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राष्ट्रीय राजधानी क्षेत्र और निकटवर्ती क्षेत्रों में वायु गुणवत्ता प्रबंधन आयोग

Commission for Air Quality Management in NCR and Adjoining Areas

सत्रहवाँ तल, जवाहर व्यापार भवन, (एस. टी. सी. बिल्डिंग) टॉलस्टॉय मार्ग, नई दिल्ली – 110001

17th Floor, Jawahar Vyapar Bhawan, (STC Building), Tolstoy Marg, New Delhi-110001

Dated: 01.10.2026

Last date - 60 days from the publication of this advertisement in the Employment News.

Sub: Filling up various posts in the Commission for Air Quality Management in NCR and Adjoining Areas on deputation/absorption basis

The Commission for Air Quality Management in National Capital Region and Adjoining Areas, a Statutory Body constituted under the Commission for Air Quality Management in National Capital Region and Adjoining Areas Act, 2021 invites applications from eligible and suitable candidates for filling up of the following posts:

S.No.	Name of the Post	No. of Vacant Posts	Qualification and Experience required for the Post	Mode
1.	Legal Adviser Level -13 (Rs.123100-215900)	1	Officers of the Central Government or State Governments or Union Territories or Autonomous or Statutory organizations, Public Sector Undertakings, University or recognised research institution: (a) (i) holding analogous post on regular basis; or (ii) with five years regular service in level 12(Rs. 78800-209200) in the pay matrix or ten years regular service in level 11 (Rs.67700-208700) in the pay matrix in the parent cadre or department; and (b) Possessing the following educational qualification and experience, namely:- (i) Bachelor's degree from a recognised University; (ii) having experience not less than ten years in rendering legal advice and handling legal work in supervisory level in the parent cadre or department; or (iii) having experience not less than ten years, out of which five years should be in Supreme Court or High Court handling litigation or legal advice; Desirable: Minimum five years of experience of legal work in the field of Pollution Control or Environment protection Note 1 - The departmental candidates in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation and similar, deputationist shall not be eligible	Deputation/ Short term contract

			for consideration for appointment by promotion. Note 2 - The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed five years. Note 3 - The maximum age limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications.	
2.	Senior Principal Private Secretary Level -12 (Rs.78800-209200)	1	Officers of the Central Government or State Government or Union territories or Public Sector Undertaking: (a) (i) holding analogous post on regular basis; or (ii) with five years regular service in the level-11 (Rs. 67700-208700) in the pay matrix in the parent cadre or department; or (iii) with ten years regular service in the level 10 (Rs.56100-177500) in the pay matrix or in level 9 (Rs. 53100-167800) in the pay matrix or combined both in the parent cadre or department; and (b) Possessing the following educational qualification and experience namely:- (i) Bachelor's degree from a recognised University; (ii) Possessing speed of 80 words per minute in stenography (English or Hindi) and conversant in Microsoft Word or Excel or Power Point. Note 1 - The departmental candidates in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation and similar, deputationist shall not be eligible for consideration for appointment by promotion. Note 2 - The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed four years. Note 3 - The maximum age limit for appointment by deputation shall not be	Deputation

			exceeding fifty-six years as on the closing date of receipt of applications.	
3.	Deputy Legal Adviser Level -11 (Rs.67700-208700)	1	Officers of the Central Government or State Governments or Union territories or Autonomous or Statutory organisation or Public Sector Undertakings, University or recognised research institution. (a) (i) holding analogous post on regular basis; or (ii) with five years of regular service in level-10 (Rs. 56100- 177500) in the pay matrix or seven years regular service in level -9 (Rs. 53100-167800) in the pay matrix or eight years regular service in level 8 (Rs. 47600-151100) in the pay matrix in the parent cadre or department; and (b) Possessing the educational qualification and experience as under: Essential Qualifications: Bachelor's degree in law from a recognized University with seven years' experience of legal work in the Central Government or statutory bodies or autonomous bodies or Public Sector Undertakings or in the State Government or should be a qualified legal practitioner, who has practised as such for seven years. Or Master Degree or Ph. D. or M. Phil. in law from a recognised University with five years' experience in the Central Government or statutory bodies or autonomous bodies or Public Sector Undertakings or in the State Government or should be a qualified legal practitioner, who has practised as such for five years. Desirable: Minimum three years of experience of legal work in the field of Pollution control or Environment protection. Note 1 - The departmental candidates in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation and similar, deputationist shall not be eligible for consideration for appointment by promotion. Note 2 - The period of deputation including the period of deputation in another ex-cadre	Deputation

			post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed four years. Note 3 - The maximum age limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications.	
4.	Principal Private Secretary Level -11 (Rs.67700-208700)	2	Officers of the Central Government or State Governments or Union territories or Public Sector Undertaking : (a) (i) holding analogous post on regular basis; or (ii) with five years regular service in the level-10 (Rs.56100-177500) in the pay matrix or in level-9 (Rs. 53100-167800) in the pay matrix or combined both in the parent cadre or department; or (iii) with six years regular service in the level-8 (Rs. 47600-151100) in the pay matrix in the parent cadre or department; or (iv) with nine years regular service in level-7 (Rs.44900-142400) in the pay matrix in the parent cadre or department; and (b) Possessing the following educational qualification and experience namely:- (i) Bachelor's degree from a recognised University; (ii) Possessing speed of 80 words per minute in stenography (English and Hindi) and conversant in Microsoft Word or Excel or Power Point Note 1 - The departmental candidates in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation and similar, deputationist shall not be eligible for consideration for appointment by promotion. Note 2 - The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed four years. Note 3 - The maximum age limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications.	Deputation/ Absorption
5.	Senior Accounts Officer	1	Officers of the Central Government or State Governments or Union territories or Public Sector Undertaking.	Deputation

	Level -9 (Rs.53100-167800)		(a) (i) holding analogous post on regular basis; or (ii) with three years regular service in the level- 8 (Rs. 47600-151100) in the pay matrix or four years regular service in level 7(Rs.44900-142400) in the pay matrix or eight years regular service in level- 6 (Rs.35400-112400) in the parent cadre or department; and (b) Possessing the following educational qualification and experience namely:- (i) Bachelor's degree from a recognised University; (ii) with three years' experience in the field of administration or finance and accounts in the parent cadre or Department. Note 1 - The departmental candidates in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation and similar, deputationist shall not be eligible for consideration for appointment by promotion. Note 2 - The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years. Note 3 - The maximum age limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications.	
6.	Private Secretary Level -8 (Rs.47600-151100)	1	Officers of the Central Government or State Governments or Union territories or Public Sector Undertaking. (a) (i) holding analogous post on regular basis; or (ii) with four years regular service in the level-7(Rs.44900-142400) in the pay matrix or six years regular service in level 6(Rs.35400-112400) in the pay matrix in the parent cadre or department; and (b) Possessing the following educational qualification and experience namely:- (i) Bachelor's degree from a recognised University; (ii) Possessing speed of 80 words per minute in stenography (English or Hindi) and conversant in Microsoft Word or Excel or	Deputation/ Absorption

			Power Point. Note 1 - The departmental candidates in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation and similar, deputationist shall not be eligible for consideration for appointment by promotion. Note 2 - The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years. Note 3 - The maximum age limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications.	
7.	Section Officer Level-8 (Rs.47600-151100)	1	Officers of the Central Government or State Governments or Union territories or Public Sector Undertaking. (a) (i) holding analogous post on regular basis; or (ii) with four years regular service in the level-7(Rs.44900-142400) in the pay matrix or six years regular service in level 6(Rs.35400-112400) in the pay matrix in the parent cadre or department; and (b) Possessing the following educational qualification and experience namely:- (i) Bachelor's degree from a recognised University; (ii) with three years experience in the field of administration or finance or accounts in the parent cadre or Department. Note 1 - The departmental candidates in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation and similar, deputationist shall not be eligible for consideration for appointment by promotion. Note 2 - The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed	Deputation/absorption

			three years. Note 3 - The maximum age limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications.	
8.	Assistant Section Officer Level-7 (Rs.44900-142400)	3	Officers of the Central Government or State Governments or Union territories or Public Sector Undertaking: (a) (i) holding analogous post on regular basis; or (ii) with five years regular service in level 6 (Rs.35400-112400) in the pay matrix or eight years regular service in level 5 (Rs.29200-92300) in the pay matrix or ten years regular service in level 4 (Rs. 25500-81100) in the pay matrix in the parent cadre or department; and (b) Possessing the educational qualification and experience as under: Bachelor's degree from a recognised University with computer knowledge including Microsoft Word or Excel or Power Point. Note 1 - The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years. Note 2 - The maximum age limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications.	Deputation/absorption
9.	Personal Assistant Level -7 (Rs.44900-142400)	3	Officers of the Central Government or State Governments or Union territories or Public Sector Undertaking: (a) (i) holding analogous post on regular basis; or (ii) with five years regular service in level 6 (Rs.35400-112400) in the pay matrix or eight years regular service in level 5 (Rs.29200-92300) in the pay matrix or ten years regular service in level 4 (Rs. 25500-81100) in the pay matrix in the parent cadre or department; and (b) Possessing the educational qualification and experience as under:	Deputation/absorption

			Bachelor's degree from a recognised University and possessing speed of 80 words per minute in stenography (English or Hindi) and conversant in Microsoft Word or Excel or Power Point and other relevant computer functions Note 1 - The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years. Note 2 - The maximum age limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications.	
10.	Assistant Accounts Officer Level -7 (Rs.44900-142400)	1	Officers of the Central Government or State Governments or Union territories or Public Sector Undertaking: (a) (i) holding analogous post on regular basis; or (ii) with five years regular service in level 6 (Rs.35400-112400) in the pay matrix or eight years regular service in level 5 (Rs.29200-92300) in the pay matrix in the parent cadre or department; and (b) Possessing the following educational qualification and experience as under: Essential: (a) Master's degree from a recognised University in Commerce with minimum two years' experience in the field of Finance and Accounts in the Government or statutory bodies or Public Sector Undertakings. Or Bachelor's degree from a recognized University in Commerce with minimum four years' experience in the field of Finance and Accounts in the Government or statutory bodies or Public Sector Undertakings. (b) Minimum three years' experience in the field of Finance and Accounts in the Government or statutory bodies or public sector undertakings. Desirable: Chartered Accountant or Cost and Management Accountant from a	Deputation

			recognised institute. Note 1 - The departmental candidates in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation and similar, deputationist shall not be eligible for consideration for appointment by promotion. Note 2 - The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years. Note 3 - The maximum age limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications.	
11.	Junior Translator (OL) Level - 6 (Rs.35400-112400)	1	Officers of the Central Government or State Governments or Union territories or Public Sector Undertaking: (a) (i) holding analogous post on regular basis; or (ii) with six years regular service in level 5 (Rs.29200-92300) in the pay matrix or eight years regular service in level 4 (Rs.25500-81100) in the pay matrix in the parent cadre or department; and (b) Possessing the educational qualification and experience as under: Master's degree from a recognized University in Hindi with English as an elective subject in Bachelor's degree or Master's degree in English with Hindi as elective subject in Bachelor's degree with two years' experience in the relevant field in Government or statutory bodies or public sector undertakings. Note 1 - The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years. Note 2 - The maximum age limit for	Deputation/absorption

		appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications.	
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2. Other terms and conditions of deputation/absorption:

2.1 The terms and conditions of deputation, including the pay and allowances, leave etc. shall be governed by the provisions laid down in the Department of Personnel & Training Office Memorandum No. 6/8/2009-Estt.(Pay II) dated 17 June 2010 as amended from time to time and other relevant orders/guidelines issued in this regard from time to time.

2.2 The appointment would be done initially on deputation only. It may be noted that the absorption in a post, wherever mentioned, is not a matter of right. However, the candidature for absorption would be decided by the CAQM on need basis after completion of at least one year of satisfactory service in CAQM.

3. Eligible and willing employees of the Government/Statutory/Autonomous Bodies/PSUs etc. may apply in prescribed format as per Annexure-I to the advertisement.

4. Separate application form is to be sent/submitted in case a candidate is applying for more than one post.

5. Application may be sent **within sixty days from the date of publication of Advertisement in the Employment News to the Under Secretary (Establishment), Commission for Air Quality Management in National Capital Region and Adjoining Areas, 16th Floor, Jawahar Vyapar Bhawan, (STC Building), Tolstoy Marg, New Delhi – 110001 and may also be emailed to caqm-ncr@gov.in** . However, the advance applications will be considered only after receiving the same through proper channel.

6. Cadre Controlling Authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation/absorption basis immediately on their selection along with the following documents **within sixty days from the date of publication of Advertisement in the Employment News.**

- (i) Attested copy of application in prescribed Proforma (Annexure I).
- (ii) Cadre Clearance Certificate from the Controlling Authority.
- (iii) Statement giving detail of Major/Minor penalties, imposed upon the Officer, if any, during the last ten (10) years (Annexure II).
- (iv) Vigilance Clearance/Integrity Certificate (Annexure II).
- (v) Photocopies of the APARs for the last five (5) years duly attested on each page by an officer not below the rank of Under Secretary or equivalent.

7. While forwarding the application, it may also be verified and certified by the cadre controlling authority that the particulars furnished by the applicant are correct (Annexure II).

8. Applications received after the last date/incomplete applications shall not be entertained.

9. Candidates will not be allowed to withdraw their candidature subsequently.

10. The Commission reserves the right to increase or decrease number of posts or to withdraw the vacancy/ vacancies at any time without assigning any reasons.

Application form for the Deputation/Absorption Posts in the Commission for Air Quality Management in NCR and Adjoining Areas

1. Post Applied for	
2. Name and Address (in Block Letters)	
3. Date of Birth (in Christian era)	
4. i) Date of entry into service	
ii) Date of retirement under Central / State Government Rules	
5. Educational Qualifications	
6. Whether Educational and other qualifications required for the post are satisfied {if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same}.	
Qualification / Experience required as mentioned in the advertisement / vacancy circular	Qualification / experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
7. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualification and work experience of the post.	
7.1 Note: Borrowing Departments are to provide their specific comments / views confirming the relevant Essential Qualification / Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	

8. Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held on regular basic	From	To	*Pay band and Grade Pay/Pay Scale of the post held on regular basis.	Nature of Duties (in detail) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/ MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MCAP Scheme	From	To

9. Nature of present employment i.e., Ad-hoc or Temporary or Quasi-Permanent or Permanent.			
10. In case the present employment is held on deputation/contract basis please state.			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the Parent office/ organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization.
10.1 Note: In case of Officers already/on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.			
10.2 Note: Information under Column 10 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre / organization but still maintaining a lien in his parent cadre / organization.			
11. If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.			
12. Additional details about present employment: Please state whether working under (Indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) other			
13. Are you in Revised Scale or Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			
14. Total emoluments per month now drawn			
Pay Level as per 7 th CPC	Basic Pay Drawn	Total Emoluments	
15. In case the applicant belongs to an Organization which is not following the Central Government Pay-Scales, the latest salary slip issued by the Organization showing the following details may be enclosed.			
Basic Pay with Scale of Pay and rate of increment	Dearness Pay / Interim relief / other Allowances etc. (with break-up details)	Total Emoluments	

16. A) Additional Information, if any relevant to the post you applied for in support of your suitability for the post. (Among other things may provide information with regard to (i) Additional qualification (ii) Professional training and (iii) Work experience over and above prescribed in the Vacancy Circular/Advertisement).	
16. B) Achievements: The candidates are requested to indicate information with regard to: (i) Research publications and reports and special projects. (ii) Awards/Scholarships/Official Appreciation. (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization. (v) Any research/innovative measures involving official recognition. (vi) Any other information.	
17. Please state whether you are applying for deputation/absorption or Short Term Contract	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification / Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)
Name:
Telephone No.:
E-mail ID:

Date:

Certification by the Employer / Cadre Controlling Authority

The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualification and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- (i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt./Ms._____.
- (ii) His/her integrity is certified.
- (iii) His/Her CR dossier in original is enclosed/photocopies of the ACRS for the last 5 years duly attested by an officer not below the rank of Under Secretary or equivalent are enclosed.
- (iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as case may be).

Countersigned

(Employer/Cadre Controlling Authority with Seal)