

भारत सरकार  
पर्यावरण वन एवं जलवायु परिवर्तन मंत्रालय  
एकीकृत क्षेत्रीय कार्यालय  
25 सुभाष रोड, देहरादून-248 001  
दूरभाष: 0135-2650809  
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GOVERNMENT OF INDIA  
MINISTRY OF ENVIRONMENT, FORESTS &  
CLIMATE CHANGE  
INTEGRATED REGIONAL OFFICE  
25 SUBASH ROAD, DEHRADUN-248001  
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File No. RO-DDN/ESH/2/RECRUIT/11-2016 (Vol.2)/ 1994 Date: 18.12.2020

To,

The Under Secretary to Govt. of India,  
Ministry of Environment, Forest & Climate Change,  
Agni Wing, 3<sup>rd</sup> Floor,  
Indira Paryavaran Bhawan,  
Aliganj, Jor Bagh Road,  
New Delhi-110003.

Sub: Filling up one post of Junior Hindi Translator on deputation basis in Integrated Regional Office, MoEF&CC, Dehradun-reg.

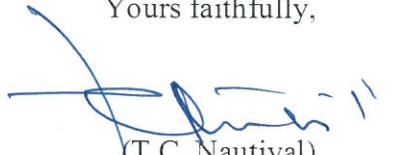
Sir,

With reference to the subject cited above, please find enclosed herewith the detailed vacancy circular for filling up one post of Junior Hindi Translator on deputation basis in Integrated Regional Office, MoEF&CC, Dehradun. (Copy enclosed).

In view of the above, it is requested to make necessary arrangement to upload the Vacancy Circular on the Ministry's website [www.moef.nic.in](http://www.moef.nic.in).

Encl: As above.

Yours faithfully,

  
(T.C. Nautiyal)  
DIG(F) & Head of Office

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### VACANCY CIRCULAR

It is proposed to fill up the posts listed in Annexure-I in the Integrated Regional Office of the Ministry of Environment, Forests and Climate Change at Dehradun from amongst officials of Central Government or state government or union territories or Recognized Research Institution or Universities or Public Sector Undertaking or semi-Government or statutory or autonomous organization on deputation. The details of the Eligibility conditions for the posts to be filled up on the deputation basis and the proforma for the application can be seen at Annexure-I of the vacancy circular in the website of the MoEF&CC, Govt. of India at [www.moef.nic.in](http://www.moef.nic.in) or can also be obtained directly from the Integrated Regional Office, MoEF&CC, Uttarakhand.

The terms and conditions of the candidates selected for appointment on deputation basis will be governed as per the conditions laid down in the Government of India, Department of Personnel & Training's OM No. 6/8/2009-Estt., dated 17.6.2010 and MoEF&CC File No. 6-1/2014/ROHQ dated 1/7/2015 as amended from time to time.

The period of deputation will be initially for three years and is likely to be extended further up to five years as per the guidelines of DOP&T. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other Office/ Department of the Central Government shall ordinarily not exceed three (03) years. The maximum age limit for appointment of deputation shall not exceed 56 (Fifty six) years as on the closing date prescribed for receipt of application.

Applications of officials who are eligible and are willing to be considered for appointment on deputation basis and who can be relieved immediately after selection may be forwarded through proper channel along with copies of their ACRs for the preceding five (05) years and Vigilance Clearance Certificate so as to reach the office of the APCCF, Integrated Regional Office, Ministry of Environment, Forest and Climate Change, 25, Subhash Road, Dehradun -248001.

The receipt of complete application form in the prescribed format for deputation post should reach this office on or before completion of 45 (Forty five) days from the date of publication of advertisement in the Employment News. Applications received without recommendation of parent department, incomplete, receiving after due date or without ACR dossiers/vigilance clearance will not be entertained by this office.

  
DIG(F) & Head of Office

#### Copy to:-

1. Director (ROHQ), Ministry of Environment, Forests & Climate Change, 1<sup>st</sup> floor, Agni Wing, Indira Paryavaran Bhavan, JorBagh Road, Aliganj, New Delhi 110003

2. Under Secretary to the Government of India, Ministry of Environment, Forests & Climate Change, 1<sup>st</sup> floor, Agni Wing, Indira Paryavaran Bhavan, JorBagh Road, Aliganj, New Delhi 110003
3. Senior Technical Director, Ministry of Environment, Forests & Climate Change, 1<sup>st</sup> floor, Agni Wing, Indira Paryavaran Bhavan, JorBagh Road, Aliganj, New Delhi 110003 with request to place the advertisement on the Ministry's website [www.moef.nic.in](http://www.moef.nic.in) with the caption "Application invited for various vacant posts in Integrated Regional Office, MoEF&CC, Dehradun on Deputation basis" under intimation to this office.
4. All Integrated Regional Offices of MoEF&CC Government of India.



**DIG (F) & Head of Office**



## Annexure-I

Name of Post	Classification	Pay Band	Eligibility conditions
Junior Hindi Translator	General Central Service Group-B non-gazetted non-ministerial	Level-6 Rs.35400-112400 Rs.4200/-	<p>Deputation (Including Short-Term Contract) Officers under the Central Government or State Government or Union territories or Recognised Research Institutions or Universities or Public Sector undertakings or Semi-Government or statutory or autonomous organisations:-</p> <p>(A) (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with six years' service in the grade rendered after appointment thereto on a regular basis in pay band-2, Rs. 5200-20200/- with grade pay of Rs. 2800/- or equivalent in the parent cadre or department; or</p> <p>(iii) With ten years' service in the grade rendered after appointment thereto on a regular basis in pay band-2, Rs. 5200-20200/- with grade pay of Rs. 2400/- or equivalent in the parent cadre or department; and</p> <p>(B) Possessing the following educational qualification and experience :</p> <p><b>Essential:</b></p> <p>Master's degree of a recognised University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; or Not applicable Consultation with Union Public Service Commission not necessary.</p> <p>Master's degree of a recognised university in English with Hindi as a compulsory or elective subject of as the medium of examination at the degree level; or</p> <p>Master's degree of a recognised University in any subject other than Hindi or English with Hindi medium and English as a compulsory or elective subject or as the medium of a examination at the degree level; or</p> <p>Master's degree of a recognised University in any subject other than Hindi or English with English medium and Hindi as a compulsory of elective subject or as the medium of a examination at the degree level; or</p> <p>Master's degree of a recognised University in any subject other than Hindi or English with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level;</p> <p>And</p>

		<p>Recognised diploma or certificate course in translation from Hindi to English and vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India undertaking.</p> <p>Note-1: Period of deputation (including short-term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceeding three years. The maximum age-limit for appointment by deputation (including short-term contract) shall be not exceeding fifty six years as on the closing date of receipt of applications).</p> <p>Note-2: For the purpose of appointment on deputation (including short term contract) basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendation has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the posts(s) for which that grade pay or pay scales is the normal replacement grade without any upgradation</p>
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**Part – A: BIO – DATA****(To be filled by the Candidate)**

1. Name and Address (in Block Letters):
2. Dated of Birth (in Christian era):
3. Educational Qualifications:
4. Employment details in chronological order from beginning of Govt. service:

Organization	Post held with pay scale	Substantive/Officiating /Deputation	Period		Nature of appointment*
			From	To	

\*Indicate whether Permanent/Temporary /Adhoc/Deputation

5. Name the eligibility criteria being satisfied :
6. Whether SC/ST/Others :
7. Return from last ex-cadre post :
8. Additional Information, if any :

Date:

Signature of Applicant

**Certificate to be furnished by the Employer (Competent Authority)**

Certified that the particulars furnished by Shri/Smt/Kumari .....in Part A are correct and he/she possess educational qualification and experience mentioned in the vacancy circular. Also certified that:

- i) There is no vigilance case pending /contemplated against him/her.
- ii) His/her integrity is beyond doubt.
- iii) His/her complete CR dossiers/ACRs for the last five years duly attested on each page by Officer of the rank of an Under Secretary to the Govt. of India are enclosed/ will follow shortly.
- iv) No major or minor penalties imposed on him/her during the last 10 years / List of major/minor penalties imposed on him/her during the last 10 years is enclosed.

Signature with name:

Designation and Office Seal: