

No. A -65011/07/2015-P.II  
Government of India  
Ministry of Environment, Forest and Climate Change

Indira Paryavaran Bhawan,  
Jor Bagh Road, Aliganj,  
New Delhi-110003.

Dated: 21<sup>st</sup> September, 2015  
22<sup>nd</sup>

**OFFICE ORDER**

All Officers/Officials working in Ministry of Environment, Forest and Climate Change under administrative control of P.II section are requested to fill up the following forms and submit to this Division for service records:-

- (i) Nomination Forms
- (ii) Oath and Allegiance
- (iii) Official Secrets Act
- (iv) Home Town declaration form

2. In addition to above, the Officers/Officials are also requested to **provide a latest colour passport size photograph** for pasting in the Service Book.

  
(M.K. Rai)

Under Secretary, P.II

Distribution:-

1. All Officers/Officials working in the Ministry under the administrative control of P.II Section
2. Consultant (IT) – with the request to upload it on the Ministry's website

Copy to: US (Admn.), NRCD/ US (Admn.), NAEB.