## No.A.36011/1/2013-P.II Government of India Ministry of Environment, Forest and Climate Change

Indira Paryavaran Bhawai , Jorbagh Road, Aligar , New Delhi-11000 .

Dated: 24th February, 2015

## **OFFICE ORDER**

During the period of official tour in respect of Shri Debasish Prusty, Director and Head of Department, Shri P.J. Michael, Deputy Secretary will look after the work of HoD w.ef. 24.02.2016 to 26.02.2016 in addition to his existing responsibilities.

2. This issues with the approval of the Competent Authority.

Saleha Day i Domin

(S.R. Amiı ) Under Secretary to the Govt. of Ind a

## Distribution:

- 1. Shri P.J. Michael, Deputy Secretary, MoEF&CC
- 2. Shri Debasish Prusty, Director, MoEF&CC
- 3. Pay and Accounts Officer, MoEF&CC
- 4. Director of Audit (CW&M)-II, Central Revenues, New Delhi.
- 5. The Manager, Union Bank of India, Sundar Nagar Branch, New Delhi.
- 6. Accounts Officer, Air India, Kasturba Gandhi Marg, New Delhi
- 7. Accounts Officer, Indian Airlines Cooperation, New Delhi
- 8. PS to MOS(I/C)(EF&CC)
- 9. All officers of DS/ Director level and above
- 10. DDO(Cash), MoEF&CC
- 11. Consultant(IT) for updation on official website of Ministry
- 12. All Officers in the Ministry including NAEB/NRCD
- 13. Guard File/ Spare copies/ Personal file