

**Government of India**  
**Ministry of Environment, Forest and Climate Change**  
**(RT Division)**

Indira Paryavaran Bhawan  
4<sup>th</sup> Floor, Agni Wing  
Jor Bagh Road, Aliganj,  
New Delhi-110003  
Dated: 06.04.2021

To

The Principal Chief Conservator of Forest & HoFF  
Department of Forest, Government of All States/UT's

Sub: Proposal for "Training of Personnel of Other Services" for the year 2021-22 under the scheme "Forestry Training and Capacity Building" -reg

Sir,

As you are aware that the Ministry is implementing a scheme on "**Forestry Training and Capacity Building**" which aims to cover the whole gamut of the training and exposure needs of the forestry sector personnel as well as members of the civic society in the country.

2. One of the component of the Scheme is "**Training of Personnel of Other Services**" which provides capacity building of Personnel of Police, Revenue, Customs, Agriculture, Horticulture, Soil Conservation, Animal Husbandry, Tribal/Rural Development, Judiciary, Public Health Engineering etc. to have an interface with forestry.

3. The approved rates for conducting the training course are as under:-

(I) **Physically**

S. No	Name of the Items	Approved Rates
1	Boarding and Lodging Charges ( <b>On actual basis</b> )	Rs. 500 per participants x 30 x 3 days = Rs. 45,000/-
2	(i) TA/DA of resource persons including honorarium	Rs. 70,000/-
3	Expenses towards field trip ( <b>lumpsum</b> )	Rs. 35,000/-

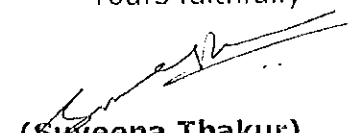
4	Training materials with Kit ( <b>on actual basis</b> ) Rs. 600 per participant	Rs. 18,000/-
5	Banners and other required advertisement needs	Rs. 9,000/-
6	Miscellaneous Expenditure of the Institute for printing and local arrangements ( <b>lumpsum</b> )	Rs. 9,000/-
<b>Total</b>		<b>Rs. 1,86,000/-</b>

**(II) Through Virtual Mode**

The fee for two-days training is Rs. 1,05,000/- (These rates are a batch of 15 participants (minimum), For every additional participant an amount of Rs. 7,000/- for two-days programme would be admissible).

4. We would appreciate receiving your response by **27<sup>th</sup> April, 2021 positively** through e-mail followed by hard copy to the undersigned.

Yours faithfully

  
**(Suveena Thakur)**  
**Asst. Inspector General of Forests (RT)**  
**Email: hp199.ifs@nic.in**  
**Tel: 011-24652173**

Copy to -

- i. Director General, ICFRE/FSI, Dehradun
- ii. The Director, IGNFA/WII/DFE, Dehradun
- iii. Director, IIFM, Bhopal
- iv. Director, IPIRTI, Bangalore
- v. Director, FRI, Dehradun/IWST, Bangalore/HFRI, Shimla/RFRI, Jorhat/IFP, Ranchi/IFGTB, Coimbatore/IFB, Hyderabad/AFRI, Jodhpur/TFRI, Jabalpur
- vi. Principal CASFoS at Coimbatore, Dehradun, Burnihat and Kurseong.
- vii. Shri Anil Kumar, Sr. Technical Director, NIC (NIC & IT Cell) request to upload the same on the website of RT Division