F. No. A-65011/51/2014P.II
Government of India
Ministry of Environment, Forests and Climate Change

Indira Paryavaran Bhawan,
Jorbagh Road, Aliganj,
New Delhi-110003

Dated: 27th April, 2017

CIRCULAR

Subject: Duty in Various examinations of Staff Selection Commission (NR) - reg.

The undersigned is directed to refer to Staff Selection Commission letter No.4/1/2017-EA dated 17.04.2017 (copy enclosed) regarding panel for duty in various examinations conducted by Staff Selection Commission.

All the Interested officers/employees upto the rank of Section Officer are requested to provide their personal details in enclosed proforma latest by 05.05.2017.

Encl: As above

All Section Officers/Assistants/UDCs/LDCs/MTS.

Notice Board is not free.

Mr., Not Free.

i) Consultant (IT) to upload on Inebsite.
Format for Panel for duty in SSC Examinations

1. Name : ........................................

2. Post : ........................................

3. Date of Birth : .................................

4. Address of Office : ..................................

5. Address of Residence : ..................................


Signature
Name of Officer

Verified by concerned Admn. Officer
No.4/1/2017-EA
Govt. of India
Staff Selection Commission (NR)
Department of Personnel and Training

Block No.12, CGO Complex,
Lodhi Road, New Delhi—110003

Dated: 17-04-2017

To
All Ministries / Departments, New Delhi

Subject: Duty in various examinations of Staff Selection Commission (NR).

Sir

As you are aware that Staff Selection Commission (NR) conducts various recruitment examinations for various Group ‘B’ (non-gazetted) and Group ‘C’ posts in various Ministries/Departments of India and their attached and Subordinate offices. The Commission deputes Gazetted / Non-Gazetted level Officers of Central Govt. at the venues of the examinations as its representative, whose primary responsibility is to ensure that the examination is conducted in a fair and impartial manner and as per the guidelines laid down by the Commission. It is, therefore, requested that the names, designation, residential addresses and telephone numbers including mobile numbers and email addresses of the willing officers may please be forwarded to the undersigned earliest so that their services can be utilized in examinations of the Commission.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Duty</th>
<th>Designation</th>
<th>Honorarium</th>
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<tbody>
<tr>
<td>01.</td>
<td>Team Leader</td>
<td>Section Officer and above</td>
<td>Half day</td>
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<tr>
<td>02.</td>
<td>Team Assistant</td>
<td>Assistant, UDC &amp; LDC</td>
<td>550</td>
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<td>03.</td>
<td>Team Boy</td>
<td>Peon/ Dafty / MTS staff</td>
<td>400</td>
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<tr>
<td>04.</td>
<td>Invigilator at examination venues</td>
<td>Assistant, UDC &amp; LDC</td>
<td>030</td>
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<td></td>
<td></td>
<td>Full day</td>
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<td>1100/-</td>
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<td>650</td>
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</tbody>
</table>

The honorarium will be paid to officers deputed at the venue as per norms of the Commission. After the conduct of examination, Team Leader are required to send their Inspection report to the Commission in the prescribed format to the Commission.

Your co-operation and personal intervention is highly solicited.

(S. K. Meena)
Under Secretary to the Govt. of India

For query may please contact at Ph. 01165398777