No.19011/03/2017-AVU
Government of India
Ministry of Environment, Forests and Climate Change
Vigilance Division

Indira Paryavaran Bhawan,
Agni Wing, Level-IV, Jorbagh Road,
Aliganj, New Delhi-03

Dated the 28th December, 2017

Office Memorandum

Sub: Submission of Annual Immovable Property Return (AIPR) for the year ending 31.12.2017 (as on 01.01.2018) by Group ’A’ ’B’ and ’C’ officers/officials (including Scientists, RO, RI, TO, RA) officers in the Ministry.

In accordance with the provisions of clause (ii) of Rule 18(1)and(4) of the Central Civil Services (Conduct) Rules, 1964 and GOI instruction under Rule 16 of the All India Services (Conduct) Rules, 1968, all government servant belonging Group ’A’, ’B’ and ’C’posts are required to submit his/her annual return giving full particulars on the immovable property inherited by him/her or owned, or acquired by him/her on lease or mortgage either in his/her own name or in the name of any member of his/her family or in the name of any other person. This return is required to be submitted in respect of every calendar year by 31stJanuary of the next-year.

2. As per DoPT’s O. M. No. No.26/01/2017-CS.I (PR/CMS) dated 21.12.2017, Immovable Property Return is required to be furnished by the CSS officers (through Web Bases Cadre Management System at cscms.nic.in) in the grade of Under Secretary and above, latest by 31.01.2018. A copy of the print out (AIPR submitted online) duly signed, should also be submitted to CS.I (PR/CMS) Section, which is the custodian of IPR of these officers. Assistant Section Officers and Section Officers of CSS will also submit their Immovable Property Return at cscms.nic.in and submit the duly signed print out (IPR) to Vigilance Division.

3. Accordingly, all group ’A’ ’B’ and ’C’ officers/officials (including CSSS, CSCS, Scientists, RO, RI, TO, RA, etc.) working under this Ministry are required to submit their Annual Immovable Property Return(online/offline, [performa enclosed], whichever applicable) for the year ending 31.12.2017 (as on 01.01.2018), before 31.01.2018. A copy of the print out (AIPR submitted online) duly signed, should also be submitted to this Division by CSSS and CSCS officers/officials.
4. Non-submission of AIPR within the stipulated date, would invite the denial of vigilance clearance for empanelment, deputation and applying to sensitive posts and assignment to training programme (except mandatory training), deputation, cadre clearance, NOC, etc.

Anuradha Singh
Director to the Govt. of India
Tele. No. 011-24695272

Encl. as said above.

To

All Group ‘A’, ‘B’, and ‘C’ officers/officials (including Scientists, RO, RI, TO, RA, etc.) of the Ministry (including NAEB/NRCD/CCU/NMNH/WLCCB/Regional Office).

Copy for necessary compliance to:

1. The Deputy Secretary (Admn.), MoE,F&CC,
2. The DIG(Admn.), NAEB,
3. The Director (Admn.), NRCD
4. All Regional Offices of MoE,F&CC
5. All Attached/Subordinate Offices/Autonomous Bodies/PSU under the MoE,F&CC.
6. The Consultant (IT) for uploading this O.M. on e-office portal/website of this Ministry.
Statement of Annual Immovable Property Return for year 2017 (as on 1.1.2018)

**Service**

**Name of officer (in full):**

**Designation**

**Ministry/Department**

**Date of Birth:**

**Present Pay: Basic**

**Grade Pay**

| Name of district Sub-Division, Taluk and Village in which property is situated | Name and details of property - housing, lands and other buildings | Cost of construction/acquirement including land in case of house and year when purchased. | *Present Value* | If not in own/name state in whose name held and his/her relationship to the government servant. | How acquired – whether by purchase, lease **, mortgage, inheritance gift or otherwise, with date of acquisition and name with details of persons from whom acquired. | Annual income from the property. | Remarks |
|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |

**Signature** ..........................................................

**Date** ..........................................................

**Intercom** ..........................................................

**NOTES:**

1) *In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
2) ** Includes short-term lease also.
3) The declaration from is required to be filled in and submitted by every member of Class II (Group A and Group B) services under rule 15(3) of the Central Civil Services (Conduct) Rules, 1955. [now rule 18(1) of the CSS (Conduct) Rules, 1964] on the first appointment to the service and thereafter at the interval of every twelve months, giving particulars, of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person dependent on Government Servant.
4) The wording “no change” or “as in the previous year” should be avoided and full details provided.
वर्ष 201 के लिए (01.01.201 की सिधि के अनुसार) अचल सम्पत्ति का विवरण

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<tr>
<th>जिला, प्रशासन, लाखुरा और गांव का नाम जिसमें सम्पत्ति अवस्थित है</th>
<th>सम्पत्ति का नाम और वर्ग- मकान, भूमि और अन्य महत्व</th>
<th>निर्माण/अधिग्रहण करने की लागत जिसमे मकान के मामले में भूमि शामिल है और किस वर्ष में खरीदा गया</th>
<th>वर्तमान मूल्य</th>
<th>प्रदेश स्वरूप के नाम पर नहीं हो, तो उस व्यक्ति का नाम बताइए जिसके स्वामित्व में है और उसका सरकारी सेवक से संबंध</th>
<th>कैसे अंदिरा की गईं (वर्ष, राज्य, निर्देश), पदहल, उत्तराधिकार के अंतराल स्वामि अथवा अन्य अधिकार</th>
<th>सम्पत्ति से प्राप्त कुल वार्षिक आय</th>
<th>आयुक्तियाँ</th>
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नोट:
1. "यदि किसी मामले में मूल्य का स्टाइक आकलन करना संभव नहीं हो तो वर्तमान शारी के संबंध में अनुमानित मूल्य वर्णन करें।"
2. "अम्बादिक पद्धति भी शामिल है।"
3. "इस्तेमाल किए गए नियम (आदर्श) नियमावली 1955 के नियम 15 (3) आदर्श सीरीज़ (आदर्श) नियमावली 1984 के नियम 18 (1)) के अंतर्गत क्षमी। (वर्ष का और वर्ष 'क' के प्रत्येक सदस्य के सत्ता के लिए राज्य सरकारिकर्मियों के अंतराल पर स्वरूप के नाम पर अवधि परिचार के किसी सदस्य के नाम पर अवधि अर्थात दो साल तक अधिकारी कि सत्ता के नाम पर स्वामित्व चाली, अंदिरा और उत्तराधिकार में प्राप्त अवधि अथवा अन्य गिरिजा की यह सभी अवधि सम्पत्तियों का वांछित इस योग्य प्रमाण पत्र में भरा जाना और प्रस्तुत किया जाना अपेक्षित है।"
4. "कोई वर्तमान पत्र नहीं" अथवा "यौगिक पिछले वर्ष में या" शब्द का प्रयोग न किया जाए और पूर्ण बूझा दिया जाए।