

APPLICATION FORM

1. Name and Address :
(in Block Letters)
2. Date of Birth :
(In Christian era)
3. Date of retirement under Central/ :
State Government Rules
4. Educational Qualification
:
5. Whether Educational and other :
qualifications required for the post
are satisfied. (If any qualification
has been treated as equivalent to
the one prescribed in the Rules,
state the authority for the same).

	Qualifications/Experience Required	Qualifications/Experience possessed by the officer.
Essential	(1) (2)	
Desired	(1) (2)	

6. Please state clearly whether in the :
light of entries made by you above,
you meet the requirement of the
post.
7. Details of Employment, in chronological order. Enclose a separate sheet duly
authenticated:

Office Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of Duties (in detail)

8. Nature of present employment i.e. :
Ad-hoc or Temporary or Quasi-
Permanent or Permanent

9. In case the present employment is :
held on deputation/contract basis,
please state:

(a) The date of initial appointment :

(b) Period of appointment :
on deputation/contract :

(c) Name of the parent office / :
organization to which you belong.

10. Additional details about present :
employment.

Please state whether working :
under (indicate the name of your
Employer against the relevant
column).

a) Central Government. :

b) State Government. :

c) Autonomous Organization :

d) Government Undertaking :

e) Universities :

f) Others :

11. Please state whether you are :
working in the same Department
and are in the feeder grade or
feeder to feeder grade.

12. Are you in Revised Scale of Pay? If :
yes, give the date from which the
revision took place and also indicate
the pre-revised scale.

13. Total emoluments per month now :
drawn.

14. Additional information, if any, which :
you would like to mention in support
of your suitability for the post.

(This among other things may provide

Information with regard to
(i) additional academic qualifications
(ii) professional training and
(iii) work experience over and above
prescribed in the Vacancy Circular/Advertisement) (note: Enclose a
separate sheet, if the space is insufficient).

15. Please state whether you are :
applying for Deputation (ISTC/Absorption/re-employment basis)

16. Where belongs to SC/ST :

17. Remarks :
(The candidate may indicate information with regard to (i) Research, Publications
and reports and Special Projects (ii) Awards/Scholar ship/ Official appreciation
(iii) affiliation with the professional bodies/institutions/Societies and
(iv) Any other information

(Note: Enclose a separate sheet if space is in sufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that
the application form duly supported by documents submitted by me will also be assessed by
the selection committee at the time of selection for the post.

Signature of Candidate
Address:

Date:

Counter signed
(Employer with seal)