furthermore, as per DoPT Notification dated 30.12.2021 ( *copy enclosed*), timely submission of IPR has been made mandatory for appointment in the next level of pay in the pay matrix.

3. The Immovable Property Return for the year 2025 is required to be filed online latest by 31.01.2026 at <https://ifs.nic.in/> or <https://sparrow-ifs.eoffice.gov.in/> by using exiting NIC e-mail ID and password by the respective IFoS officer. Immovable Property Return filed in modes other than online method mentioned above shall not be accepted. No request for condonation of delay in filing of IPR 2025 will be entertained by the Ministry of Environment, Forest and Climate Change. IFoS officers are also advised to complete their IPR filing process within the prescribed time limit, to avoid any last-minute rush and technical glitch in the web portal. Due diligence may kindly be observed in filing of the IPR and complete details of the property including the date of acquiring, its value at the time of acquiring, present value and income if any, earned etc. as per the online proforma may be filled up.

4. All Chief Secretaries of the State Governments and Union Territories are requested to ensure that this Office Memorandum is duly communicated to all IFoS officers serving in their respective State cadres, including those posted in remote or field locations, and that the submission of AIPRs is carried out strictly through the prescribed online mode only.

5. In case of any technical difficulty in accessing the IPR module on the SPARROW portal, the matter may be brought to the notice of the support team by email at *support-sparrow@nic.in* or *ifs@nic.in* for necessary assistance.

6. The cadre controlling departments in the States/UTs shall send the compliance report of all the serving IFoS officers about the online filing of the IPR to the Ministry.

7. This issues with approval of the competent authority.

Yours faithfully,

*Sangeeta Bhatt*  
*16/12/25*  
(Sangeeta Bhatt)

Under Secretary to the Government of India

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*Encl: As above.*

Copy to:

1. Inspector General of Forests, IFS Division, Ministry of Environment, Forest and Climate Change – with request to circulate to officers of AGMUT Cadre and Officers on Central Deputation.

2. *Deputy Secretary*, IFS Division, MoEF&CC – for uploading on IFS website along with other social media site for its wider circulation.