Most immediate

F.No.2-1/2016-IFD
Government of India
Ministry of Environment Forests and Climate Change
(Integrated Finance Division)

Indira Paryavaran Bhawan
Jor Bagh Road,
Aliganj, New Delhi-3

Dated 26th March 2018

Office Memorandum

Subject: Details of foreign visit undertaking during calendar year 2014-2017

The undersigned is directed to refer the email received from Department of Expenditure wherein Ministries/Departments are requested to provide the details of foreign visit during Calendar year 2014-17 by 26th March 2018 (evening).

2. All the Divisional Heads in the Ministry are, therefore, requested to provide details of foreign visit performed from the Division during the same period in the format given below by 3:00 pm today, so that consolidated information can be forwarded to Ministry of Finance.

<table>
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<tr>
<th>Calendar Year</th>
<th>No. of tours</th>
<th>No. of Officials</th>
<th>Total</th>
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<td>Others</td>
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2014
2015
2016
2017

This has the approval of AS&FA

(R.S.Negi)
Under Secretary to the Government of India

To,
All Divisional Heads

Copy to
1. PPS to Secretary, MoEF&CC
2. PPS to AS&FA