

No. A-12012/01/2013-P.II  
Government of India  
Ministry of Environment , Forest and Climate Change

Indira Paryavaran Bhawan, Jorbag Road,  
Aliganj, New Delhi-110003

Dated: 21<sup>st</sup> December, 2015

**OFFICE ORDER**

Consequent upon inclusion in the Select List 2014 under Seniority quota of Private Secretary (PS) of Central Secretariat Stenographers Service(CSSS) vide Department of Personnel and Training O.M. No. 4/15/2015-CS.II(A) dated 11.12.2015, Shri M.P.Kotnala [CSL No.2048], a regular Stenographer Grade 'C' of Central Secretariat Stenographers Service (CSSS) cadre of the Ministry of Environment, Forest & Climate Change, is hereby relieved of his duty from this Ministry with effect from the afternoon of 21.12.2015 to take up his new assignment in the Ministry of Rural Development.

2. Shri M.P.Kotnala, Personal Assistant is clear from Vigilance angle.

  
(M.K. Rai)

Under Secretary to the Government of India  
Tel. No.24695358

**Distribution:**

1. Shri M.P.Kotnala, Personal Assistant.
2. Controlling Officer concerned
3. Pay & Accounts Officer, MoEF & CC, New Delhi.
4. DDO (Cash), MOEF & CC with the request to issue LPC after getting the no dues certificates from all the concerned.
5. The Under Secretary, (Admn.), Ministry of Rural Development, Krishi Bhawan, New Delhi.
6. Under Secretary (CS.IIA) [Shri Kameshwar Mishra], Department of Personnel & Training, 3<sup>rd</sup> Floor, Lok Nayak Bhavan, Khan Market New Delhi w.r.t. their OM No. 4/15/2015-CS.II(A) dated 11<sup>th</sup> December, 2015..
7. GA/Library/Cash-with the request to furnish 'No Dues Certificate' in respect of Shri M.P.Kotnala, Ex-Personnel Assistant.
8. Concerned Dealing Assistants / IT( Consultant)
9. Section Officer(P.I)/Section Officer(Vig)/Section Officer(GA)/Library
10. Service Book/Personal File/Guard File/Spare copies.