

F. No. 4-64/2019-NA1
Government of India
Ministry of Environment, Forest and Climate Change
(National Authority)
E-mail: adhoc-campa-mef@nic.in

Applications are invited for engagement of two Consultants (Forestry & Wildlife); one Consultant (Under Secretary); one Consultant (Sr. Accounts Officer); and one Consultant (Section Officer) in the National Compensatory Afforestation Fund Management Authority (National Authority), Ministry of Environment, Forest and Climate Change, New Delhi. The vacancy circular is available on website www.moef.nic.in.

Applications of suitable candidates shall be sent through email to adhoc-campa-mef@nic.in and hard copies of the application may be sent on the following address within a period of 21 days from the date of issue /publishing of this advertisement in the Employment News.

The Deputy Chief Executive Officer
National Authority, Ministry of Environment, Forest and Climate Change
Hall No.1, Fourth Floor, Block No.3
CGO Complex, Lodhi Road
New Delhi – 110003.


(Siam Khan Muan Guite) 20.1.22
Assistant Inspector General of Forests

F. No. 4-64/2019-NA1
Government of India
Ministry of Environment, Forest and Climate Change
National Authority

E-mail: adhoc-campa-mef@nic.in

Block No.3, 4th Floor
Hall No.1, CGO Complex
Lodhi Road, New Delhi-110003
Dated: 20th January, 2022

Vacancy Circular regarding Engagement of Consultants for National Authority

The National Compensatory Afforestation Fund Management and Planning Authority (National Authority) invites applications from eligible candidates for engagement of five Consultants on contract basis initially for a period of one year, which may be extended after review of the performance of the incumbent.

Interested individuals fulfilling the requisite qualification and experience may apply and send his/her application through email to adhoc-campa-mef@nic.in in the given application form (Annexure-1&II) along with CV and all supporting documents (photographs, qualification, experience, references) latest by 5.00 PM at the end of 21days from the date of publication of the advertisement in the Employment news.

The National Authority reserves the right to accept or reject in part or in full or all the responses without assigning any reason whatsoever. Only candidates whose candidature has been provisionally accepted shall be called for interview. No TA/DA will be provided for appearing for the interview. The details of vacancies including the eligibility criteria, Terms of Reference (TOR) etc., are as under:

1. Consultant (Forestry and Wildlife) - 02 posts

Duties and Responsibilities

- a. Assisting the National Authority in examining the Annual Plans of Operation (APO) received from the States;
- b. Assisting the National Authority in appraisal of schemes;
- c. Assisting the National Authority in identification and assessment of areas in which new schemes can be designed and providing necessary data and research support for the same;
- d. Facilitation and coordination for wider discussions on designing of schemes through workshops and seminars; preparation of scheme draft;

- e. Assisting the National Authority in designing a research and development component under the Authority and supporting research on state specific priority areas;
- f. Providing data and research support for preparation of new schemes;
- g. Assisting the National Authority in carrying out reforms in CAF Act,2016 and CAF Rules, 2018;
- h. Organizing meetings, workshops etc. and coordinating with State CAMPA and other organizations;
- i. Any other work assigned by the CEO, National Authority.

Qualification and Experience

Essential

- a. Master's degree in Forestry/Forest Management/Wildlife Management from a recognised university;
- b. 5-10 years of experience of working in forestry/wildlife related projects;
- c. Knowledge of policies and legislation relating to forests, wildlife and biodiversity conservation;
- d. Proficiency in computer operations and MS office applications;
- e. Strong written and verbal communication skills.

Desirable: PhD in Forestry/Forest Management/Wildlife Management from a recognized university.

Age Limit: 45 years

Consolidated remuneration: Rs. 80,000/- Per Month.

Application Form: Annexure-I

2. Consultant (Under Secretary) - 01 post

Qualification and Experience

- a. Officers retired as Under Secretary in the Government of India;
- b. The knowledge of M.S. Office;
- c. Experience in the relevant field for a period of 5 years.

Age – Maximum age limit is 63 years on the date of Advertisement.

Consolidated remuneration: Rs. 80,000/- Per Month.

Application Form: Annexure-II

3. Consultant (Sr. Account Officer (AO)) - 01 post

Duties and Responsibilities

- a. Assisting the National Authority in maintenance of accounts, head-wise reconciliation of compensatory levies deposited in the National Fund and its transfer to the States;
- b. Assisting the National Authority in examination of APO/ proposals received from financial angel;
- c. Assisting the National Authority in devising a transparent system for inspecting and undertaking financial audit of works executed by utilising fund released by the National Authority and state Authorities in the states/UTs;
- d. Examining audit reports and preparation of replies to audit objections, facilitating completion of audit;
- e. Coordinating with the States and with the other Divisions of the Ministry to prepare replies to audit and address audit objections;
- f. Liaison with the States/Budget Section/P&AO/IFD of the Ministry;
- g. Economic analysis of APOs, schemes, projects and their cost benefit analysis etc;
- h. Providing assistance to the National Authority in procurement of goods and services as per the guidelines of the Govt. of India;
- i. Any other work assigned by the CEO, National Authority.

Qualifications and Experience

- a. Officers retired as Sr. Account Officer in the Government of India;
- b. The knowledge of M.S. Office;
- c. Experience in the relevant field for a period of 5 years.

Age: Maximum age limit is 63 years on the date of Advertisement.

Consolidated remuneration: Rs. 80,000/- Per Month.

Application Form: Annexure-II

4. Consultant (Section Officer) - 01 post

Qualification and Experience

- a. Officers retired as Section officer in the Government of India;
- b. The knowledge of M.S. Office;
- c. Experience in the relevant field for a period of 5 years.

Age – Maximum age limit is 63 years on the date of Advertisement.

Consolidated remuneration: Rs. 60,000/- Per Month

Application Form: Annexure -II

Annexure-I

**Application Form for engagement of Consultant in the National Authority, MoEFCC,
New Delhi**

1. Name:
2. Father's Name:
3. Date of Birth:
4. Domicile:
5. Nationality:
6. Mailing Address (Telephone/ Mobile No., e-mail address):
7. Permanent Address:
8. Educational Qualification (Graduation and above level):

Past your recent
passport size
photograph

S. No.	Course	Subject	University/Institute	Year of Passing	Division/Class/ Percentage

9. Desirable Educational Qualification:

S. No.	Course	Subject	University/Institute	Year of Passing	Division/Class/ Percentage

10. Essential Work Experience:

S. No.	Organization/Institute	Period (From-To)	Nature of Work	Remarks

11. Desirable Work Experience:

S. No.	Organization/Institute	Period (From-To)	Nature of Work	Remarks

12. Any other information:

Declaration

I Solemnly declare that all the statement made in this applicable are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after selection/interview., my candidature is liable to be rejected and I shall be bound by the decision of the National Authority MoEFCC. I have read the Vacancy circular and ready to accept all the terms and conditions for engagement of Consultant

Date and Place

Signature

Full name of the Applicant

**Application Form for engagement of Consultant (Retired) in the National Authority,
MoEFCC, New Delhi**

1. Name:
2. Father's Name:
3. Date of Birth:
4. Nationality:
5. Mailing Address (Telephone/ Mobile No., e-mail address):
6. Permanent Address:
7. Educational Qualification:
8. Details of employment (from latest)

Past your recent
passport size
photograph

S. No.	Ministry /Dept.	Post held	Basic Pay	Period		Nature of Duties
				From	To	

9. Date of Retirement with Copy of PPO:
10. Latest pay Drawn (As per 7th CPC):
11. APAR for the latest five years:
12. Any other information:

Declaration

I solemnly declare that all the statement made in this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the National Authority. I have read the Vacancy circular and ready to accept all the terms and conditions for engagement of Consultant (Retired).

Date and Place:

Signature

Full name of the Applicant