F.No.VIII-21/2020-NZP/2
Government of India
National Zoological Park
Mathura Road, New Delhi –03

E-TENDER FORM

PRICE : Rs. 500/-
(Non – refundable)

Notice inviting e-tender for license to operate **Cloak Room** at Main Gate of the National Zoological Park initially for a period of one year from 01.04.2020 to 31.03.2021.

1.	E-tender start from	:	21.02.2020
2.	Last date for receipt of tender form	:	12.03.2020 up to 2.00 pm
3.	Tender will be opened on	:	12.03.2020 at 4.00 pm.
4.	Period for which the tender shall remain open for acceptance	:	100 days from 12.03.2020
5.	Period of tender	:	01.04.2020 to 31.03.2021

DIRECTOR
NATIONAL ZOOLOGICAL PARK
MATHURA ROAD, NEW DELHI

Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the e-tender Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-Procurement Portal, prepare their bids in accordance with the requirements and submitting their bids online on the e-tender Portal.

More information useful for submitting online bids on the e-Procurement Portal may be obtained at: https://moefcc.euniwizarde.com

REGISTRATION

1. Bidders are required to enroll on the e-Procurement Portal (URL: https://moefcc.euniwizarde.com) with clicking on the link "Online bidder Registration" on the e-tender Portal by paying the Registration fee of Rs. 2360/- per year charge.

2. As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.

3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidder.

4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III Certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.

5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC"s to others which may lead to misuse.

6. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.

7. The scanned copies of all original documents should be uploaded on portal.

8. For any Query contact to our helpdesk Number 011-49606060, Email: ewizardhelpdesk@gmail.com Mr. Birendra ,9205898228, Mr. Varun - 9205898229

NOTE:

e-Tender for license to operate **Cloak Room** at Main Gate of the National Zoological Park initially for a period of one year from 01.04.2020 to 31.03.2021.

DOCUMENTS TO BE ATTACHED WITH TENDER: In case of tender being submitted by a Firm, attested copies of the partnership deed and the Power of Attorney (issued in favor of the applicant by all the partners of the Firm) must be submitted by the tenderer alongwith the original. The original documents will be returned after scrutiny. It may be noted that no duplicate copies of such documents as are retained will be considered as valid for use in subsequent tenders if any, submitted. The following documents should invariably be attached with the technical bid of the tender. Five years continuous experience of managing Cloak Room at any National Park, Wildlife Sanctuary, Tiger Reserve, Zoo, Botanical and Nature Reserve services. The tenderer may submit his bid if he/she is having above mentioned experience even though the licence/tender has been obtained in the name of a different firm/company. It is clarified that the tenderer should be either a proprietor, partner or director in the firm/company whose experience he/she is relying upon.

The following documents are to be enclosed along with the tender:

i) As identity proof – Passport / Driving licence / Voter Identity card/ Aadhar Card.
ii) As address proof – Passport / Electricity bill / Telephone bill/ Voter Identity card.
iii) Copy of return of income tax of last three years.
iv) Earnest money of Rs. 20,000/-
v) Demand draft of Rs. 500/- as tender form cost.
vi) Copy of GST registration certificate.
vii) Copy of PAN number.
viii) Income Tax Return(ITR) for the last three years.
ix) Good conduct certificate from the two Gazetted Officers of Government of India.
x) Experience certificate of continuous 5 (five) years.

TERMS AND CONDITIONS FOR RUNNING OF CLOAK ROOM AT THE OUTSIDE MAIN GATE OF NATIONAL ZOOLOGICAL PARK NEW DELHI FOR THE PERIOD FROM 01.04.2020 TO 31.03.2021

TERMS & CONDITIONS

1. The tenderer has to submit his highest bid for licencing for operation of Cloak Room in the National Zoological Park initially for the period one year from 01.04.2020 to 31.03.2021 which can be extended further on year to year basis subject to satisfactory performance and increase of lease value by 10% every year at the discretion of Director, National Zoological Park, New Delhi on the request of Licensee before 03 months of completion of the Contract. In case the licence is extended and the licence fee is increased as mentioned above the rent to be charged from the visitors shall also be increased proportionately. The tenderer can inspect the site before submission of tender.

2. The tenderer has to submit an amount of Rs.20,000/- (Rupees twenty thousand only) as **earnest money** deposit in the form of demand draft in favor of Director, National Zoological Park,New Delhi from a Nationalized Bank along with this tender failing which the tender will be rejected on the spot.

3. The successful tenderer has to submit a security deposit of Rs. 50,000/- (Rupees fifty thousand only) in the form of fixed deposit in the Nationalized Bank. The security deposit would be released in favor of contractor after the successful completion of the tender period. In case of any breach of terms and conditions or unsatisfactory performance or other lapses the security deposit would be forfeited to Government. The decision of the Director, National Zoological Park would be final and binding on this matter.

4. The monthly licence fee has to be furnished in advance latest by 7th of the month failing which penalty @ Rs. One hundred per day will be imposed.

5. The tenderer has to pay the wages etc. to the persons engaged by him keeping in view of the Minimum Wages Act of the Delhi Government. The National Zoological Park will not be responsible for the workers engaged by the tenderer in the cloak room.

6. The Director, National Zoological Park may cancel the tender at any time without assigning any reason.

7. The Director, National Zoological Park is not bound to accept the highest bid. He reserves the right to accept the highest or lowest bid at her own discretion.

8. The Director, National Zoological Park at any time by notice in writing can terminate the contract without any compensation if the contractor commits any breach of the contract. She shall also reserve the right to impose monetary penalty at her discretion to the extent up to one month licence fee on each occasion or actual loss occurred to Government whichever is higher.

9. He shall retain the material of visitors of National Zoological Park against token rent of Re. 5/- (Rupee five only) per item.

10. He shall ensure safe custody of the belongings entrusted to him by the visitors. Any claim of loss / lost compensation etc. shall be paid by him and the National Zoological Park will not be responsible to the above. He shall settle police affairs, court cases, if any, and National Zoological Park will not held any responsibility on this.

11. The National Zoological Park will provide space for cloak room along with fixtures already installed and belongings of the visitors should only be kept there for which necessary staff shall be engaged by contractor at his own cost.

12.The contractor has to execute an agreement in the non-judicial stamp paper of Rs. 100/- performa to be furnished by National Zoological Park within 15 days after acceptance of tender.

13. The terms and conditions shall remain the same and no change is possible regarding site or any other facilities.

DIRECTOR
NATIONAL ZOOLOGICAL PARK
NEW DELHI-3

FINANCIAL BID

To

The Director
National Zoological Park
Mathura Road, New Delhi.

Sir,

I hereby offer my rate for licencing for operation of cloak room at the main gate of the National Zoological Park for the period from 01.04.2020 to 31.03.2021 at Rs._____per month (Rupees _____only)

1. I agree to hold this offer valid for 100 days from the date of opening of tender and shall be bound by the communication of acceptance dispatched within the prescribed time failing which my earnest money deposited with you be forfeited to the Government.

2. I have thoroughly understood the terms and conditions without any reservation.

3. I enclose herewith a demand draft for Rs.20,000/- (Rupees Twenty thousand only) in your favour as Earnest Money and the same shall be forfeited to the Government if I dishonor your offer of acceptance.

4. I agree to abide by all the terms and conditions set out in the tender notice without any reservation / objection.

Signature of Tenderer
Name_____
Address_____

ON NON JUDICIAL STAMP PAPER OF RS.100/-
A G R E E M E N T

ARTICLES OF THE AGREEMENT made on this _____ day of _____ 2020 between Director, National Zoological Park Mathura Road, New Delhi-110 003 (hereinafter referred to as **NZP** which expression shall include his/their executors, administrators and assigns) of one part and M/s _____ (hereinafter referred to as the **Contractor**, which expression shall include his/their, executors, administrators and assigns) of the other part and whereas the NZP had issued Notice Inviting Tender vide No. dated ----------against which the Contractor has submitted his tender vide No._____dated_____and the NZP had issued Letter of Intent/Letter of Award vide No._____ dated_____ to the Contractor, which has been accepted by the Contractor.

NOW IT IS HEREBY AGREED as follows :-
That the Notice Inviting Tender (NIT), terms and conditions, complete tender document with annexures, and Letter of Intent / Letter of Award including the following shall be deemed to form an integral part of this Agreement.

(a) Invitation to Tender alongwith full Bid Document with all annexures
(b) Terms and condition of the contract
(c) Instructions to Tenderers
(d) Any other documents forming part of the contract

In witness thereof, the parties put their hand this _____day of_____2020 in the presence of :-

For and on behalf of the Contactor

For and on behalf of the President of India

Signature of the authorized official
Name of the official_____
Stamp/Seal

Signature of the authorized Officer
Name of the Officer
Stamp / Seal

Two witness on behalf of Contractor (signatures with full name & address)

Two witness on behalf of NZP (signatures with full name and address

SEARCHING FOR TENDER DOCUMENTS

There are various search options built in the e-Procurement Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Item/work id, Title, Date, etc.

Once the bidders had selected the tenders in which they are interested, bidder can pay the processing fee Rs.3000/- + 18% GST (NOT REFUNDABLE) by net-banking / Debit / Credit card then you may download the required documents / tender schedules, Bid documents etc. Once you pay both fee, tenders will be moved to the respective "Register" Tab. This would enable the e e-Procurement Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.