

Computer No. E-249082
File No.27-4/27/2024-IT
Government of India
Ministry of Environment, Forest and Climate Change

IT Division

Indira Paryavaran Bhawan
Jorbagh Road,
New Delhi-110003

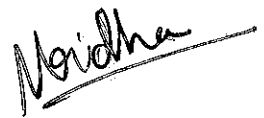
Dated: August 24, 2026

OFFICE MEMORANDUM

Subject:- Training programme on eOffice - regarding

The IT Division has received requests from officers and officials for providing eOffice training. In addition, several ASOs, Steno-D, Legal Associates joined the Ministry recently. To familiarize the functionality of eOffice and also to clarify the doubts, if any, a training programme is scheduled on 25-08-2026 (Tuesday) at Krishna Conference Hall, 4th Floor, Jal Wing, IPB, New Delhi from 10.30 AM to 12.30 PM. All the newly joined ASOs and Steno-D are requested to attend the training programme. The Officers and Officials require eOffice training and having queries are also requested to attend the eOffice training programme.

2. This issues with the approval of competent authority.



(Chiranjib Mridha)
Under Secretary (IT)

To,
All Officers and Officials of MoEF&CC.

Copy to
PPS to JS(IT)