

F. No 1-36/2020WL(Part-1)
Government of India
Ministry of Environment, Forest and Climate Change
Wildlife Division

6th Floor, Vayu Wing,
Indira Paryavaran Bhawan
Jor Bagh Road
New Delhi-110003

Dated: January, 2022

Advertisement for engaging of Consultants

Applications in the prescribed proforma (as per Annexure to the advertisement) are invited from eligible candidates for filling up of posts of **two** Consultants in the Ministry of Environment, Forest & Climate Change, New Delhi, as per details given below:

1	Name of the Post	Consultant B: 01 Consultant C: 01
2	Period of Consultancy	The initial tenure of engagement for a person as Consultant would be upto a period of three years (1+1+1) subject to performance and presence of the professional in the Division being highly useful. Continuation of the Consultant beyond three years for upto additional two years will be considered on case to case basis with the approval of the competent authority
3	Nature of Duties	The Consultants (Consultant B and Consultant C) would be engaged to handle all matters pertaining to the implementation of the 'Project Lion' and 'Project Dolphin' along with the following duties: <ul style="list-style-type: none">● Handling all matters pertaining to implementation of Project Lion and Project Dolphin● Coordinate with relevant authorities (State/UTs/ GOI Departments/ Ministries/ Scientific Organizations, etc).● Organize meetings/consultations and all matters relating thereto including initiating further actions and regular follow up● Preparation of reports.● Assistance to senior officers in the Ministry in implementation of Project Dolphin and Project Lion.● Any other work assigned by the Senior Officials in the Ministry.

4	Job Location	Ministry of Environment, Forest and Climate Change, New Delhi.
5	Qualification & other Criteria	<p>Applicant should be Indian national. The essential qualification for each consultant is as under:</p> <p>Consultant B:</p> <p>Essential qualification and experience:</p> <ul style="list-style-type: none"> • The person should have minimum qualification of Masters of Science in the field of Zoology/Botany/Life Science/Natural Science/Wildlife Science/ Natural Resource Management/ Bachelor's Degree in Engineering/Technology, etc with good knowledge of MS Office. • Experience of more than 5 years and up to 10 years. <p>Desirable qualification and experience:</p> <ul style="list-style-type: none"> • Working in the Central/ State Governments/ Non-Government Organization/ Research/Academic Institutions in the field of Wildlife conservation, environment, sustainable development, natural resources management. • Working in Government organizations in similar projects • Experience in handling matters related to species conservation • Knowledge of computer and its application in management of wildlife conservation. • Skills of coordination of project activities between States/Organization/Institutions, etc. • Would have handled National level projects/works related to conservation of wildlife species including Lions and Dolphins. • The person would require to have sound communication skills and excellent knowledge in computers (both online and offline). • Fluency in communicating and writing reports in English. • Experience in convening meetings

		<p>Consultant C:</p> <p>Essential qualification and experience:</p> <ul style="list-style-type: none"> • The person should have Masters of Science in the field of Zoology/Botany/Life Science/Natural Science/Wildlife Science/Natural Resource Management/ Bachelor's Degree in Engineering/Technology/PhD from a recognized University, etc. • Experience of more than 10 years and up to 15 years in Research/ development /Design/ Academic/Government Institutions/Organizations in environment/forestry <p>Desirable qualification and experience:</p> <ul style="list-style-type: none"> • Working in the Central/ State Governments/ Non-Government Organization /Research /Academic Institutions in the field of Wildlife conservation, environment, sustainable development, natural resources management. • Working in Government organizations in similar projects • Experience in handling matters related to species conservation • Knowledge of computer and its application in management of wildlife conservation. • Skills of coordination of project activities between States/Organization/Institutions, etc. • Would have handled National and International level projects related to conservation of wildlife species. • The person would require to have sound communication skills and excellent knowledge in computers (both online and offline). • Fluency in communicating and writing reports in English • Experience in convening meetings.
6	Remuneration & Entitlement	<p>Remuneration:</p> <p>For Consultant B: Lumpsum amount of Rs. 80,000.00 (Rs. Eighty Thousand Only) would be paid on monthly basis</p>

For Consultant C: Lumpsum amount of Rs. 1.00 lakhs (Rs. One Lakh only) would be paid on monthly basis

Other Allowances: The Consultants shall not be entitled to any allowance such as Dearness Allowance, Residential Telephone, Residential Accommodation, Personal Staff, CGHS, Medical Reimbursement etc.

Leave:

- (a) Consultant shall be eligible for 8 days leave in a single year of Consultancy;
- (b) The leave shall accrue to them on completed month basis calculated from their date of joining on pro-rata basis;
- (c) Consultant shall not draw any remuneration in case of his/her absence beyond 8 days in a year (calculated on pro-rata basis)
- (d) Un-availed leave in tenure of single year cannot be carried forward to next tenure of 1 year.
- (e) The intervening Saturday, Sunday or Gazetted Holidays during a spell of leave not be counted against the 8 leaves.

Increment:

The quantum of annual increment to Consultants shall be between 0% to 8% in their remuneration depending upon quality of performance that may be determined judiciously by Divisional head on case to case basis.

No TA / DA shall be admissible for interview/ joining the assignment or on its completion. Normally, Consultants will not be allowed foreign travel at Government expenses. In exceptional circumstances, Secretary may allow foreign travel in public interest. Consultants shall be allowed TA, DA and hotel accommodation in connection with the official work as per the provisions of SR 190.

Travelling allowance may be allowed in 2nd AC, travel charges through taxi on actual basis for travel within the city, food bill upto Rs. 800/- per day and hotel charges upto Rs. 3000/- per day, subject to the actual.

Air travel in public interest may be allowed if journey period by train is more than 8 hours, with the approval of Secretary, EF&CC.

Attendance and working days:

(a) The working hours of the professional shall be same as regular Government employee working in MOEF&CC. No extra remuneration shall be allowed for working beyond office hours Saturdays/Sundays/Gazetted holidays. Compensatory leave in such cases shall be at the discretion of the Divisional Head of the concerned Division.

(b) The attendance shall be marked in the Biometric system by the Consultant.

Conflict of Interest

(a) The Consultant shall be expected to display utmost honesty, secrecy, sincerity and good conduct while discharging his/her duties. In case services of Consultants found in conflict with interests of Government or unsatisfactory, his/her engagement will be liable for discontinuation without assigning any reason;

(b) During the period of assignment with MOEF&CC, the Consultant would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by him during the period of his assignment to anyone who is not authorized to know the same.

(c) Selected candidates shall provide integrity certificate from 2 references known to them.

(d) A self-undertaking shall be provided by the candidate to the effect that he/she has no criminal record or criminal case in any court is pending against them.

		<p>In addition to the above, the service conditions of the Consultants will be governed under the guidelines of the Ministry in this regard and as amended from time to time.</p> <p>As the posts are temporary in nature and purely contractual, in no case any request for promotion of a candidate shall be entertained.</p>
7	How to apply	Interested applicants may submit application indicating their interest in working for the Ministry of Environment, Forest and Climate Change as per proforma given in Annexure along with self-attested documentary proof .
8	Selection Procedure	Interview
9	Age Limit	The maximum age limit for Consultants shall be 65 years as on 01.01.2021.
10	Last Date for receiving application	21 days from the date of publication of the advertisement in the newspapers.
11	Application should reach to	<p>Applications to be sent by E-mail to:</p> <p>The Deputy Inspector General of Forests (WL) Wildlife Division, MoEFCC New Delhi E.mail: digwl-mefcc@gov.in</p>

ANNEXURE

**APPLICATION PROFORMA FOR THE POST OF CONSULTANT
IN MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE, NEW
DELHI**

POST APPLIED FOR: **Consultant B**

Consultant C

(Please mark ✓ Tick against the relevant post)

1.Name:

2. Father's Name:

3.Date of Birth:

4.Domicile:

5.Nationality

6.Mailing address (with telephone number and e.mail):

7.Permanent address:

8. Essential qualification:

Sl. No.	Course	Subject	University/Institute	Year of Passing	Division/ Class

9.Desirable Educational qualification:

Sl. No.	Course	Subject	University/Institute	Year of Passing	Division/ Class

10. Essential Work Experience:

S.No	Organization/Institute	Period (From – To)	Nature of work	Remarks

11. Desirable Work Experience:

S.No	Organization/Institute	Period (From – To)	Nature of work	Remarks

12. Any other information:

(Signature of candidate)