



**F.No.8-116/2020 WL (Part III)**  
**Government of India**  
**Ministry of Environment, Forest and Climate Change**  
**(Wildlife Division)**

1<sup>st</sup> Floor, Agni Wing,  
Indira Paryavaran Bhawan,  
Jor Bagh Road, Aliganj,  
New Delhi 110003

Date: 27.10.2020

To,

**The Chief Wild Warden,**  
All State/UTs

**Sub: - Frequently asked essential details w.r.t to proposal applied for obtaining recommendations of Standing Committee of National Board for Wildlife-Reg.**

Sir,

This is regarding frequently sought essential details/information by the Ministry w.r.t to proposals submitted for obtaining recommendations of Standing Committee of National Board for Wildlife (SC\_NBWL).

2. In the above context, the undersigned is directed to request that while filling the application form or while scrutinizing the proposal for recommendation of SC\_NBWL at various levels in States/UTs, due care should be taken on the following:

- a) All the fields mentioned in the Parts I to V should be filled with relevant information. In case information is not available /not applicable, it should be specifically mentioned in the forms.
- b) Authorization of person filling the application should be provided.
- c) KML file, Shape file, Top-Sheet Map, Geo Reference Map should be provided. It should be ensured that project boundaries should be correctly marked in all the Maps, Geo-coordinates should be provided in tabular form. Maps should be signed by User Agency/DFO. Map should be coloured and in 1:50000 scale with proper indexing. Distance of the project from the protected area should be clearly marked on the map in case the project is falling outside the PAs.
- d) Proper Justification of the project needs to be submitted.
- e) User Agency should clearly mention whether wildlife clearance for the project was obtained previously or not. In case not obtained, then reason/justification/action taken by the State Government needs to be submitted.

f) The area proposed for diversion for various activities inside the Protected Area/tiger corridors/inside the Eco Sensitive Zone needs to be analysed with respect to actual requirement.

g) The recommendation of DFO/Wildlife Warden/Chief Wildlife Warden should be in the form of a letter having dispatch number, name, designation of person signing the same. The recommendation should clearly bring out the mitigation measures/conditions suggested for the project.

h) The site inspection report should clearly show observation of site inspection, date of site inspection, photographs during site inspection, name and person signing the report or part of inspection team.

i) It has been observed that in all fields in the Part III and Part IV, in place of providing the relevant information copy of Part III & Part IV is being uploaded, which should be avoided and relevant information with proper justification needs to be submitted.

j) In part V, Minutes of Meeting SBWL needs to be uploaded. In case recommendation is obtained through circulation, then State/UT Governments should ensure that clear recommendations for each projects are recorded with mitigation measures, if any.

k) Legible copies of all the documents need to be uploaded. In case of any issue with respect to size of documents which are to be uploaded, assistance of NIC may be taken.

3. This issues with the approval of Competent Authority.

Yours Faithfully,

  
(Rakesh Kumar Jagenia)

Deputy Inspector General of Forests (WL)

Email: [digwl-mefcc@gov.in](mailto:digwl-mefcc@gov.in)

**Copy To:**

- 1) Director NIC, MoEF&CC [For uploading on Parivesh]
- 2) IT Cell, [Uploading of MoEF&CC Website]