
Section B - Guidance Notes for Appraisal

If on completing the preliminary appraisal in Section A, a project proposal is found to require further appraisal, then the reviewer will need to undertake the following steps.

Step 1 (the first task):

For each Review Question the reviewer will first need to decide whether the particular type of information is relevant to the type of development proposed. If not, the reviewer notes this and moves on to the next question.

Step 2 (the second and third tasks):

If the question is considered relevant the reviewer examines the information provided by the developer and assesses it as:

} Complete :	all information relevant to the decision-making processes is available; no additional information is required;
} Acceptable :	the information present is not complete, however, the omissions need not prevent the decision-making process proceeding;
} Inadequate :	the information presented contains major omissions/inaccuracies; additional information is necessary before the decision-making process can proceed.

Step 3 (the fourth task):

Where a question is assessed as Acceptable or Inadequate, the reviewer notes in the right hand column what information is missing, and, where appropriate and feasible, indicates where this information may be obtained according to the following listing:

A] Project Proponent	E] Central Government
B] State Agencies	F] Departmentally
C] Central Agencies	G] Central Pollution Control Board
D] State Government	H] Other (please note)

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Step 4 (the fifth task):

On completing an appraisal section, the reviewer may then grade that section according to the format prompted by the Appraisal of Review Area forms supplied.

Step 5 (the sixth and seventh tasks):

On completing the appraisal forms for each review area, these may then be collated using the Overall Appraisal form supplied at the rear of the checklist.

Using this format, the reviewer then indicates his decision and comments for one of the following courses of action:

- } Return the Proposal
- } Process the Proposal
- } Submit the Proposal for Expert Review

1. DESCRIPTION OF THE PROJECT

No.	Criterion	Relevant? (Y/N)	Judgement (C/A/I)	Comment
	Principal Features of the Project			
1.1	Is the nature and status of the decision(s) for which the environmental information has been prepared clearly indicated?			
1.2	Is the estimated duration of the project construction phase and operational phase mentioned			
1.3	Are the designs and size of the project described, using diagrams, plans and/or maps as necessary?			
1.4	Are the construction details described?			
1.5	Has the reinstatement and after-use of the temporary land taken during construction been described?			
1.6	Are any additional services <ul style="list-style-type: none">• Water (including desalination plants)• Electricity (including DG sets)• Port• ETP• Emergency service• Laying of pipelines• Construction of roads• Opening of new quarries• Others (please specify) required as a consequence of the project described?			
1.7	Is indication of the nature, quantities and source of materials needed during both the			

	construction and operational phases given?			
	Human Impacts			
1.8	Has the public been informed of the proposed project, and have their concerns been heard during the public hearing and responded?			
1.9	If resettlement is necessary, does the proposal include in-depth descriptions of rehabilitation and compensatory packages offered? If it involves scheduled areas/ethnic community, has appropriate measures taken?			
	The Project Workforce			
1.10	Has the number of workers during construction and operation phases been estimated?			
1.11	Has the access of workers to the site and likely means of transport been described?			
1.12	Where applicable, has proper account been taken of the housing, health, fuel and sanitary needs of migratory or other workers?			
1.13	Are the issues of worker health and safety described and addressed? Where applicable do these include protection against disease, particularly through endemic transmission to migratory workers?			

1. DESCRIPTION OF THE PROJECT (contd.)

No.	Criterion	Relevant? (Y/N)	Judgement (C/A/I)	Comment
	Inputs and Outputs			
1.14	Has an indication of the means of transporting materials and products to and from the site during construction and operation and the number of movements involved been given?			
1.15	Have the types and quantities of <ul style="list-style-type: none">• Solid waste• Effluent• Emissions• Noise &, vibrations• Heat radiation• Residue materials generated During construction and operation of the project, and rate at which these will be produced, been estimated?			
1.16	Have the methods of estimation of quantities of residuals and wastes were estimated and indicated?			
1.17	Have the methods in which it is proposed to handle and/or treat these wastes and residue materials prior to release/disposal been indicated? Does this include the routes by which they will eventually be disposed-off?			

1 Description of the Project: Appraisal of Review Area

The reviewer can use this Area Checklist to derive a single appraisal of the quality of environmental information submitted within each Appraisal Area. An appraisal of the information could be made according to the following system (which may then form input into the overall project appraisal at the end of the checklist).

Score	Grade	Criteria
2	Excellent :	The environmental information contains everything required for decision-making on the project. There are no gaps.
1	Good :	The environmental information contains most of the information required as far as it is relevant in the particular circumstances of this project; any gaps are relatively minor.
0	Satisfactory :	The information presented is not complete; there are significant omissions but in the context of the proposed project, these are not so great as to prevent a decision being made on whether the project should be allowed to proceed.
-1	Inadequate :	Some of the information has been provided but, there are major omissions; in the context of the proposed project these must be addressed before a decision on whether the project should be allowed to proceed can be taken.
-2	Poor :	The information required has not been provided or is far from complete and, in the context of the proposed project, the omissions must be addressed before a decision in whether the project should be allowed to proceed can be taken.

I recommend that this Review Area be assigned the following:

Grade	Score	Comment (where a score is less than or equal to zero, and, where appropriate and feasible, please expand on recommended future actions)