

F.No.VIII-19/2020-NZP/
Government of India
National Zoological Park
Mathura Road, New Delhi –03

E-TENDER FORM

PRICE : Rs. 500/-
(Non-refundable)

Notice inviting e-tender for the supply of veterinary medicines for the period from 10.09.2020 to 31.09.2021 of reputed National / Multi- National companies for the use in the Zoo hospital for treatment of zoo animals/birds.

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|----------------------------------------------------------------------------------|----------------------------|
| 1. E-Tender of Tender Document (Start Day) | 14.08.2020 |
| 2. E-Tender of Tender Document (Last Day) | 28.08.2020 up to 2.00 p.m. |
| 3. Receipt of bids (Last Day) | 28.08.2020 up to 2.00 p.m. |
| 4. Opening of Technical Bid | 28.08.2020 at 3.30 p.m. |
| 5. Declaration of result of technical
Evaluation and opening of financial bid | 28.08.2020 at 3.30 p.m. |
| 6. Finalization of allotment/
Issue of allotment letter | 31.08.2020 |
| 7. Completion of formalities | 07.09.2020 |
| 8. Validity of tender | 100 days from 07.09.2020 |

DIRECTOR
NATIONAL ZOOLOGICAL PARK
MATHURA ROAD, NEW DELHI

Government of India
National Zoological Park
Mathura Road, New Delhi-3

TERMS AND CONDITIONS FOR THE SUPPLY OF VETERINARY MEDICINES FOR THE PERIOD OF ONE YEAR OF REPUTED NATIONAL / MULTI- NATIONAL COMPANIES FOR THE USE IN THE ZOO HOSPITAL FOR TREATMENT OF ZOO ANIMALS/BIRDS FOR THE PERIOD FROM 10.09.2020 TO 31.09.2021

TERMS & CONDITIONS

1. The tenderer has to submit the rates for the medicines supplied for the supply of veterinary medicines for the period of one year of reputed National / Multi-National companies for the use in the Zoo hospital for treatment of zoo animals/birds (delivered at the Veterinary hospital of the National Zoological Park at the cost of contractor) with a highest discount on MRP. They have also to supply the articles coming in scheduled drugs/Anaesthetic (Ketamin, Xylazine, Yohambine etc). For this the Contractor should have valid licence in the name of Firm from the Drug Controller Authority/Authorised office. This rate should be quoted without any other condition. Taxes, GST etc. shall be as per Govt. rules in force.
2. The period for supply of medicines is initially from 10.09.2020 to 31.09.2021 which can be extended on year to year basis subject to satisfactory performance at the discretion of Director National Zoological Park, New Delhi. The highest offered discount for the medicines should be submitted the bids online on the e-Procurement Portal at: <https://moefcc.euniwizard.com> latest by 28.08.2020 at 2.00 PM.
3. The tenderer has to submit an amount of Rs.50,000/- (Rupees Fifty thousand only) as earnest money deposit in the form of demand draft in favour of Director National Zoological Park, New Delhi from a Nationalised Bank along with this tender failing which the tender will be rejected on the spot.
4. The successful tenderer has to submit a security deposit of Rs. 1,00,000/- (Rupees One Lakh only) in the form of fixed deposit in the Nationalised Bank. The security deposit would be released in favour of tenderer after the successful completion of the tender period. In case of any breach of terms and conditions or unsatisfactory performance or other lapses the security deposit would be forfeited to Government. The decision of the Director, National Zoological Park would be final and binding on this matter.
5. The tenderer has to supply the medicines to the Veterinary Hospital as and when requisitioned for as per the direction of Veterinary Officer, NZP. No transportation charges shall be given for the same. The supply may be for more than one or two times a day as per the need/emergent situation. The tenderer should supply medicines of current manufacturing maximum of 6 months from date of manufacture.
6. The tenderer has to attach copy of annual income tax return of last three years and good conduct certificate from the two Gazetted Officer as well as experience certificate, ration card, voters identity card, residence proof.

7. The Director, National Zoological Park may cancel the tender at any time if the contractor fails to supply the medicines in time.
8. The Director, National Zoological Park is not bound to accept the highest discount on medicines by the tenderer. He reserves the right to accept the highest or lowest discount at his own discretion.
9. The Director, National Zoological Park at any time by notice in writing can terminate the contract without any compensation if the contractor commits any breach of the contract. He shall also reserve the right to impose monetary penalty at his discretion to the extent upto one month licence fee on each occasion or actual loss occurred to Government whichever is higher.
10. He shall be personally responsible for retaining and safe custody of the medicines requisitioned from this office until the same are handed over to the Hospital section. Any claim of lose / lost compensation etc. shall be paid by him and the National Zoological Park will not be responsible to the above. The tenderer should have valid drug licence in his name from the Government authority for supply of medicines.
11. The contractor has to execute an agreement in the non-judicial stamp paper of Rs. 100/- performa to be furnished by National Zoological Park within 15 days after acceptance of tender.
12. Tenderer should have experience for supply of medicines to National Park, Wildlife Sanctuary, Tiger Reserve, Zoo, Govt. Veterinary Hospitals, Aquarium or Museums, Botanical and Nature Reserve services etc.

PENALTY

If the contractor commits any breach of this contract he shall be liable to be fined up to an amount not exceeding 1/4th of the monthly contract value for every act of default or negligence. On demand, the amount should be deposited within 10 days. The Director, National Zoological Park reserve the right to cancel the contract within 15 days notices period.

PERIOD OF CONTRACT:

- Initially the contract will be for a period of one year from 10.09.2020 to 31.09.2021
- Under no circumstances the contractor will be allowed to leave before completion of first year of the contract.

In the event of contractor leaving before completion of one year the security deposit will be forfeited.

START OF THE OPERATIONS:

The successful tenderer shall have to start supply of medicines as per requisition of Veterinary Doctor from **10th September 2020** positively.

RENEWAL OF CONTRACT:

On successful completion of contract period of the contractor, and on the basis of mutual agreement between the NZP and the contractor, the contract can be extended on year to year

basis subject to satisfactory performance at the discretion of Director National Zoological Park, New Delhi.

The contractor will inform **before three month prior to completion of the contract period every year** of his intention to renew the contract to the Director, National Zoological Park in writing. If he fails to do so it will be presumed that he is not interested in extending the contract and the NZP will be free to initiate the process of engagement of the new contractor without any further correspondence.

A fresh agreement will be signed every year at the time of renewal of the contract before start of the contract.

The act of the submission of the tender shall be deemed to be as unreserved acceptance of all conditions herein contained.

LOSS TO NZP

In the event of any loss to the National Zoological Park on account of any act of commission or omission by the contractor's employees, the contractor shall make good the loss suffered by NZP either by replacement or by payment of adequate compensation as decided by the Director, NZP

JURISDICTION OF COURTS:

All disputes shall be subject to the jurisdiction of Courts in the Union Territory of Delhi.

The Director, National Zoological Park reserves the right to accept or reject any tender without assigning any reason thereof.

The Director is not bound to accept the highest tender. He reserves the right to accept highest or the lowest tender at his own discretion.

TAX LIABILITY

Payment of all applicable taxes including income tax, service tax and other applicable taxes will be the responsibility of the contractor and a copy of the return submitted to various tax authorities will also be submitted to the NZP in this regard.

TERMINATION OF THE CONTRACT

The Director, National Zoological Park can terminate the contract at any time after serving two weeks' notice to the contractor for breach of any condition of the contract or if during the period of the contract the performance is not found satisfactory. The decision of the Director, National Zoological Park shall be final and binding on the service provider in this regard.

Failure by the contractor to comply with any statutory requirements during the period of contracts shall result in termination of the contract and subsequent disqualification for participation in any future tender in the National Zoological Park.

The contractor will not be allowed to leave the contract before one year failing which contract will be terminated and the performance security will be forfeited and all the furniture, equipment, computers etc. installed by him will become the property of the NZP. Failure by the contractor to comply with any statutory requirements and terms of agreement during the period

of contract shall result in termination of the contract forthwith and subsequent disqualification of the contractor for participation in any future tender at the National Zoological Park. The security deposit will also be forfeited.

ACCEPTANCE OF TENDER:

Acceptance by the Director, National Zoological Park will be communicated by e-mail/FAX/Express letter or formal acceptance of tender in writing. In case where acceptance is communicated by e-mail/FAX/Express letter the formal acceptance of the tender will be forwarded to the tenderer as soon as possible provided that the e-mail/FAX/Express letter must be acted upon immediately.

**DIRECTOR
NATIONAL ZOOLOGICAL PARK
NEW DELHI-03**

To

The Director
National Zoological Park
Mathura Road, New Delhi.

Sir,

I /we hereby offer my rate for award of contract for supply of veterinary medicines for the period of one year from 10.09.2020 to 31.09.2021 from reputed National / Multi- National companies of repute for the use in the Zoo Hospital for treatment of Zoo animals / birds.

The medicines shall be supplied (delivered at the Veterinary hospital of the National Zoological Park at the cost of contractor) with a discount on MRP as under.

_____ %

This rate is quoted without any other condition. Taxes, GST etc. shall be as per Govt. rules in force.

I agree to hold this offer valid for 100 days from the date of opening of tender and shall be bound by the communication of acceptance dispatched within the prescribed time failing which my earnest money deposited with you be forfeited to the Government.

I have thoroughly understood the terms and conditions without any reservation.

I enclose herewith a demand draft for Rs.50,000/- (Rs. Fifty thousand only) in your favour as Earnest Money and the same shall be forfeited to the Government if I dishonour your offer of acceptance.

I have already paid income tax and enclose herewith the income tax clearance certificate for 2019-2020.

I agree to abide by all the terms and conditions set out in the tender notice without any reservation / objection.

The following documents are enclosed alongwith the tender.

- i) As identity proof – Pass port / Driving licence / Voter Identity card
- ii) As address proof – Pass port / Electric bill / Telephone bill / Ration card
- iii) Copy of return of income tax of last three years.
- iv) Earnest money of Rs. 50,000/-
- v) Demand draft of Rs. 500/- as tender form cost in case the tender form is down loaded from website.
- vi) Copy of GST registration certificate.

- vii) Copy of PAN number
- viii) Annual turnover statement for the last three years
- ix) Proof of valid licence in the name of Firm from the Drug Controller Authority/Authorised office for drugs/scheduled drugs (Ketamin, Xylazine etc)
- ix) Proof of minimum five years of continuous experience for satisfactory supply of veterinary medicines supply to National Park, Wildlife Sanctuary, Tiger Reserve, Zoo, Govt. Veterinary Hospitals, Aquarium or Museums, Botanical and Nature Reserve services etc. to Zoological Parks in India.

Signature of tenderer

Name _____

Address _____

**ON NON JUDICIAL STAMP PAPER OF RS.100/-
A G R E E M E N T**

ARTICLES OF THE AGREEMENT made on this _____ day of _____ 2020 between Director, National Zoological Park Mathura Road, New Delhi-110 003 (hereinafter referred to as **NZP** which expression shall include his/their executors, administrators And assigns) of one Part and M/s _____ (hereinafter referred to as the **Contractor**, which expression shall include his/their, executors, administrators and assigns) of the other part and whereas the NZP had issued Notice Inviting Tender vide No. dated -----against which The Contractor has submitted his tender vide No. _____ dated _____ and the NZP had issued Letter of Intent/Letter of Award vide No. _____ dated _____ to the Contractor, which has been accepted by the Contractor.

NOW IT IS HEREBY AGREED as follows :-

That the Notice Inviting Tender (NIT), terms and conditions, complete tender document with annexures, and Letter of Intent / Letter of Award including the following shall be deemed to form an integral part of this Agreement.

- (a) Invitation to Tender alongwith full Bid Document with all annexures
- (b) Terms and condition of the contract
- (c) Instructions to Tenderers
- (d) Any other documents forming part of the contract

In witness thereof, the parties put their hand this _____ day of _____ 2020 in the presence of :-

For and on behalf of the Contactor

For and on behalf of the President
of India

Signature of the authorized official
Name of the official _____
Stamp/Seal

Signature of the authorized Officer
Name of the Officer _____
Stamp / Seal

Two witness on behalf of Contractor
(signatures with full name & address)

Two witness on behalf of NZP
(signatures with full name and address)

Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the e-tender Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-Procurement Portal, prepare their bids in accordance with the requirements and submitting their bids online on the e-tender Portal.

More information useful for submitting online bids on the e-Procurement Portal may be obtained at: <https://moefcc.euniwizard.com>

REGISTRATION

1. Bidders are required to enroll on the e-Procurement Portal (URL: <https://moefcc.euniwizard.com>) with clicking on the link “Online bidder Registration” on the e-tender Portal by paying the Registration fee of Rs. 2360/- per year charge.
2. As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidder.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III Certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.
7. The scanned copies of all original documents should be uploaded on portal.
8. For any Query contact to our helpdesk Number 011-49606060, Email: ewizardhelpdesk@gmail.com, ewizardhelpdesk89@gmail.com Mr. Birendra ,9205898228,

SEARCHING FOR TENDER DOCUMENTS

There are various search options built in the e-Procurement Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Item/work id, Title, Date, etc.

Once the bidders had selected the tenders in which they are interested, bidder can pay the processing fee Rs.3000/- + 18% GST (NOT REFUNDABLE) by net-banking / Debit / Credit card then you may download the required documents / tender schedules, Bid documents etc. Once you pay both fee, tenders will be moved to the respective “Register” Tab. This would enable the e e-Procurement Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.