

No.19011/03/2019-AVU
Government of India
Ministry of Environment, Forests and Climate Change
Vigilance Division

Room No. 402, Agni Wing, Level-IV,
Indira Paryavaran Bhawan
Jorbagh Road, Aliganj, New Delhi-03

Dated the 30.12.2020

Office Memorandum

Sub: Submission of Annual Immovable Property Return (AIPR) for the year ending 31.12.2020 (as on 01.01.2021) by Group 'A' 'B' and 'C' officers/officials (including Scientists, RO, RI, TO, RA) officers in the Ministry..

In accordance with the provisions of clause (ii) of Rule 18 (1)and(4) of the Central Civil Services (Conduct) Rules, 1964 and GOI instruction under Rule 16 of the All India Services (Conduct) Rules, 1968, all government servant belonging Group 'A', 'B' and 'C' posts are required to submit his/her annual return giving full particulars on the immovable property inherited by him/her or owned, or acquired by him/her on lease or mortgage either in his/her own name or in the name of any member of his/her family or in the name of any other person. This return is required to be submitted in respect of every calendar year by 31st January of the next-year.

2. As per DoPT's various instruction all CSS/CSCS/CSSS officers are required to furnish their AIPR through Web Bases Cadre Management System (www.cscms.nic.in) latest by 31st January of every year. A copy of the print out (AIPR submitted online) duly signed, should also be submitted to CS.I (PR/CMS) Section, which is the custodian of IPR of these officers (Under Secretary and above). Section Officers, Assistant Section Officers of CSS, CSSS officers, CSCS officers are also required to submit the print out of AIPR duly signed to their respective Vigilance Division/ Admin.

3. As such, remaining Group A, B, and C officers/officials (including Scientists, RO, RI, TO, RA, MTS etc.) working in the Ministry are also required to submit their AIPR for the year ending on 31.12.2020 (as on 01.01.2021) by 31.01.2021 in the prescribed performa (copy enclosed).

4. Non-submission of AIPR within the Stipulated date, would invite the denial of vigilance clearance for empanelment, deputation and applying to sensitive posts and assignment to training programme (except mandatory training), cadre clearance, NOC, etc.


(A. K. Bhattacharyya)

Under Secretary to the Govt. of India

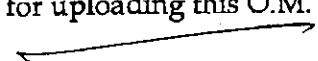
Tele. No. 011-24695311

Encl. as said above.

To

All Group 'A' 'B' and 'C' officers/officials (including Scientists, RO, RI, TO, RA, MTS, etc.) of the Ministry (including NAEB/CCU/NMNH/WLCCB/ Regional Office).

Copy for necessary compliance to:

1. The Director (Admn.), MoE,F&CC,
2. The DIG(Admn.), NAEB,
3. All Regional Offices of MoE,F&CC
4. All Attached/Subordinate Offices/Autonomous Bodies/PSU under the MoE,F&CC.
- ✓ 5. The Under Secretary (IT) for uploading this O.M. on e-office portal/ website of this Ministry. 


3/12/09

CC T

Statement of Annual Immovable Property Return for year 2020 (as on 1.1.2021)

Service _____

Name of officer (in full):- _____ Designation _____ Ministry/Department _____

Date of Birth:- _____ Present Pay: Basic _____ Grade Pay _____

Name of district Sub-Division, Taluk and Village in which property is situated	Name and details of property – housing, lands and other buildings	Cost of construction/ acquirement including land in case of house and year when purchased.	*Present Value	If not in own/name state in whose name held and his/her relationship to the government servant.	How acquired – whether by purchase, lease **, mortgage, inheritance gift or otherwise, with date of acquisition and name with details of persons from whom acquired.	Annual income from the property.	Remarks
1	2	3	4	5	6	7	8

Signature
 Date.....
 Intercom.....

NOTES:

- 1) *In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
- 2) ** Includes short-term lease also.
- 3) The declaration from is required to be filled in and submitted by every member of Class II (Group A and Group B) services under rule 15(3) of the Central Civil Services (Conduct) Rules, 1955. [now rule 18(1) of the CSS (Conduct) Rules, 1964] on the first appointment to the service and thereafter at the interval of every twelve months, giving particulars, of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person dependent on Government Servant.
- 4) The wording “no change” or “as in the previous year” should be avoided and full details provided.

वर्ष 2020 के लिए (01.01.2021 की स्थिति के अनुसार) अचल सम्पत्ति का विवरण

सेवा.....

अधिकारी का पूरा नाम..... पदनाम..... मंत्रालय/विभाग.....

जन्म तिथि.....वर्तमान वेतन: मूल..... ग्रेड वेतन

जिले, प्रभाग, तालुक और गांव का नाम जिसमें सम्पत्ति अवस्थित है	सम्पत्ति का नाम और ब्यौरा-मकान, भूमि और अन्य भवन	निर्माण/अधिग्रहण करने की लागत जिसमें मकान के मामले में भूमि शामिल है ओर जिस वर्ष में खरीदा गया	वर्तमान मूल्य *	यदि स्वयं के नाम पर नहीं हो, तो उस व्यक्ति का नाम बताएं जिसके स्वामित्व में है और उसका सरकारी सेवक से संबंध	कैसे अर्जित की गई- क्या, क्रय द्वारा, गिरवी**, पट्टे पर, उत्तराधिकार के उपहार स्वरूप अथवा अन्यथा प्राप्त है सहित अर्जन की तारीख और जिससे अर्जित की गई है उस व्यक्ति का ब्यौरा	सम्पत्ति से प्राप्त कुल वार्षिक आय	अभ्युक्तियां
1	2	3	4	5	6	7	8

हस्ताक्षर.....

दिनांक.....

ईंटरकॉम.....

नोट:

1. *यदि किसी मामले में मूल्य का स्टीक आकलन करना संभव नहीं हो तो वर्तमान शर्तों के संदर्भ में अनुमानित मूल्य दर्शाया जाए।
2. ** अल्वाधिक पट्टा भी शामिल है।
3. केन्द्रीय सिविल सेवा (आचरण) नियमावली 1955 के नियम 15(3) [अब सीसीएस (आचरण) नियमावली 1964 के नियम 18 (1)] के अंतर्गत श्रेणी II (वर्ग क और वर्ग ख) के प्रत्येक सदस्य द्वारा सेवा की प्रथम नियुक्ति पर और तत्पश्चात प्रत्येक बारह महीनों के अंतराल पर स्वयं के नाम पर अथवा परिवार के किसी सदस्य के नाम पर अथवा सरकारी सेवा पर आश्रित किसी अन्य व्यक्ति के नाम पर स्वामित्व वाली, अर्जित और उत्तराधिकार में प्राप्त अथवा लीज अथवा गिरवी की गई सभी अचल सम्पत्तियों का ब्यौरा इस घोषणा पत्र में भरा जाना और प्रस्तुत किया जाना अपेक्षित है।
4. 'कोई परिवर्तन नहीं' अथवा 'जैसा पिछले वर्ष था' शब्दों का प्रयोग न किया जाए और पूर्ण ब्यौरा दिया जाए।