File No.ADMIN-65013/13/2017-P-II Government of India Ministry of Environment, Forest and Climate Change P.II Section

Indira Paryavaran Bhawan, Jor Bagh Road, Aliganj New Delhi -110003

Dated: 13th October, 2017.

OFFICE MEMORANDUM

The undersigned is directed to say that Ms. Poonam Sood and Shri Induprasad K., Private Secretaries in Ministry of Health and Family Welfare are hereby taken on loan basis in Ministry of Environment, Forest and Climate Change. Both private Secretaries are posted in the Office of Secretary (EF & CC) with immediate effect and until further orders.

Under Secretary to the Government of India

To:

- 1. Officers/Officials concerned.
- 2. Ministry of Health and Family Welfare (Shri Arun Singhal, Joint Secretary (Admn) Nirman Bhawan, New Delhi -110011.
- 3. PPS to Secretary (EF & CC).
- 4. PS to JS (Admn.)/PA to DS (Admn.)
- 5. Vigilance Section.
- 6. Guard file/Spare copies.
- 7. Consultant (IT) for updating on website.
- 8. Assistant Section Officer (Shri Lalit Mohan).