

**No.A-65011/80/2015-P.II**  
**Government of India**  
**Ministry of Environment, Forest and Climate Change**  
**(P.II Section)**

**Prithvi Block, 1<sup>st</sup> Floor,**  
**Indira Paryavaran Bhawan,**  
**Jor Bagh Road, Aliganj,**  
**New Delhi-110003**

Dated: 16<sup>th</sup> December, 2015

**OFFICE MEMORNADUM**

Sub: Channel of submission of Performance Appraisal Report in respect of Five Assistant Secretaries (IAS officers of 2013 batch) – reg.

Keeping in view of their postings in the concerned Divisions, channel of submission of files as well as instructions of DoP&T, the following channel of submission of Performance Appraisal Report in respect of the then Assistant Secretaries posted in this Ministry for the period of 31.08.2015 to 30.11.2015, has been approved:-

Sl. No.	Name of the officer (Sh/Mrs/Ms.)	Reporting officer (Sh/Mrs/Ms.)	Reviewing officer (Sh/Mrs/Ms.)	Accepting Authority
1.	Sandeep G R	Satish C. Garkoti	Manoj Kr. Singh	Secretary (EF&CC)
2.	Chandrakala J.U.	Ms. Bharati	Dr. M.M. Kutty	Secretary (EF&CC)
3.	Syed Sehrish Asgar	N.A. Siddiqui	Arun Kr. Mehta	Secretary (EF&CC)
4.	Jitendra Gupta	Dr. Sanchita Jindal	Bishwanath Sinha	Secretary (EF&CC)
5.	K.C. Diwegaonkar	Subhash Chandra	Dr. Rekha Pai	Secretary (EF&CC)

  
(M.K. Rai)

Under Secretary to the Govt. of India  
Tel. No. 24695358

Distribution:-

1. Officers concerned (IAS officers of 2013 batch)
2. Reporting/ Reviewing Officers concerned
3. PPS to Secretary (EF&CC)/ PPS to JS (Admn.)
4. Consultant (IT) – for updation