

**Government of India,  
Ministry of Environment, Forest & Climate Change  
(Forest Protection Division)**

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
5<sup>th</sup> Floor, Agni Wing  
Indira Paryavaran Bhawan  
Jor Bag New Delhi  
Dated: - 29.04. 2024

**Advertisement for hiring of a Consultant 'A' on contact basis in the Forest Protection Division, MoEF&CC.**

Applications in the prescribed proforma (as per Annexure II to the advertisement) are invited from eligible candidates for filling up of one post of Consultant 'A' in the Forest Protection Division of the Ministry of Environment, Forest & Climate Change, New Delhi, as per details given below:


Name of the Post: - Consultant 'A' in the Forest Protection Division of the Ministry of Environment, Forest & Climate Change, New Delhi.

1.	Name of the Post	Consultant 'A'
2.	Period of Consultancy Period of Engagement/Tenure	The initial tenure of engagement for a person as Consultant 'A' would be upto 31.12.2024 subject to performance and presence of the Professional in the Division concerned being highly useful in public interest.
3.	Nature of Duties and Responsibilities	<ol style="list-style-type: none"><li>1. Matters relating to protection of forests which include control of illicit felling of trees, deforestation, and encroachment of forest land .</li><li>2. Application of space technology for forest fire management which includes dissemination of forest fire alerts, pre- forest fire warning and assessment of burnt area by FSI and also use of Artificial Intelligence (AI) for analysis of data.</li><li>3. Miscellaneous issues relating to forest protection.</li><li>4. Crisis/Disaster management related to forest fire.</li><li>5. Disaster Management issues relating to the Ministry.</li></ol>
4.	Job Location	Ministry of Environment, Forest & Climate Change, New Delhi.

  
डा. शोभिता अग्रवाल/Dr. Shobhita Agarwal  
सहायक वन महानिरीक्षक  
Assistant Inspector General of Forest  
पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय  
Min.of Environment, Forest and Climate Change  
भारत सरकार, नई दिल्ली  
Govt. of India, New Delhi



5.	Qualification & other Criteria	Master Degree in Relevant subject or BE/B. Tech Desirable: Persons with M.Phil/M.Tech/M.Sc./Ph.D, additional qualification, research experience, published papers and post qualification in the relevant field would be preferred.
6	Remuneration & Entitlement:	<p>Rs. 90,000/- per month (For Consultant-A)</p> <p>Other Entitlements Allowances:</p> <ol style="list-style-type: none"> <li>Allowances: The Consultant shall not be entitled to any allowance such as Dearness Allowance, Telephone, Accommodation, CGHS, Medical Reimbursement etc.</li> <li>Consultant shall be eligible for 8 days leave in a single year of consultancy and no remuneration will be admissible in case of his / her absence beyond 8 days in a year (calculated on pro-rata basis).</li> <li>The leave shall accrue to them on the basis of completed month, calculated from their date of joining on pro-rata basis.</li> <li>Unavailed leave in the tenure of a year cannot be carried forward to the next year.</li> <li>The intervening Saturday, Sunday or Gazetted Holidays during a spell of leave will not be counted against 8 leaves.</li> <li>Increment: Consultant shall be entitled to 8% annual increase in their remuneration subject to recommendation / satisfactory report by Divisional Head.</li> <li>No TA / DA shall be admissible for interview / travel to join the assignment or on its completion. Normally, Consultant will not be allowed foreign travel at Government expenses. In exceptional circumstances, the Secretary, MoEFCC may allow foreign travel in public interest. Consultant shall be allowed TA, DA and hotel accommodation in connection with the official work as per the provision of SR 190. Traveling allowance may be allowed as under:-</li> <li>Consultant-A: Journey by train in 2nd AC, travel charges through taxi on actual basis for travel within the city, food bill upto Rs. 500/- per day and hotel charges up to 2,000/- per day, subject to the actual.</li> </ol>


  
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		<p>i. Attendance and working days: The working hours of the professionals shall be same as that of the regular Government employees working in MoEF &amp; CC. No extra remuneration shall be allowed for working beyond office hours or on Saturday / Sunday / Gazetted Holidays. Compensatory leave in such cases shall be at the discretion of the Divisional Head of the concerned Division.</p> <p>j. The attendance shall be marked in the Bio metric system by the Consultant 'A'.</p>
12.	Conflict of interest and Confidentiality	<p>Conflict of Interest: -</p> <p>a. The Consultant 'A' shall be expected to display utmost honesty, secrecy, sincerity and good conduct while discharging his / her duties. In case services of Consultant 'A' were found in conflict with interest of Government or unsatisfactory, his / her engagement will be liable for discontinuation without assigning any reason thereof.</p> <p>b. During the period of engagement with the MoEF &amp; CC, the Consultant 'A' would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by him during the period of his assignment to anyone who is not authorized to know the same.</p> <p>c. Selected candidates shall provide integrity certificate from two referees known to them.</p> <p>d. A self-undertaking shall be provided by the candidate to the effect that he / she has no criminal case in any court is pending against them.</p>
13.	Terms & Conditions	<p>a. The appointment of Consultant 'A' is of a temporary (non-official) nature and the appointment can be cancelled at any time by the Ministry without assigning any reason. The MoEF &amp; CC shall have powers to terminate any or all the professionals at any time without assigning any reason, with the approval of the Competent Authority. Absence from duty for a continuous period of 8 days, without any information or any valid reason shall lead to automatic termination of contractual engagement.</p> <p>b. As the posts are temporary in nature and purely contractual, in no case any request for promotion of a candidate shall be entertained.</p>
14.	How to apply	<p>a. Eligible and interested person may submit their applications</p>



		<p>either through post or email at (<a href="mailto:fpd-moefcc@gov.in">fpd-moefcc@gov.in</a>) in the prescribed format along with all supporting documents (self-attested) addressed to the Assistant Inspector General of Forests, Forest Protection Division, Ministry of Environment, Forest &amp; Climate Change, Indira Paryavaran Bhawan, Aliganj, Jor Bagh, New Delhi – 110003 on or before 10 days.</p> <p>b. Applications which are incomplete or not in the prescribed format or not accompanied by the supporting documents, as mentioned above, shall not be entertained and would be liable to be summarily rejected.</p>
15.	Selection Procedure	<p>Interview.</p> <p>The Ministry/Department reserves the right to call any number of applicants for the job interview based on essential and desirable qualifications and experience of the applicants.</p>
16.	Age Limit	The maximum age limit for Consultant 'A' shall be 40 years.
17.	Last Date for Receiving application	Eligible candidate may send their applications in the format prescribed as per Annexure-II (enclosed) within 10 days from the publication of this notice in the website of the Ministry.
18.	Application should reach to	Dr. Shobhita Agarwal, Assistant Inspector General of Forests, 2 <sup>nd</sup> Floor, Vayu Wing, Floor, Ministry of Environment, Forest and Climate Change, Jor Bagh, New Delhi.

  
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## Annexure -I

### ToR

Terms of Reference for engagement of Consultant "A" for Forest Fire Prevention and Management Scheme, Disaster/Crisis Management and Forest Fire related work under Forest Protection Division.

### **Statement of Objectives:-**

The disciplines and the domains where engagement of Consultant "A" is required has been indicated in the essential qualifications and experience specified above.

### **Outline of the tasks to be carried out:-**

Details of work required to be carried out/specific tasks/activities to be assigned to Consultant "A" have been specified. Coordination with State/ Union Territory with all issues related to Forest Fire, Disaster Management related work etc.

### **Schedule for completion of tasks:-**

As per the requirement of the Forest Fire Prevention and Management Scheme or till the time of shortage of the staff in the Division

### **The Support of inputs to be provided by MoEF & CC to facilitate the Consultancy:**

IGF (FPD) would be the reporting authority responsible for the outputs. MoEF&CC is to provide support like, computer, seating space, stationary etc.

### **The final outputs, which shall be required of the Consultant at the end of the consultancy period:-**

Final output may be decided by the Division time to time as per the requirement of the scheme.



(Dr. Shobhita Agarwal)  
Assistant Inspector General of Forests (FPD)



**Annexure-II**

**Application format for appointment as Consultant- A (on contract) in the Ministry of Environment, Forest and Climate Change**

Paste Photo Here and signature

Name:

Father's Name:

Date of Birth:

Domicile:

Nationality:

Mailing Address (With Telephonic/Mobile No. and e-mail address):

Permanent Address:

Essential Educational Qualification:

S.No.	Course	Subject	University/ Institute	Year of Passing	Division/ Class

Desirable Educational Qualification

S.No.	Course	Subject	University/ Institute	Year of Passing	Division/ Class

Essential Work Experience

S.No.	Organization/ Institute	Period From -- To	Nature of Work	Remarks

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Assistant Inspector, Ministry of Forest  
पर्यावरण, वन एवं जलवायु परिवर्तन विभाग  
Min. of Environment, Forest and Climate Change  
भारत सरकार, नई दिल्ली  
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### Desirable Work Experience

S.No.	Organization/ Institute	Period From -- To	Nature of Work	Remarks

Details of courses/ training programmes attended, if any:

Details of publication, if any:

Languages known: (1)

(2)

Documents to be attested (Self attested):

1. PhD Certificate (if any)
2. Masters' Degree Certificate (if applicable)
3. Bachelor's Degree Certificate (if applicable)
4. Experience Certificates
5. Age proof

Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if need be:

#### Undertaking:

I hereby certify that all the information given above is true to the best of my knowledge. If any of the above information is found to be incorrect at a later stage, I shall be liable to be disqualified/terminated from the contract.

(Signature of the Candidate)



**Annexure-III**

**Government of India  
Ministry of Environment, Forest and Climate Change**

**Subject:- Advertisement for the engagement of Consultant "A" on contractual basis in the Forest Protection Division M/o Environment, Forests & Climate Change.**

Applications are invited for engagement of a Consultant "A" on contract basis in the Forest Protection Division of the Ministry of Environment, Forest and Climate Change on payment of Consolidated monthly fee Rs. 90,000/- for Consultant "A"

Further details of the vacancy circular are available on Ministry of Environment, Forest and Climate Change website [www.moef.nic.in](http://www.moef.nic.in) under the link circular.

Eligible candidate may send their applications in the format prescribed as per Annexure-II (enclosed) within 10 days from the publication of this notice in the website of the Ministry.

डा. शोभिता अग्रवाल/Dr. Shobhita Agrawal  
सहायक वन महानिरीक्षक  
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