

Murad

No.A-65013/20/2018-P.II

Government of India

Ministry of Environment, Forest and Climate Change

Prithvi Block, 1st Floor,
Indira Paryavaran Bhawan,
Jor Bagh Road, Aliganj,
New Delhi-110003

Dated: 30th May, 2018

OFFICE ORDER

Subject: Deployment of Officers/Staff of MoEF&CC for State Environment Minister's Conference on the occasion of World Environment Day (WED)-2018.

The undersigned is directed to say that this Ministry is organizing State Environment Minister's Conference-2018 (SEMC-18) on the occasion of World Environment Day, 2018 (WED-2018) at Vigyan Bhawan, New Delhi on 4th June, 2018.

2. Following officers/ Officials are deployed to look after various logistic arrangements being made through Event Managers like FICCI & ITDC, New Delhi as under:-

| Sl. No. | Details of work | Officers/Officials deployed |
|---------|--|--|
| 1. | Dias Plan, Seating Arrangement, Compere/Ushers/ Script for Compere | i. Shri Pankaj Verma, Jt. Director ii. Shri Abhimanyu Sharma, ASO iii. Dr. Vivek Tyagi, CPCSEA |
| 2. | Decoration/ Audio/ Video arrangement | i. Dr. R.P. Rastogi, Sci-B ii. Md. Shavez, ASO |
| 3. | Media arrangement | i. Shri Mahendra Yadav, US ii. Md. Shavez, ASO |
| 4. | Standees/ Direction Panels/ Backdrops | i. Ms. Veena Dixit, ASO ii. Shri Saurabh Maurya, ASO iii. Ms. Sudarshana, OA |
| 5. | Registration Counter | i. Shri K.N. Soren, SO ii. Ms. Rashmi, CPCSEA iii. Shri Praveen, CPCSEA |
| 6. | Protocol Arrangements | i. Shri Nauraj S. Kauts, Protocol Officer ii. Shri Trilokchand, ASO |
| 7. | Kit Bag Preparation and distribution/ office room | i. Shri Vazir Singh, US ii. Shri Yogendra, ASO iii. Shri Manoj Kumar, OA |
| 8. | Lunch at VIP Dining Hall | i. Shri S.P. Singh, US ii. Shri Rajeev Mathur, SO iii. Shri Mahendra Phulwaria, Sc-B |
| 9. | Lunch at Foyer | i. Shri Rupesh Pal, SO ii. Shri Rakesh Sethi, SSA iii. Shri Yogesh Kumar, TO |
| 10. | Tea/ Refreshments | i. Shri Ashok Kumar, SO ii. Shri Arpit Gupta, ASO iii. Shri Dinesh Kumar, ASO |

3. The following Officers/ officials of GC Section will coordinate/monitor all teams:-

- i. Shri S. Gowri Shankar, Deputy Secretary
- ii. Shri Naresh Jaiswal, Under Secretary
- iii. Shri J.S. Kanth, SO
- iv. Shri Taranjeet Singh, ASO
- v. Shri Shivam, ASO
- vi. Md. Junaid Alam, SSA
- vii. Shri Vijay Kumar, MTS

4. All the aforesaid officers/ officials are directed to contact GC Section for further deployment/ arrangement of duty at Vigyan Bhawan, New Delhi from 1st June – 4th June, 2018, without fail.

5. This has the approval of Competent Authority.



Under Secretary to the Government of India

Tele: 24695358

Copy to:

- (i) All concerned Officers/officials, MoEF&CC
- (ii) Concerned Reporting Officers, MoEF&CC
- (iii) US(IT)/Consultant(IT) – for updation on website

Copy for information to:

- (ii) PS to JS(IC&SD)/ PS to JS(Admn), MoEF&CC
- (iii) Office of Adviser (SV), MoEF&CC
- (iv) Director (IC)/ DS(GC)/ US(IC)/ US(GC)/ US(CS)
- (v) PA to DS(Admn.)