

F.No.A-63011/01/2016-P.II
Government of India
Ministry of Environment, Forest and Climate Change

Indira Paryavaran Bhawan,
Jorbagh Road, Aliganj,
Lodhi Road, New Delhi-110003.

Dated: 28th July, 2016

OFFICE MEMORANDUM

Subject: Furnishing of form of option/undertaking-as per Central Civil Services (Revised Pay) Rules, 2016- regarding.

The undersigned is directed to refer to Ministry of Finance, Department of Expenditure Notification No.1-2/2016-IC dated 25.7.2016 and to state that all the Officers/Officials working in the Ministry including NAEB & NRCD may kindly furnish the form of option in the enclosed prescribed format alongwith the undertaking, latest by 3.8.2016.

2. Incase option is not received by the stipulated time, it will be presumed to fix the pay of the officials from 1st of January, 2016.



(Samit Datta Gupta)
Under Secretary (P.II)

Copy to:

- (i) All the Officers/Officials of the Ministry of Environment, Forest and Climate Change.
- (ii) Under Secretary (Admin), NAEB for Officers/ Officials working under the strength of NAEB.
- (iii) Under Secretary (Admin), NRCD for Officer/Officials working under the strength of NRCD.
- (iv) Consultant (IT) - for uploading in the website of the Ministry. Also email to all the Officers/officials (Regular)



FORM OF OPTION

[See rule 6(2)]

*1. I, hereby elect the revised pay structure with effect from 1st January, 2016.

*2. I, hereby elect to continue on Pay Band and Grade Pay of my substantive / officiating post mentioned below until:

the date of my next increment / the date of my subsequent increment raising my pay to Rs. / I vacate or cease to draw pay in the existing pay structure / the date of my promotion / upgradation to the post of

Existing Pay Band and Grade Pay

Signature

Name

Designation

Office in which employed

* To be scored out, if not applicable.

UNDERTAKING

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in these Rules, as detected subsequently, any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Signature

Name

Designation

Date:

Place: