

F.No.A-65011/112/2016-P II  
Government of India  
Ministry of Environment, Forest and Climate Change

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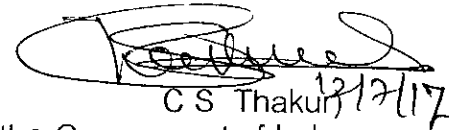
Indira Paryavaran Bhawan,  
Jorbagh Road, New Delhi-110 003.

Dated: 13.07.2017.

**Office Memorandum**

It has been observed that officials, and contractual staff, including Consultants working in the Ministry are found roaming in corridors and atrium of Indira Paryavaran Bhawan more often than nought. It has also been noticed that many of them are not maintaining punctuality, discipline and decorum. Such activities not only create indiscipline but also hamper the official work, thereby creating unhealthy working culture in the Ministry.

2. All officials are hereby directed to maintain discipline, decorum and punctuality, failing which, appropriate disciplinary action shall be initiated. Non compliance of the above by contractual staff shall result in discontinuation of their engagement in the Ministry.

  
C S Thakur 12/7/17

Under Secretary to the Government of India

All the Contractual staff of MoEF&CC

Copy for information to:

1. All Section Incharge to instruct contractual Staff Members working under them.
2. IT Division for uploading on website/e-office notice.