## Latest work allocation among Senior Officers of the Ministry

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name, Designation,</th>
<th>Items of Work</th>
<th>Reporting to</th>
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</thead>
</table>
| 1.     | Sh. Shashi Shekhar, Spl. Secretary | ✓ Control of Pollution including administration of Central Pollution Control Board  
✓ CRZ and SAICOM  
✓ Hazardous substances Management Division including all chemicals related conventions  
✓ Wetlands and Ramsar Convention  
✓ Research in Environment Division  
✓ Environment Policy & Law including legal Cell  
✓ Work relating to NGT  
✓ Annual Report of the Ministry  
✓ State Environment Reports  
✓ National Plan for Conservation of Aquatic Ecosystems  
✓ National River Conservation Directorate  
✓ EC cases of River Valley & Thermal Power Sectors of Impact Assessment involving CRZ clearance | Secretary |
| 2.     | Sh. Susheel Kumar, Additional Secretary (from 14.6.2013) | ✓ Climate Change: Convention, Protocol and all related matters including NAPCC and Green India Mission  
✓ World Bank Industrial Development Capacity Building Project  
✓ Environment Health  
✓ Ozone Cell & Montreal Protocol  
✓ Statistical Cell  
✓ Environmental Information including Indira Gandhi Paryavaran Puraskar  
✓ Environmental Education  
✓ Clean Technology alongwith combined scheme of Promotion of Clean Technology, Waste Minimization Strategies and Fly Ash  
✓ United Nations Convention to Combat Desertification  
✓ International Cooperation, SDG and GEF  
✓ Environment Clearance Cases of Projects in River Valley & Thermal Power Sectors of Impact Assessment (not involving CRZ clearance) | Secretary |
| 3.     | Sh. S.S. Mohanty, AS&FA (From 27.2.2013) | Financial Adviser | Secretary |
| 4.     | Sh. H.K. Pande, Additional Secretary from 3.1.2013 | ✓ Administration including GA; GC; RFD; Citizen Charter; PG; Parliament; IWSU; Protocol; E-Governance & IT; Hindi (Official Language)  
✓ Animal Welfare  
✓ Biodiversity Conservation including BCRLIP  
✓ All CBD matters (convention, its protocol, NBA and GEAC)  
✓ Centrally sponsored schemes on Mangroves and coral reef including IUCN  
✓ G.B.Pant Institute of Himalayan Environment and Development and ICIMOD  
✓ Centre of Excellence, namely, TBGRI, FRLHT, SACION, CES  
✓ Botanical Garden of Indian Republic & Assistance to Botanical | Secretary |
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<tr>
<th>Sl. No.</th>
<th>Name</th>
<th>Designation</th>
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<tbody>
<tr>
<td>5.</td>
<td>Shri B. Brahma, Senior Adviser</td>
<td>Plan Coordination, Economic Cell, Trade and Environment</td>
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<tr>
<td>6.</td>
<td>Shri M.M. Kutty, Joint Secretary, IAS (UT:85) (Since 19.12.2014)</td>
<td>Administration (including General Administration), General Coordination (including Public Grievances), Citizen Charter, RFD, Internal Work Study Unit (IWSU), Protocol, Right to Information, Parliament, E-Governance/Information Technology, Official Language (Hindi), Media Cell, Green India Mission</td>
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<td>7.</td>
<td>Sh. Anil Sant, Joint Secretary (from 4.9.12 to 3.9.2017)</td>
<td>Bio-diversity (CBD and NBA), Bio-safety (CPB and GEAC), Coral Reefs &amp; Mangroves, Winding up of the work CoP-11 to CBD, Animal Welfare</td>
</tr>
<tr>
<td>8.</td>
<td>Shri Manoj Kumar Singh, Joint Secretary (from 13.10.2014)</td>
<td>EC related cases of Non-Coal Mining, Industry, Coal Mining and Infrastructure, Ozone Cell &amp; Montreal Protocol, All Policy related files/decisions/Communications to other Ministries, PMO &amp; Cabinet Secretariat to be routed through or sent to JS(MKS) including Goa Mining, Follow up action on Shah Commission’s work</td>
</tr>
<tr>
<td>9.</td>
<td>Shri Arun Kumar Mehta, Joint Secretary, IAS (J&amp;K:88) w.e.f. 09.02.15</td>
<td>CVO, Desertification including United Nations Convention to Combat Desertification (UNCCD), International Cooperation and Sustainable Development, GEF, Environment Policy and Law including Legal Cell, Work allocation to Government Counsels as well as</td>
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<tr>
<td>No.</td>
<td>Name and Position</td>
<td>Responsibilities</td>
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| 10  | Shri Ravi Shankar Prasad, Joint Secretary (from 18.02.2013) | Supervising/monitoring of the progress of cases.  
- Forest Establishment  
- National Museum of Natural History (Director)  
- IUCN  
- Climate Change | DGF&SS  
AS (HKP)  
AS (SK) |
| 11  | Shri Bishwanath Sinha, Joint Secretary                | Environmental Clearance of Projects in River Valley & Thermal Power Sectors of Impact Assessment Division  
- NGT  
- Hazardous Substances Management Division and Costal Regulation Zone (CRZ) and EC cases involving CRZ clearance  
- Policy relates cases/files | AS (SK)  
SS(SS)  
Secretary |
| 12  | Shri M. Kannan, Economic Adviser From 5.11.14        | Plan Coordination  
- Economic Cell  
- Trade and Environment  
- ENVIS;  
- Scientific Advisory Committee;  
- Environmental Information including Indira Gandhi Paryavaran Puraskar; | Sr. Adv.(BB)  
AS(SK) |
- Bringing out Annual Report and Executive Summary of the Ministry  
- Report to the People on Environment & Forests  
- NGO Cell  
- Statistical Cell | SS(SS)  
AS(SK) |