

No.19011/03/2017-AVU
Government of India
Ministry of Environment, Forests and Climate Change
Vigilance Division

Indira Paryavaran Bhawan,
Agni Wing , Level-IV, Jorbagh Road,
Aliganj, New Delhi-03

Dated the 28th December, 2017

Office Memorandum

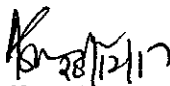
Sub: Submission of Annual Immovable Property Return (AIPR) for the year ending 31.12.2017 (as on 01.01.2018) by Group 'A' 'B' and 'C' officers/officials (including Scientists, RO, RI, TO, RA) officers in the Ministry..

In accordance with the provisions of clause (ii) of Rule 18(1) and (4) of the Central Civil Services (Conduct) Rules, 1964 and GOI instruction under Rule 16 of the All India Services (Conduct) Rules, 1968, all government servant belonging Group 'A', 'B' and 'C' posts are required to submit his/her annual return giving full particulars on the immovable property inherited by him/her or owned, or acquired by him/her on lease or mortgage either in his/her own name or in the name of any member of his/her family or in the name of any other person. This return is required to be submitted in respect of every calendar year by 31st January of the next-year.

2. As per DoPT's O. M. No. No.26/01/2017-CS.I (PR/CMS) dated 21.12.2017, Immovable Property Return is required to be furnished by the CSS officers (through Web Bases Cadre Management System at cscms.nic.in) in the grade of Under Secretary and above, latest by 31.01.2018. A copy of the print out (AIPR submitted online) duly signed, should also be submitted to CS.I (PR/CMS) Section, which is the custodian of IPR of these officers. Assistant Section Officers and Section Officers of CSS will also submit their Immovable Property Return at cscms.nic.in and submit the duly signed print out (IPR) to Vigilance Division.

3. Accordingly, all group 'A' 'B' and 'C' officers/officials (including CSSS, CSCS, Scientists, RO, RI, TO, RA, etc.) working under this Ministry are required to submit their Annual Immovable Property Return (online/offline, [performa enclosed], whichever applicable) for the year ending 31.12.2017 (as on 01.01.2018), before 31.01.2018. A copy of the print out (AIPR submitted online) duly signed, should also be submitted to this Division by CSSS and CSCS officers/officials.

4. Non-submission of AIPR within the Stipulated date, would invite the denial of vigilance clearance for empanelment, deputation and applying to sensitive posts and assignment to training programme (except mandatory training), deputation, cadre clearance, NOC, etc.


(Anuradha Singh)
Director to the Govt. of India
Tele. No. 011-24695272

Encl. as said above.

To

All Group 'A' 'B' and 'C' officers/officials (including Scientists, RO, RI, TO, RA, etc.) of the Ministry (including NAEB/NRCD/CCU/NMNH/WLCCB/Regional Office).

Copy for necessary compliance to:

1. The Deputy Secretary (Admn.), MoE,F&CC,
2. The DIG(Admn.), NAEB,
3. The Director (Admn.), NRCD
4. All Regional Offices of MoE,F&CC
5. All Attached/Subordinate Offices/Autonomous Bodies/PSU under the MoE,F&CC.
- ✓6. The Consultant (IT) for uploading this O.M. on e-office portal/ website of this Ministry.

Statement of Annual Immovable Property Return for year 2017 (as on 1.1.2018)

Service _____

Name of officer (in full):- _____ Designation _____ Ministry/Department _____

Date of Birth:- _____ Present Pay: Basic _____ Grade Pay _____

Name of district Sub-Division, Taluk and Village in which property is situated	Name and details of property - housing, lands and other buildings	Cost of construction/ acquirement including land in case of house and year when purchased.	*Present Value	If not in own/name state in whose name held and his/her relationship to the government servant.	How acquired - whether by purchase, lease **, mortgage, inheritance gift or otherwise, with date of acquisition and name with details of persons from whom acquired.	Annual income from the property.	Remarks
1	2	3	4	5	6	7	8

Signature
Date.....
Intercom.....

NOTES:

- 1) *In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
- 2) ** Includes short-term lease also.
- 3) The declaration from is required to be filled in and submitted by every member of Class II (Group A and Group B) services under rule 15(3) of the Central Civil Services (Conduct) Rules, 1955. [now rule 18(1) of the CSS (Conduct) Rules, 1964] on the first appointment to the service and thereafter at the interval of every twelve months, giving particulars, of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person dependent on Government Servant.
- 4) The wording "no change" or "as in the previous year" should be avoided and full details provided.

वर्ष 201 के लिए (01.01.201 की स्थिति के अनुसार) अचल सम्पत्ति का विवरण

सेवा
 अधिकारी का पूरा नाम पदनाम मंत्रालय/विभाग.....
 जन्म तिथि : वर्तमान वेतन : मूल ग्रेड वेतन

जिले, प्रभाग, तालुक और गांव का नाम जिसमें सम्पत्ति अवस्थित है	सम्पत्ति का नाम और ब्यौरा- मकान, भूमि और अन्य भवन	निर्माण/अधिग्रहण करने की लागत जिसमें मकान के मामले में भूमि शामिल है और जिस वर्ष में खरीदा गया	*वर्तमान मूल्य	यदि स्वयं के नाम पर नहीं हो, तो उस व्यक्ति का नाम बताएं जिसके स्वामित्व में है और उसका सरकारी सेवक से संबंध	कैसे अर्जित की गई- (क्या क्रय द्वारा, गिरवी**, पट्टे पर, उत्तराधिकार के उपहार स्वरूप अथवा अन्यथा प्राप्त है सहित अर्जन की तारीख और जिससे अर्जित की गई है, उस व्यक्ति का ब्यौरा	सम्पत्ति से प्राप्त कुल वार्षिक आय	अभ्युक्तियां
1	2	3	4	5	6	7	8

हस्ताक्षर.....
 दिनांक.....
 इंटरकॉम.....

नोट :

1. *यदि किसी मामले में मूल्य का स्टीक आकलन करना संभव नहीं हो तो वर्तमान शर्तों के संदर्भ में अनुमानित मूल्य दर्शाया जाए।
2. ** अल्वाधिक पट्टा भी शामिल हैं।
3. केन्द्रीय सिविल सेवा (आचरण) नियमावली 1955 के नियम 15 (3) [अब सीसीएस (आचरण) नियमावली 1964 के नियम 18 (1)] के अंतर्गत श्रेणी II (वर्ग 'क' और वर्ग 'ख') के प्रत्येक सदस्य द्वारा सेवा की प्रथम नियुक्ति पर और तत्पश्चात प्रत्येक बारह महीनों के अंतराल पर स्वयं के नाम पर अथवा परिवार के किसी सदस्य के नाम पर अथवा सरकारी सेवा पर आश्रित किसी अन्य व्यक्ति के नाम पर स्वामित्व वाली, अर्जित और उत्तराधिकार में प्राप्त अथवा लीज अथवा गिरवी की गई सभी अचल सम्पत्तियों का ब्यौरा इस घोषणा पत्र में भरा जाना और प्रस्तुत किया जाना अपेक्षित है।
4. "कोई परिवर्तन नहीं" अथवा "जैसा पिछले वर्ष में था" शब्दों का प्रयोग न किया जाए और पूर्ण ब्यौरा दिया जाए।