

No.A.36013/1/2002-P.II  
Government of India  
Ministry of Environment, Forest and Climate Change

Indira Paryavaran Bhawan,  
Jorbagh Road, Aliganj,  
New Delhi-110003.

Dated: 11<sup>th</sup> May, 2016

12<sup>th</sup>

To

The Pay and Accounts Officer,  
Ministry of Environment, Forest and Climate Change  
Indira Paryavaran Bhawan, Jorbagh Road,  
New Delhi-110003.

**Subject: Declaration of the Head of Office in the Ministry of Environment,  
Forest and Climate Change.**

Sir,

In exercise of the powers delegated under Rule 14 of the Delegation of Financial Power Rules, 1978 as amended from time to time, Shri S.P. Singh, Under Secretary is declared as the **Head of Office** in the Ministry of Environment, Forest and Climate Change with immediate effect and until further orders. Shri S.P. Singh, Under Secretary shall exercise powers of Head of Office in respect of such items also as are not specified under Delegation of Financial Powers Rules, 1978.

2. This issues with the approval of Competent Authority.



(Samit Dattagupta)

Under Secretary to the Govt. of India

**Copy to:**

1. Shri S.P. Singh, Under Secretary, MoEF&CC.
2. Director of Audit (CW&M)-II, Central Revenues, New Delhi.
3. The Manager, Union Bank of India, Sundar Nagar Branch, New Delhi.
4. Accounts Officer, Air India, Kasturba Gandhi Marg, New Delhi
5. Accounts Officer, Indian Airlines Cooperation, New Delhi
6. PS to MOS(I/C)(EF&CC)
7. PPS to Secretary (EF&CC)/PPS to DGF&SS
8. AS(MMK)/ AS&FA/ADG(WL)/ADG(FC)/ADG(PT)/ Sr. Advisor (AB)
9. JS(AKM)/JS(AS)/JS(MKS)/JS(RSP)/JS(BS)/JS(GB)/Economic Adviser/ All Scientists 'G'/All IGFs/CE(CCU)
10. DS(GA)/US(IFS.I)/US(IFS.II)/RTI Cell/Consultant(IT)/Vigilance/ IWSU/P.I
11. DDO(Cash), MoEF&CC
12. Information & Facilitation Counter, MoEF&CC
13. All Officers in the Ministry including NAEB/NRCD
14. Guard File/ Spare copies