



भारत सरकार
GOVERNMENT OF INDIA
पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय
MINISTRY OF ENVIRONMENT, FORESTS
& CLIMATE CHANGE

Regional Office (WCZ)
Ground Floor, East Wing
New Secretariat Building
Civil Lines, Nagpur – 440001
Email: apccfcentral-ngp-mef@gov.in

F.No. Estt-54/RON/2015/NGP/ 7293

Dated:- 11.09.2020

To

The Under Secretary to Government of India, (ROHQ)
Ministry of Environment, Forest and Climate Change
Agni Wing, 3rd Floor,
Indira Paryavaran Bhawan
Aliganj, Jor Bagh Road,
New Delhi -110003

Sub: Filling up the post of Jr. Hindi Translator, on deputation basis in Regional Office (WCZ), MoEF&CC, Nagpur –reg

Ref : D.O. letter No. D.O.No. 6-12/2020-ROHQ Dated: 07.09.2020 of Director General of Forest & Spl. Secy, MoEF&CC, New Delhi

Sir,

I am directed to refer to the above mentioned subject. Please find enclosed herewith the circular for the post of Jr. Hindi Translator on deputation basis in Regional Office (WCZ), MoEF&CC, Nagpur. (Annexure-I).

In view of the above I, request you to make necessary arrangement to upload the Circular and along with the annexure on the Ministry's website www.moef.gov.in for wide circulation.

Encl : As above

Yours faithfully,

A. Suresh Kuma Adapa
(Suresh Kuma Adapa)

Scientist-D/Head of Office
Regional Office, Nagpur



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CIRCULAR

It is proposed to fill-up one vacant post of Junior Hindi Translator in Regional Office,(WCZ), Ministry of Environment, Forests & Climate Change, Ground Floor, East Wing, New Secretariat Building, Civil Lines, Opp. VCA ground, Nagpur-440001 from officials of Central/State Governments Departments /Union territories /Public Sector Undertaking or Recognized Research Institutions or Universities of Statutory or Autonomous Organization on deputation basis. The eligibility criteria for the posts Junior Hindi Translator can be seen at **Annexure-I**.

The terms and conditions of the candidates selected for appointment on deputation basis will be governed as laid down in the Government of India, Deptt. Of Personnel & Training OM No. 6-8/2009-Estt dated 17.06.2010 & MoEF&CC File No.6-21/2010-ROHQ (Vol.I) dated 19.08.2016 as amended from time to time.

The period of deputation will be initially for three years and likely to be extended up to 5 years. The period of deputation including the period of deputation in the ex-cadre post held immediately preceding this appointment in the same office or other office/department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment on deputation shall not be exceeding 56 (Fifty Six) years as on the closing date prescribed for receipt of application.

Applications of officials who are eligible and are willing to be considered for appointment on deputation basis and who can be relieved immediately after selection may be forwarded through proper channel along with the attached copies of ACR dossiers for the preceding five (5) years and vigilance clearance certificates so as to reach the Deputy Director General of Forests (Central), Regional Office,(WCZ), Ministry of Environment, Forests & Climate Change, Ground Floor, East Wing, New Secretariat Building, Civil Lines, Opp. VCA ground, Nagpur-440001

The receipt of complete application form in the prescribed format as mentioned at **Annexure-II** for deputation post should reach this office on or before completion of **60 (Sixty)** days from the date of publication of advertisement in the Employment News. Applications received without recommendation of parent department, incomplete, receiving after due date or without ACR dossiers/vigilance clearance will not be entertained by this office.


Head of the Department
Regional Office, Nagpur

Copy to :-

1. The Joint Secretary, Ministry of Environment, Forests & Climate Change, 1st Floor, Agni Wing, Indira Paryavaran Bhavan, Jor Babh Road, Aliganj, New Delhi-110 003 with request to place the advertisement on the Ministry's website 'www.moef.gov.in' with the caption "Application invited for the various post in Regional Office (WCZ), Nagpur on Deputation" under intimation to this office.
2. The Director (ROHQ), Ministry of Environment, Forests & Climate Change, 1st Floor, Agni Wing, Indira Paryavaran Bhavan, Jor Babh Road, Aliganj, New Delhi-110 003 .
3. The Under Secretary to the Government of India, Ministry of Environment, Forests & Climate Change, 1st Floor, Agni Wing, Indira Paryavaran Bhavan, Jor Babh Road, Aliganj, New Delhi-110 003.
4. All Regional Office of MoEF&CC. Government of India.
5. All Central Government offices located in Maharashtra.

<p>Junior Hindi Translator (One Post only)</p>	<p>General Central Service Group –B non-gazette non - Ministerial</p>	<p>Level-6 Rs.35400-112400 Rs.4200/-</p>	<p>Officers under the Central Government or State Government or Union territories or Recognized Research Institution or Universities of Public Sector undertaking or Semi-Government or statutory or autonomous organization :</p> <p>(A) (i) Holding analogous post on regular basis in the parent cadre or department; or (ii) with six years' service in the grade rendered after appointment thereto on a regular basis in PB-2, Rs.5200- 20200/- with Grade Pay of Rs.2800/- or equivalent in the parent cadre or department; or</p> <p>(ii) With Ten years' in the grade rendered after appointment thereto on a regular basis in Level-2 , Rs. 5200-20200/- with grade pay of Rs. 2400/- or equivalent in the parent cadre or department; and</p> <p>(B) Possessing the following educational qualification and experience: Essential : Master's Degree of recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; or</p> <p>Master degree of a recognized university in English with Hindi as a compulsory or elective subject of as the medium of examination at the degree level; or</p> <p>Master's Degree of recognized University in any subject other than Hindi or English with English medium and Hindi as a compulsory or elective subject or as the medium of examination at the degree level; or</p> <p>Master's Degree of recognized University in any subject other than Hindi or English with Hindi and English as a compulsory or elective subject or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level; or</p> <p>Master's degree of recognized University in Any subject other than Hindi or English with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and other as a compulsory or elective subject at degree level;</p> <p>And</p> <p>Recognized diploma or certificate course in translation from Hindi to English and vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India undertaking.</p> <p>Note-1: Period of deputation (including short-term contract) including period of deputation (including short term contract) in another ex-cadre post immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceeding three years. The maximum age-limit for appointment by deputation (including short term contract) shall be not exceeding fifty six years as on the closing date of receipt of applications).</p> <p>Note-2: For the purpose of appointment on deputation (including short term contract) basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendation has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the pay commission except where there has been merger of more than on pre-revised scale of pay into the one grade with a common grade pay or pay scale, and where this benefit will extended only for the posts(s) for which that grade pay or pay scales is the normal replacement grade without any up gradation.</p> <p>ii) Studied more than one Indian language as a subject at senior secondary level. iii) Knowledge of Sanskrit or any other Indian language, other than main subject.</p> <p>Note : Period of deputation (ISTC) Including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed five years. The maximum age limit for appointment by deputation (ISTC) shall be not exceeding 58 years as on the closing date of receipt of applications.</p>
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Application for the post of _____

1.	Name			
2	Date of Birth			
3	Present Post			
4	Date from which the present post is held			
5	Present place of posting			
6	Service and Batch			
7	Parent Cadre			
8	Date of joining Service			
9	Pay Band of the present post			
10	Basic Pay drawn			
11	Grade Pay/Level of pay			
12	Mobile Number			
13	Email ID			
14	Whether the eligibility criteria prescribed for the post are satisfied			
15	Educational/Professional Qualification (Please mention Diploma/Graduation and above)			
Sl.No	Qualification	Subject	Year/Division	Institution/University Place/Country
16	Details of Experience/ employment (Please attach a separate sheet, if required)			
17	Date of retirement under Central Government Rules			
18	Training(s) undergone			
19	Place of posting sought			

Certified that information furnished above by me is correct

(Signature of the Candidate)

NOTE: i. The above application should be forwarded through the parent Department / organisation alongwith Cadre Clearance/ Vigilance Clearance and copies of last five years APAR, duly attested.

ii. Applications not forwarded through proper channel of parent organisation alongwith requisite documents will not be considered.

iii. Only serving Officers of Central Government/ State Governments/ UTs/ PSUs/ Autonomous bodies are eligible to apply.

To be filled up by the Cadre Controlling Authority

Office of _____

File No. _____

Dated:

1. The applicant, if selected, will be relieved immediately.
2. Certified that the particulars furnished by the officer have been checked from available records and found correct.
3. Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/advertisement.
4. Integrity of the applicant is certified as 'Beyond Doubt'.
5. No Vigilance case is pending/contemplated against the officer.
6. It is certified that no major/minor penalty has been imposed on the applicant during the last 10 years (alternatively, penalty statement during 10 year may be enclosed.
7. Attested photocopies of up to date ACRs/APARs for the last 5 years are enclosed/Photocopies of ACRs/APARs have been attested on each page by an officer not below the rank of under Secretary or equivalent.

Signature _____

Name, Designation & Telephone of the forwarding Officer

(Office Stamp)

Date:

Place: