

No. A-65011/65/2004-P.II(Pt.)
Government of India
Ministry of Environment, Forest and Climate Change

Indira Paryavaran Bhawan,
Jor Bagh Road, Aliganj,
New Delhi-110003
Dated: 15th May, 2019

OFFICE ORDER


Consequent upon appointment of Shri Ravi Agrawal, IRS (IT:88) as Additional Secretary in this Ministry, the work among Additional Secretaries is allocated as under:-

S. No.	Name, Designation	Items of Work
1.	Shri Anil Kumar Jain, Additional Secretary	<ul style="list-style-type: none">➤ Impact Assessment Division – IA Policy, EC related cases of River Valley, Hydro-power, Thermal Power, Coal Mining & Infrastructure➤ Hazardous Substances Management Division (HSMD) including chemicals related Conventions and World Bank aided Central Building for Industrial Pollution Management (CBIPM)➤ International Cooperation, Sustainable Development Goals(SDG) and Global Environment Facility (GEF)➤ Ozone Cell and Montreal Protocol➤ International Union for Conservation of Nature (IUCN)➤ Administration including General Administration (GA), General Coordination (GC), Result Framework Document (RFD),➤ Citizen Charter,➤ Public Grievances (PG),➤ Parliament,➤ IWSU,➤ Protocol and Media➤ E-Governance & Information Technology (IT),➤ Hindi (Official Language)➤ Biosafety➤ Biodiversity➤ All Convention on Biological Diversity (CBD) matters (Protocol, National Biodiversity Authority (NBA))➤ Desertification Programmes related to United Nations Convention to Combat Desertification (UNCCD)
2.	Shri Ravi Shankar Prasad, Additional Secretary	<ul style="list-style-type: none">➤ Climate Change: Convention, Protocol and all related matters including National Action Plan for Climate Change (NAPCC)➤ Green India Mission➤ Coastal Regulation Zone (CRZ) and Society of Integrated Coastal Management (SICOM)➤ Impact Assessment of Non-Coal Mining, Industry, Defence & Strategic Projects➤ Control of Pollution including Administration of Central Pollution Control Board (CPCB)➤ Environmental Health➤ Environment Policy & Law including Legal Cell➤ Work related to NGT➤ Clean Technology along with combined scheme of Promotion of Clean Technology, Waste Minimization Strategies and Fly Ash

CAH-2/-

3.	Shri Ravi Agrawal, Additional Secretary	<ul style="list-style-type: none"> ➤ Environmental Education ➤ Centrally Sponsored Schemes on Mangroves and Coral Reefs ➤ G.B. Pant Institute of Himalayan Environment and Development and ICIMOD ➤ Centres of Excellence, namely TBGRI, FRLHT, SACON, CES ➤ Botanical Garden of India Republic & Assistance to Botanical Gardens ➤ UNDP Projects on Medicinal Plants ➤ Man and Biosphere Reserves Programme ➤ Botanical Survey of India and Zoological Survey of India including Taxonomy Capacity Building ➤ Ecologically Sensitive Areas ➤ Wetlands and Ramsar Convention ➤ Research in Environment Division ➤ National Plan for Conservation of Aquatic Eco-systems ➤ National River Conservation Directorate ➤ National Museum for Natural History
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2. This has the approval of the Competent Authority.


 (C.S. Thakur) 16/5/19
 Under Secretary (P.II)

Distribution:-

1. Shri A.K. Jain, Additional Secretary, MoEF&CC
2. Shri Ravi Shankar Prasad, Additional Secretary, MoEF&CC
3. Shri Ravi Agrawal, Additional Secretary, MoEF&CC
4. PS to Minister of EF&CC
5. Addl. PS to MOS for EF&CC
6. PPS to Secretary (EF&CC)/ PPS to DGF&SS/ PPS to Principle Adviser (AS)
7. AS&FA/ ADG(FC)/ ADG(Wildlife)/ ADG(PT)/
8. JS(RS)/JS(RKS)/JS(JT)/JS(GM)/JS(MP)/ JS(AKN)/ DDG(Stats.)/ Economic Advisor/ All Scientists 'G' / All IGFs/ CE(CCU)/CCA
9. All officers of the level of DS/Director
10. Office of DS(Admn.)
11. Under Secretary (IT)/ Consultant (IT) for updation on website
12. GC/ Parliament/ PL/P.I/P.III/ GA/ Vigilance Cell/ Protocol/ RTI Cell/ IWSU/IFC.
13. Guard File/Spare Copies