

No.A-65011/50/2005-P.II  
Government of India  
Ministry of Environment, Forest and Climate Change

Prithvi Block, 1<sup>st</sup> Floor,  
Indira Paryavaran Bhawan,  
Jor Bagh Road, Aliganj,  
New Delhi, Dated 10/05/2018

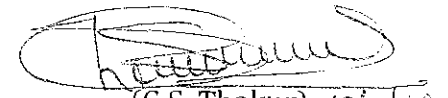
**OFFICE ORDER**

**Subject:- Task Force on Sustainable Public Procurement**

The undersigned is directed to say that in pursuance of, Ministry of Finance Office (Department of Expenditure) Memorandum No.18/22/2017-PPD dated 19<sup>th</sup> March, 2018 (copy enclosed) on the subject mentioned above, a Task Force on Sustainable Public Procurement (SPP) has been constituted to finalize the procedure for public procurement. Subsequently, two Sub- Committees involving Ministry of Environment, Forest and Climate Change have been constituted. The Competent Authority has decided to nominate Shri Sonu Singh, Scientist 'D' and Shri Ashok Kumar Pateswari, Director as representative in Sub-Committee-1 and Sub- Committee-2 respectively. The Constitution of Sub Committee-1 and Sub Committee-2 is as under:-

S. No.	Sub-Committee-1
1.	Officers comprising BEE, MEITY and MoEF&CC (MoEF&CC have to coordinate)
2.	<b>Sub Committee-2</b> MoEF&CC and BIS (BIS have to coordinate)

2, The next meeting of the Task Force shall take place on 24/05/2018 at 3.00 P.M. (copy enclosed).

  
(C.S. Thakur) 10/5/18

Under Secretary to the Government of India  
Tele: 24695358

Enclosures: As Above.

**Copy to:**

- (i) Shri Ashok Kumar Pateswari, Director
- (ii) Shri Sonu Singh, Scientist 'D'
- (iii) Department of Expenditure, Ministry of Finance, PP Division, Lok Nayak Bhawan. (Shri Kotluru Narayana Reddy, Under Secretary)
- (iv) US(IT)/Consultant(IT)
- (v) PS to JS(Admn)

No F.18/22/2017-PPD  
Government of India  
Ministry of Finance  
Department of Expenditure  
Procurement Policy Division  
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Room No.516, Lok Nayak Bhawan,  
New Delhi dated the 10<sup>th</sup> May, 2018.

**Meeting Notice**


**Subject : 4<sup>th</sup> meeting of Task Force on Sustainable Public Procurement (TF-SPP)**

The undersigned is directed to inform that 4<sup>th</sup> meeting of Task Force on Sustainable Public Procurement (TF-SPP) is scheduled to be held on 24.05.2018 at 03.00 PM under the chairmanship of Joint Secretary (PF C-II & PPD) Ministry of Finance, Department of Expenditure and Chairman of TF-SPP Shri K Rajaraman in Hall No T2, North Block, New Delhi.

2. *Chairman TF-SPP will give a presentation in the meeting. Apart from this review of the progress of the sub-committees formed during the second meeting of the Task Force will be done.*

3. Representatives of Confederation of Indian Industry (CII), The Federation of Indian Chambers of Commerce & Industry (FICCI), The Associated Chambers of Commerce & Industry of India (ASSOCHAM) and Federation of Indian Micro and Small & Medium Enterprises (FISME) are invited as *special invitees* to share their views on Sustainable Public Procurement. Presentations or written inputs may also be sent by email to the undersigned.

4. It is requested to make it convenient to attend the meeting.

  
(Kotliwar Narayana Reddy)  
Under Secretary to the Govt. Of India  
Tel: No 24621305  
Email: kn.reddy@nic.in

To,

1. Shri K C Jha, Addl. Chief Executive Officer, Government e-Marketplace, Jeevan Tara Building, 5, Sansad Marg, New Delhi - 110001, E-mail: kc.jha@gem.gov.in, Tel: 9903309545
2. Shri Mahesh Chandra, ED, Ministry of Railways, Tel: 9717647812, Email: m.edrsg@rb.railnet.gov.in

3. Shri H.L. Upender, Deputy Director General, Bureau of Indian Standards, Manank Bhawan, 9, Banadar Shah Zafar Marg, New Delhi-110002. Tel: 7042333112. E-mail: [dgca@bis.gov.in](mailto:dgca@bis.gov.in)
4. Shri Sameer Pandita, Director, Bureau of Electrical Energy Sewa Bhawan, R.K.Puram, New Delhi-110066. Tel: 9999006267. Email: [spandita@beenet.in](mailto:spandita@beenet.in)
5. Ms. Deepshikha Wadhwa, Project Engineer, Bureau of Electrical Energy Sewa Bhawan, R.K.Puram, New Delhi-110066. Tel: 26179699. Email: [deepshikha@beenet.in](mailto:deepshikha@beenet.in)
6. Shri M.K.Rai, Under Secretary, Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhawan, Jorbagh Road, New Delhi - 110003. Email: [manojrai@nic.in](mailto:manojrai@nic.in). Ph: 9966241330
7. Shri Soumya Bhattacharya, Country Programme Management UNEP, 55 Lodi Estate, New Delhi - 110003. Tel: 9968076234. Email: [soumya.bhattacharya@un.org](mailto:soumya.bhattacharya@un.org) with a request to also attend the meeting on 24.05.2018 as a special invitee
8. Shri Ritesh Kumar Singh, Joint Secretary, Ministry of Environmental, Forest and Climate Change, Indira Paryavaran Bhawan, Jorbagh, New Delhi-110003. Email: [riteshkumar.singh@nic.in](mailto:riteshkumar.singh@nic.in). [rkrsingh00@yahoo.com](mailto:rkrsingh00@yahoo.com). Ph: 24695129. Fax: 24695271
9. Shri Sanjay Kumar, General Manager, Dedicated Freight Corridor Corporation of India Limited (DFCCIL), Pragati Maidan Metro Station Building, New Delhi. Email: [sanjayviti@gmail.com](mailto:sanjayviti@gmail.com). Ph: 9717636883
10. Shri Atul Bagai, India Head, United Nations Environment Programme (UNEP), 55 Lodi Estate, New Delhi - 110003. Tel: 46532363. Mob: 9891415980. E-mail: [bagai@un.org](mailto:bagai@un.org) with a request to also attend the meeting on 24.05.2018 as a special invitee
11. Shri Y.K. Pathak, Deputy Chief Executive Officer, Government e-Marketplace, Jeevan Tara Building, 5, Sansad Marg, New Delhi - 110001. E-mail: [yk.pathak@gem.gov.in](mailto:yk.pathak@gem.gov.in). Tel: 23360338
12. Shri Chandrajit Banerjee, Director General, Confederation of Indian Industry, Mansarovar Soudhi Centre, 23 Institutional Area, Lodi Road, New Delhi - 110003. Tel: 24621874. Fax: 24633168. Email: [cp@ciil.in](mailto:cp@ciil.in)
13. Shri Anil Bhardwaj, Secretary General, Federation of Indian Micro and Small & Medium Enterprises (FISME), B-4/161, Safdarjung Enclave, New Delhi - 110029. Tel: 26187948, 26712364, 46023167, 46318592. Fax: 26109470. E-mail: [sg@fisme.org.in](mailto:sg@fisme.org.in)
14. Shri D.S. Rawat, Secretary General, The Associated Chambers of Commerce & Industry of India (ASSOCHAM), 5, Sardar Patel Marg, Chanakyaपुरी, New Delhi - 110021. Email: [d.s.rawat@assocham.com](mailto:d.s.rawat@assocham.com)
15. Shri Dilip Chenoj, Secretary General, The Federation of Indian Chambers of Commerce & Industry (FICCI), Federation House, Tansen Marg, New Delhi - 110001. Tel: 23738760-70. Ext: 610. Email: [dip.chenoj@ficci.com](mailto:dip.chenoj@ficci.com)
16. Shri A.K. Rai, Deputy Chief Executive Officer, Government e-Marketplace, Jeevan Tara Building, 5, Sansad Marg, New Delhi - 110001. E-mail: [akrai@gem.gov.in](mailto:akrai@gem.gov.in). Tel: 23364748
17. Shri Bharu Surender, Deputy Secretary, Ministry of Environmental, Forest and Climate Change, Indira Paryavaran Bhawan, Jorbagh, New Delhi-110003. Email: [bharu.surender@nic.in](mailto:bharu.surender@nic.in). Ph: 24695131

18. Shri C S Thakur (P II GA), Under Secretary, Ministry of Environmental, Forest and Climate Change, Indira Paryavaran Bhawan, Jorbagh, New Delhi 110003. Email: cs.thakur69@nic.in. Ph: 24695358

19. Shri Sonu Singh, Scientist D, Ministry of Environmental, Forest and Climate Change, Indira Paryavaran Bhawan, Jorbagh, New Delhi 110003. Email: sonu.singh@nic.in. Ph: 24695418

20. Dr Prasad Modhak, Environmental Management Centre, LLP, 504/506, 5th Floor, Baiyama Building, Bandra Kurla Complex, Near MMRDA Office, Bandra (East), Mumbai - 400051. Tel: 022-62215944, 022-62215946. Email: prasad.modhak@emcentre.com - as a special invitee

21. Dr Ravi P. Singh, Secretary General, Quality Council of India, - Institution of Engineers Building, 2<sup>nd</sup> Floor, 2 - Bahadur Shah Zafar Marg, New Delhi - 110002, India. Tel: 23379321. Email: sgg@qci.org - with a request to brief Task Force on Z&D initiative

22. Smt Padmavathi Viswanathan, DDG, National Informatics Centre (NIC), NIC Headquarter, A-Block, CGO Complex, New Delhi. Email: padmavati@nic.in

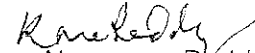
Room.No.516, Lok Nayak Bhawan,  
New Delhi dated the 27<sup>th</sup> April, 2018.

**Meeting Notice**

**Subject : 3<sup>rd</sup> meeting of Task Force on Sustainable Public Procurement (SPP).**

The undersigned is directed to inform that 3<sup>rd</sup> meeting of Task Force on Sustainable Public Procurement (SPP) is scheduled to be held on 08.05.2018 at 03:00 PM under the chairmanship of JS(PF C-II), Shri K Rajaraman, Chair, Task Force on SPP in Hall No.72, North Block, New Delhi. The *presentations by private sector professionals in the area of SPP* have been planned for the meeting. Apart from this, *review of the progress of the sub-committees* formed during the second meeting of the Task Force will be done.

2. It is requested to make it convenient to attend the meeting.




(Kotluru Narayana Reddy)

Under Secretary to the Govt. Of India

Tel.No.24621305

Email : kn.reddy@nic.in

 To,

1. Shri K.C. Jha, Addl. Chief Executive Officer, Government e-Marketplace, Jeevan Tara Building, 5, Sansad Marg, New Delhi – 110001. E-mail: kc.jha@gem.gov.in Tel: 9903309546
2. Shri Mahesh Chandra, ED, Ministry of Railways, Tel. : 9717647812, Email : edrsg@rb.railnet.gov.in
3. Shri H.L. Upender, Deputy Director General, Bureau of Indian Standards, Manak Bhawan, 9, Bahadur Shah Zafar Marg, New Delhi-110002 , Tel: 7042333112, E-mail:ddgca@bis.gov.in.
4. Shri Sameer Pandita, Director, Bureau of Electrical Energy, Sewa Bhawan, R.K.Puram, New Delhi-110066, Tel: 9999006267, Email: spandita@beenet.in
5. Ms. Deepshikha Wadhwa, Project Engineer, Bureau of Electrical Energy, Sewa Bhawan, R.K.Puram, New Delhi-110066, Tel: 26179699, Email: deepshikha@beenet.in
6. Shri M.K.Rai, Under Secretary, Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhavan, Jorbagh Road, New Delhi -110003. Email: manoj.rai@nic.in , Ph: 9968241330

No.F.18/22/2017-PPD  
Government of India  
Ministry of Finance  
Department of Expenditure  
Procurement Policy Division

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Room.No.516, Lok Nayak Bhawan,  
New Delhi dated the 20<sup>th</sup> April, 2018.

**OFFICE MEMORANDUM**

**Subject : Minutes of the 2<sup>nd</sup> meeting of Task Force on Sustainable Public Procurement (SPP).**

The undersigned is directed to forward herewith the minutes of the 2<sup>nd</sup> meeting of task force on Sustainable Public Procurement held on 11.04.2018 under the chairmanship of JS(PF C-II), Shri K Rajaraman, Chair, Task Force on SPP alongwith enclosures.

2. This issues with the approval of JS(PF C-II).



(Kotturu Narayana Reddy)

Under Secretary to the Govt. Of India

Tel.No.24621305

Email : kn.reddy@nic.in

Encl.: As above

To,

1. Shri K.C. Jha, Addl. Chief Executive Officer, Government e-Marketplace, Jeevan Tara Building, 5, Sansad Marg, New Delhi – 110001. E-mail: kc.jha@gem.gov.in Tel: 9903309546
2. Shri Vikram Rajvanshi, Consultant, Department of Expenditure, Email: civil.vikram@gmail.com, Mob. : 9810278304
3. Shri Mahesh Chandra, ED, Ministry of Railways, Tel. : 9717647812, Email : edrsg@rb.railnet.gov.in
4. Shri H.L. Upender, Deputy Director General, Bureau of Indian Standards, Manank Bhawan, 9, Bahadur Shah Zafar Marg, New Delhi-110002 . Tel: 7042333112, E-mail:ddgca@bis.gov.in.
5. Shri Sameer Pandita, Director, Bureau of Electrical Energy, Sewa Bhawan, R.K.Puram, New Delhi-110066, Tel: 9999006267, Email: spandita@beenet.in
6. Ms. Deepshikha Wadhwa, Project Engineer, Bureau of Electrical Energy, Sewa Bhawan, R.K.Puram, New Delhi-110066, Tel: 26179699, Email: deepshikha@beenet.in
7. Shri M.K.Rai, Under Secretary, Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhavan, Jorbagh Road, New Delhi - 110003. Email: manoj.raai@nic.in , Ph: 9968241330

8. Shri Soumya Bhattacharya, Country Programme Management, UNEP,  
55, Lodhi Estate, New Delhi - 110003, Tel: 9968076234, Email:  
soumya.bhattacharya@un.org

Minutes of the Meeting (MoM) of the Task Force on Sustainable Public Procurement held on 11.04.2018 in conference hall no 72, North Block.

The list of participants is attached at Annexure-A.

2. Presentation made by Bureau of Indian Standards (BIS) is attached at Annexure-B.
3. Presentation made by Bureau of Energy Efficiency (BEE) is attached at Annexure-C
4. Presentation made by United Nations Environment Program (UNEP) is attached at Annexure-D
5. Presentation made by Department of Expenditure (DoE), Ministry of Finance (MoF), is attached at Annexure-E
6. At the outset of the meeting, Joint Secretary, Department of Expenditure, Ministry of Finance and Chairman of the Sustainable Procurement Task Force (SPTF) welcomed all the participants for the meeting. Member Secretary of the SPTF stated that the objective for the today's meeting is to have a review on the international best practices in the field of Sustainable Public Procurement (SPP) and to arrive at initial list of items to be taken up for SPP. After this brief introduction on the agenda for the meeting, SPTF members made their presentation. The discussions held during the meeting are given below:

**7. BIS**

- i) BIS representative made the presentation on "Eco Mark Scheme". It was informed that Ministry of Environment, Forest and Climate Change (MoEFCC), Government of India (GoI) instituted Eco Mark scheme or Eco Mark label to have procurement of environmentally safe products. Pressing on the importance of Eco label product, BIS explained that such products have less potential for pollution than other comparable products in production, usage and disposal. They can be recycled, and make signification contribution in saving of non-renewable resources. BIS administers the Eco Mark scheme.
- ii) BIS carries out normal product certification well known as ISI certification. Eco Mark certification is an addition to the ISI certification. A product should be ISI marked if it is being forwarded for Eco Mark certification barring the exception of leather and textile products that can be only Eco Mark certified. The Eco Mark certification is for a prescribed period after which these products are reassessed.
- iii) BIS informed that the review of product's technical specification is carried out every five years. During the review time the international best practices, stakeholders



comments are put together and suitable change, if needed, is carried out in the technical specifications. Subsequently revised Indian Standard (IS) codes are released.

iv) Explaining the mechanism of Eco Mark product list, BIS explained that MoEFCC has a technical committee and a steering committee. Technical committee identifies the product, determines the criteria for award of Eco Mark, and recommends the product to the steering committee. Steering committee decides upon the product categories, identifies the promotion, future development and improvement strategy of the scheme and notifies the criteria in the Gazette of India. BIS converts the published criteria in to IS code. Then it assesses and certifies the products for Eco Mark label. It also enters in to the contract with the manufacturers allowing using the Eco label on their products. BIS stated that the steering committee has identified some 200 products. However, as the Eco Mark scheme has not been successful, it is difficult to suggest if the committee is as active as it was during the inception days of Eco Mark.

v) The product categories identified by the steering committee are soaps and detergents, paper, food items, lubricating oils, packaging materials, batteries, cosmetics, aerosols, textiles, leather etc. Few example of the characteristic of the Eco label requirement were given like Toilet soap that should be free from synthetic, free from phosphate and shall be dermatological safe. Another example being of Vanaspati oil wherein maximum limit on Nickel content, pesticide residue etc. are fixed.

vi) Continuing further on the discussion BIS informed that there are 52 Eco Mark licenses with BIS standard mark. The list of these 52 licenses is attached at Annexure-F. The list consists of the name of manufacturer having the Eco mark license, the license no. validity of the license, relevant IS no. for which Eco Mark license is granted and name of branch office of the manufacturer. The list manufacturers of writing and printing paper, general purpose plywood, medium density fiber boards, pre-laminated wood products, finished leather specification etc.

vii) It was also informed by BIS that there are 292 standards (IS Codes) with Eco label criteria. The list is attached at Annexure-G. The list mentions the IS code numbers and the number of licenses issued against each code. In many of the cases, the licenses issued are zero.

viii) *Discussing reasons for failure of Eco Mark scheme it was opined that lack of demand from the Government side, lack of competition in the market for the manufacturer, easy and cheap availability of non-environmental friendly products and lack of conscious regarding the environment has resulted in the failure of the scheme. Due to this for many of the IS codes, no license for Eco mark has been issued.*

ix) *Government e-Marketplace (GeM) representative suggested that in place of only awarding the BIS with the responsibility of certification of Eco Mark, separate agencies may be appointed for certification. This will create a more diverse group of products in the market. Currently the Eco Mark requirement is the tail certification that happens only when ISI certification takes place. It should be treated as an independent certification. In response, BIS stated that the Eco mark scheme belongs to MoEFCC and it was their requirement that BIS shall be the certifying agency. Also, BIS does not demand for Government funds for its functioning. All the funds are collected from the certification fee from the vendors. This shows the extent of BIS and its importance in the market for the manufacturers. In fact despite of new agencies, there is a need of encouraging indigenous products in procurement.*

x) Secretary, SPTF sought the clarification from the BIS that to reap the low hanging fruits among the list of 52 licenses, mentioned in point (viii) above, how likely is it that the market will cater to the demand of Government, if the products among these licenses are made mandatory under Sustainable procurement. *BIS suggested that it is first necessary to check the manufacturer's capacity and Government requirement. May be it would be better to announce the intention of Government of introducing SPP and give the manufacturers time to evolve their products as per the SPP criteria.*

## 8. BEE

i). BEE made a presentation on "**Status of Star Rating Certification**". Providing a brief introduction of BEE, it was explained that BEE is a statutory body under Ministry of Power that came in to being in 2002. The mission of BEE is to assist in policy development including the framework of Energy Conservation Act. Reducing the energy intensity of Indian economy, development of programs for increase in conservation and efficient use of energy and to manage the energy conservation programs, form up the objective of BEE.

ii) The standards and labeling program of BEE was launched in 2006. BEE has two lists of electrical appliances: Mandatory and Voluntary. Mandatory list has ten items including Room air conditioners, Frost free refrigerators, color TV, Water Heater etc. The voluntary list has 21 items that include induction motors, DG sets, Ballast, Solid state inverter etc. Manufacturers are required to get themselves and their products registered to get the star label approval. For every star labeling appliance, manufacturer pays a labeling fee for affixing the star label. The validity of model registration is for three years from the date of registration.

iii) BEE explained that they follow a strict Standard & Labeling (S&L) programme. There are empanelled labs for carrying out the testing of the products that manufacturer requires to be labeled. The testing is done on regular basis and is

not less than once in a year. In case of a suo-moto or written complaint against the product challenge testing is carried out in a separate lab. If the testing fails financial penalties are invited along with publication of name and model of the failed product in media and newspaper.

iv) Explaining the testing mechanism, one sample is picked by BEE from the market the testing cost of which is borne by BEE. In case the sample fails in testing, two more samples are picked by BEE for testing and the cost is borne by the manufacturer. If the model fails in this testing as well, two steps are taken. First, the manufacturer is instructed to correct the label level and change the information on the advertised material. In second step, BEE informs the consumers about failure of model through advertisements in newspapers. If manufacturer fails to comply even then, the label is withdrawn from the manufacturer.

v) DoE enquired that whether any medical equipment are under consideration of BEE for star rating. It was informed that no such equipment have come to BEE for certification and that BEE already have their agenda fixed for next three years and it does not include medical equipments. All rated products are in any case are compliant to IS specifications.

vi) It was suggested by Secretary SPTF that BEE may consider to expand list mandatory product list. Secretary SPTF also recalled the previous process wherein BEE approached DoE for making it mandatory for the Ministries/ Departments to buy energy labeled appliances. The decision was taken after much deliberation with stakeholders and after going through the Life Cycle Costing (LCC) of the appliances.

vii) During the discussion it was suggested that ceiling fans may also be made part of the mandatory product list. GeM stated that the market of ceiling fans is very much scattered and many small players are involved in manufacturing and assembling of ceiling fan. Any such mandatory requirement will result in the closing of these small players and loss of livelihood. This may not be desired. It was also suggested by GeM that Small and Medium Enterprises (SMEs) may be given subsidy for getting their products tested in the labs for obtaining star label certification. BIS informed that MoEFCC has a Action Committee working on National Action Cooling Plan that has taken ceiling fan under the study.

viii) *Chairman SPTF suggested that, based on the success of BEE, it would be a good strategy to identify existing or create new specialised government agencies for eco-labelling and certification of a cognate group of products/services/works. This would ensure focussed action on eco-labelling.*

## 9. UNEP

i) UNEP representative through their presentation gave an overview of the International Best Practices on SPP. Starting with **Korea**, Korea in 2002 started the promotion of Green Public Procurement (GPP) through an online portal. The GPP promotion through e-procurement service is part of the KONEPS, e-commerce portal of Korea. Through the e-procurement increase in efficiency and transparency of procurement, reduction in paperwork, availability of clear information on green products and encouragement of green purchasing through Green Product Mall could be achieved.

ii) Green Product Mall is a listing system wherein products awarded with environment marks, good recycled marks, high efficiency equipment certifications, energy savings certifications etc are mentioned.

iii) Korea has Green Product Selection Committee that is composed of Ministry of Strategy and Finance and Ministry of Environment. Trainings are carried out to provide knowledge and capacity building for use of online service. There is Green Purchasing Training Programme which is a three day training regime centered on Green Policy, Green Experience and Green Practice.

iv) Green Procurement in Badalona's School, **Spain** was discussed. The Green procurement project was started in 2009 by city council of Badalona. The aim of project is to spread GPP knowledge and best practices to all schools in the city. As a process flow, six schools were chosen that were analyzed for development of best practice guidelines for five product groups ranging from school materials, building maintenance, cleaning and waste, food and catering and IT products. Questionnaire and personal interviews were conducted and based on the information obtained detailed procurement and user guidance was developed.

v) **New Zealand** in 2008 initiated Sustainable Government Procurement Project wherein standards were developed for four priority area i.e. Paper, Timber and wood products, Travel and Light fittings. Travel referred to motor vehicles, air travel etc. The aim of project was to demonstrate leadership in sustainability, raise awareness on Green purchase and to develop guidelines for SPP. The GPP policy for motor vehicles was launched consisting of Environmental, Economic and Social factors.

vi) A glimpse of other examples was given. It came to know that many other countries are using GPP or SPP in their government purchases. Canada, Hong Kong, Australia etc. The identified barriers in implementation of SPP are lack of products, lack of information, lack of political commitment, ensuring that SPP is compatible with legal and regulatory frameworks etc. UNEP stated that handbook shall be provided that gives the information of these countries for SPP in detail.

10. **DoE**

i) Further continuing the knowledge sharing on international best practices in the field of SPP, DoE presented a concise detail of ten countries that use SPP in their purchases. The countries were evaluated on the six parameters, these being:

- a. **P-1:** Linkage to broader goals such as Sustainable Development (SD), Sustainable consumption and production (SCP), Climate Change, Resource Efficiency, Innovation etc
- b. **P-2:** Sustainable Procurement Policy Framework
- c. **P-3:** Coverage of Programme
- d. **P-4:** Use of Eco-Labeling or similar practice
- e. **P-5:** Use of LCC
- f. **P-6:** Targets, Review & Monitoring

The ten economies identified were United States of America, Japan, United Kingdom, Germany, Sweden, China, Brazil, South Korea, Malaysia and Thailand. Almost all the economies have Eco-Labels in place. Policy guidelines are defined and they are applicable to almost all the public bodies. The implementation is mandatory at some countries and voluntary in some.

ii) DoE also mentioned the priority products that shall form the SPP product list. Prioritization of products has been carried out in two groups. Group-1 for items that are universal to Ministries/ Departments like:

- a) Computers, Monitors, Printers, Office Paper and Stationary;
- b) Vehicles;
- c) Furniture;
- d) Cleaning chemicals, Sanitary ware

Group-2 items are those that are sector specific like Design of Building and Building materials, Energy, Chemical Products.

11. On international experience DoE stated that countries are gradually progressing from Green Procurement to Sustainable Procurement. While green procurement deals only with environmental criteria, Sustainable procurement takes into account the Environmental, Social and Economical criteria.

12. DoE also mentioned that only USA and EU claim that they have done significant work on LCC. But around March, 2017 EU had floated a tender seeking a LCC expert. This shows that there are still capacity constraints or policy confusion in the developed nations as well when it comes to application of LCC. Having said that, the concept of applying fixed discounting rate (as being done in few EU countries) in tender evaluation for sustainable products is again a debatable topic.

### 13. Decisions:

Following sub-committees have been formed to do consultations with stakeholders consisting of Ministries/ Departments, Manufacturers etc. on identifying products for SPP (including framing the specifications of such items) for SPP:

- i) Sub Committee-1 for *Computers, Printers & other office automation equipment* comprising of BEE, GeM, MEITY and MoEFCC (MoEFCC to coordinate);
- ii) Sub Committee-2 for *Printing Writing Paper, Sanitary Ware, Washroom Chemicals, Soaps* comprising of MoEFCC and BIS (BIS to coordinate);
- iii) Sub Committee-3 for *Vehicles* comprising of GeM, PCRA and BEE (BEE to coordinate).

The committees may coopt industry bodies, relevant ministry/autonomous bodies into the committees as required and shall submit their report by 15<sup>th</sup> May, 2018. The date of the meetings of these sub-committees should also be informed to the Secretary of the Task Force. The coordinator of the sub-committees are also requested to contact Secretariat of the Task Force for facilitating meetings of the sub-committees.

14. MoEFCC was again requested to share relevant documents on Maira report to Task Force.

15. The meeting ends with thanks to the Chair.

## Annexure-A

List of Participants

S.No	Name	Designation	Ministry/Department	Contact No.	Email
1	K. Rajaraman	Joint Secretary & Chairman, Task Force	Department of Expenditure, MoF	011-23093382	js.pfc2.doe@gov.in
2	Sanjay Aggarwal	Director & Secretary, Task Force	Department of Expenditure, MoF	011-23094961	sanjay.aggarwal68@nic.in
3	Vikram Rajvanshi	Consultant	Department of Expenditure, MoF	9810278304	civil.vikram@gmail.com
4	Mahesh Chandra	ED	Ministry of Railways	9717647812	edrsg@rb.railnet.gov.in
5	K.C.Jha	ACEO	GeM	9903309546	kc.jha@gem.gov.in
6	H.L. Upendar	DDG	BIS	7042333112	ddgca@bis.gov.in
7	Sameer Pandita	Director	BEE	9999006267	spandita@beenet.in
8	Deepshikha Wadhwa	PE	BEE	011-26179699	deepshikha@beenet.in
9	M.K.Rai	Under Secretary	MoEFCC	9968241330	manoj.raai@nic.in
10	Soumya Bhattacharya	Country Programme Management	UNEP	9968076234	Soumya.bhattacharya@un.org

11/4/18

4.00 PM

No.F.18/22/2017-PPD  
Government of India  
Ministry of Finance  
Department of Expenditure  
Procurement Policy Division

\*\*\*

516, Lok Nayak Bhawan,  
New Delhi Dated the 5<sup>th</sup> April, 2018

**MEETING NOTICE**

**Subject: 2<sup>nd</sup> Meeting of Task Force on Sustainable Public Procurement (SPP).**

The undersigned is directed to inform that the 2<sup>nd</sup> Meeting of Task Force on Sustainable Public Procurement is scheduled to be held on 11.04.2018 at 1600 hours in Conference Hall, Room No. 72, North Block, New Delhi under the chairmanship of Joint Secretary(PF C-II), Ministry of Finance, Department of Expenditure ( DoE), Chairman Task force on SPP.

2. Bureau of Indian Standards (BIS) and Bureau of Energy Efficiency (BEE) are requested to make presentations on the status of Eco-labelling/Star Rating certifications and other related issues during the meeting. They are also requested to send PPTs by 10.04.2018.

3. Ministry of Railways (MoR) are yet to nominate officer on the Task Force. As the Task Force is required to submit report by 15.05.2018, MoR is requested to urgently nominate the officer and direct him to attend the meeting.

4. Mr Sanjay Kumar is requested to send National Document to all members as discussed during the last meeting.

5. It is requested to make it convenient to attend the meeting

*Pl attend -  
by  
Mr. (Abhi  
Kotluru)*

*Received at 2:25 PM  
11.4.18  
Mr. Sanjay Kumar  
Mr. Kotluru Narayana Reddy*

*Kotluru Narayana Reddy*  
(Kotluru Narayana Reddy)  
Under Secretary to the Govt. of India  
Tel: 24621305  
Email: kn.reddy@gov.in

Encl:

1 DoE OM no 18/22/2017-PPD dated 19.03.2018 regarding constitution of Task Force



2. Copies of three Presentations made during the first meeting of Task Force on 02.04.2018 ( only through email)

To

1. Shri Ashwani Lohani, Chairman, Railway Board, Ministry of Railways, 236, Rail Bhawan, New Delhi – 110001. Fax: 23381453  
Email: [orb@rb.railnet.gov.in](mailto:orb@rb.railnet.gov.in)
2. Shri Ritesh Kumar Singh, Joint Secretary, Ministry of Environmental, Forest and Climate Change, Indira Paryavaran Bhawan, Jorbagh, New Delhi 110003. Email: [riteshkumar.singh@nic.in](mailto:riteshkumar.singh@nic.in), [rksingh00@yahoo.com](mailto:rksingh00@yahoo.com), Ph: 24695129, Fax: 24695271.
3. Shri S Suresh Kumar, Joint Secreatry & Additional Chief Executive Officer, Government e-Marketplace, Department of Commerce, Jeevan Tara Building, 5, Sansad Marg, New Delhi – 110001. E-mail: [adviceo@gem.gov.in](mailto:adviceo@gem.gov.in) Tel: 8527595439.
4. Shri K C Jha, Additional Chief Executive Officer, Government e-Marketplace, Department of Commerce, Jeevan Tara Building, 5, Sansad Marg, New Delhi – 110001. E-mail: [kcjha.dgsnd@gov.in](mailto:kcjha.dgsnd@gov.in), [kc.jha@gem.gov.in](mailto:kc.jha@gem.gov.in), Ph: 9903309546
5. Shri H L Upendar, Deputy Director General (Consumer Affairs), Bureau of Indian Standards, Manank Bhawan, 9, Bahadur Shah Zafar Marg, New Delhi-110002, Tel: 7042333112. E-mail: [ddgca@bis.gov.in](mailto:ddgca@bis.gov.in).
6. Mr. Abhay Bakre, Director General, Bureau of Energy Efficiency, 4thFloor, Sewa Bhawan,R.K.Puram, New Delhi-110066, Tel: 26178316, FAX: 26178328, E-aill: [dg-bee@nic.in](mailto:dg-bee@nic.in)
7. Shri Sanjay Kumar, General Manager, Dedicated Freight Corridor Corporation of India Limited (DFCCIL), Pragati Maidan Metro Station Building, New Delhi  
Email: [sanjayviti@gmail.com](mailto:sanjayviti@gmail.com) Ph: 9717636883.
8. Shri Atul Bagai, India Head, United Nations Environment Programme (UNEP),55, Lodhi Estate, New Delhi – 110003, Tel: 46532363, Mob: 9891415980. E-mail: [bagai@un.org](mailto:bagai@un.org), with a request to also attend the meeting on 11.04.2018 as a special invitee.
9. Shri Amitabh Kant, CEO, NITI Aayog, Tel: 23096574/6576, email- [ceo-niti@gov.in](mailto:ceo-niti@gov.in) & [amitabh.kant@nic.in](mailto:amitabh.kant@nic.in), NITI Aayog, Parliament Street, New Delhi with a request to send a representative from NITI Aayog to attend the meeting as a special invitee.

516 Lok Nayak Bhawan, Khan Market,  
New Delhi Dated the 19<sup>th</sup> March, 2018

**OFFICE MEMORANDUM**

**Subject: Task Force on Sustainable Public Procurement.**

A presentation on Sustainable Public Procurement (SPP) was organized on 7<sup>th</sup> March, 2018 by Department of Expenditure (DoE) which was also attended by the representatives of Ministry of Environment, Forest and Climate Change (MoEFCC) and United Nations Environment Programme (UNEP). It was noted that over 40 countries have put in place sustainable procurement policies. Taking note of the potential for economic and environmental gains attained within India by adopting sustainable technologies in the procurement of LED lamps, Energy Star ratings of BEE, adoption of Life Cycle Costing in certain areas, etc., it is felt that more economic and environmental gains can be unlocked through development a Sustainable Procurement Policy in specific product groups/services/works that Government procures. The need for consulting and involving industry, strengthening the certification and eco labelling systems, developing tool kits for use of LCC in various sectors, training and capacity building of procurement officers, etc., were identified as areas for attention.

2. It is therefore decided to constitute a Sustainable Procurement Task Force with the following Terms of Reference (ToR):

- (i) Review International Best Practices in the area of SPP.
- (ii) Inventorise the current status of SPP in India across Government organizations.
- (iii) Prepare a draft *Sustainable Procurement Action Plan*
- (iv) Recommend an initial set of product/service categories (along with their specifications) where SPP can be implemented

3. The composition of Sustainable Procurement Task Force shall be as follows:

- (i) Joint Secretary (PPD & PF C-II), Department of Expenditure, Ministry of Finance, Chairman.
- (ii) Representative of MoEFCC not less than the level of Joint Secretary
- (iii) Representative of Ministry of Railways (MoR) not less than the level of Joint Secretary.
- (iv) Nominee of CEO, GeM.

*Subjed*  
*20/03/2018*

- (v) Nominee of Director General, Bureau of Indian Standards
- (vi) Director General, Bureau of Electrical Energy.
- (vii) Mr. Sanjay Kumar, Additional General Manager, Dedicated Freight Corridor Corporation of India.
- (viii) Director Public Procurement Division, Department of Expenditure - Member Secretary

4. The Task Force may consult UNEP, Industry, academia etc. while making the recommendations. The Task Force should submit its report by 15.05.2018. The first meeting of the task force is scheduled on **02.04.2018 at 1100 hours** in Conference Hall, Room No. 72, North Block, New Delhi. (Mr Sanjay Kumar is requested to make introductory presentation during the meeting)

5. This issues with the approval of Secretary (Expenditure).

  
(K Narayana Reddy)

Under Secretary to the Govt. of India  
Tel: 24621305  
Email: kn.reddy@gov.in

To,

1. Shri C K Mishra, Secretary, Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhavan, Jorbagh Road, New Delhi -110003. Email: secy-moef@nic.in, Ph: 24695262, Fax: 24695270
2. Shri Ashwani Lohani, Chairman, Railway Board, Ministry of Railways, 236, Rail Bhawan, New Delhi - 110001. Fax: 23381453 Email: orb@rb.railnet.gov.in.
3. Ms. S. Radha Chauhan, Chief Executive Officer, Government e-Marketplace, Room No. 246, 2<sup>nd</sup> Floor, Jeevan Tara Building, 5, Sansad Marg, New Delhi - 110001. E-mail: ceo-gem@gov.in Tel: 23742187.
4. Surina Rajan, Director General, Bureau of Indian Standards, Manank Bhawan, 9, Bahadur Shah Zafar Marg, New Delhi-110002, Te: 23237991, 2323541, FAX: 23235414, E-mail: dg@bis.gov.in.
5. Mr. Abhay Bakre, Director General, Bureau of Electrical Energy, 4th Floor, Sewa Bhawan, R.K.Puram, New Delhi-110066, Tel: 26178316, FAX: 26178328, E-mail: dg-bee@nic.in.

6. Shri Sanjay Kumar, Additional General Manager, Dedicated Freight Corridor Corporation of India Limited (DFCCIL), Pragati Maidan Metro Station Building, New Delhi. Email: sanjayviti@gmail.com Ph : 9717636883.
7. Shri Atul Bagai, India Head, United Nations Environment Programme (UNEP), 55, Lodhi Estate, New Delhi – 110003. Tel: 46532363, Mob: 9891415980, E-mail: bagai@un.org, with a request to also attend the meeting on 02.04.2018 as a special invitee.